



COUNTY OF ERIE

CHRIS COLLINS

COUNTY EXECUTIVE

September 23, 2011

The Honorable
Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

RE: Senior Employment Program and Southtowns Meals on Wheels Grant Contract Amendments

Honorable Members:

Enclosed please find a proposed resolution and accompanying memorandum from the Department of Senior Services requesting authorization to extend the contract with Supportive Services, Inc. for the Senior Employment Program through the extension period, September 30, 2011; and to amend the contract with Southtowns Meals on Wheels, Inc. for the period January 1 to December 31, 2011.

Should your honorable body require further information, I encourage you to contact the Department of Senior Services. Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Collins", is written over the typed name.

CHRIS COLLINS
Erie County Executive

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Senior Services
Re: Senior Employment Program and Southtowns Meals on Wheels Grant Contract Amendments
Date: September 23, 2011

SUMMARY

Approve the attached resolution to extend the contract with Supportive Services, Inc. for the Senior Employment grant program to September 30, 2011; and to amend the 2011 contract with Southtowns Meals on Wheels, Inc. for the Home Delivered Meal grant program to cover the additional service area and increased food costs.

FISCAL IMPLICATIONS

County funds are not impacted. Additional federal aid is available in the Home Delivered grant program.

REASONS FOR RECOMMENDATION

The Senior Employment grant program was extended to September 30, 2011. The Department of Senior Services coordinated a revision to the Home Delivered Meal grant delivery program in the Southtowns area.

BACKGROUND INFORMATION

The Senior Employment grant program was extended to September 30, 2011. The Department regularly reviews meal delivery methods and compliance with Food Safety standards and desires a route to be added to the Southtowns delivery area.

CONSEQUENCES OF NEGATIVE ACTION

The Department would be unable to extend the contract with Supportive Services, Inc. and to use the additional Home Delivered Meal grant funding to the detriment of seniors in Erie County.

STEPS FOLLOWING APPROVAL

The Department will extend the Senior Employment contract with Supportive Services, Inc., amend the Home Delivered Meal contract with Southtowns Meals on Wheels, Inc. and amend the grant budget.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF SENIOR SERVICES

RE: Senior Employment Program
and Southtowns Meals on Wheels
Grant Contract Amendments

WHEREAS, the Erie County Legislature has already appropriated funds for the Home Delivered Meals (III-C-2) grant for the period January 1, 2011 through December 31, 2011; and

WHEREAS, the Department of Senior Services (Department) has identified the need for an enhancement to be made in the home delivery system, and desires a route to be added to the Southtowns delivery area; and

WHEREAS, the Department currently contracts with Southtowns Meals on Wheels, Inc. to provide home delivered meals to the Southtowns in Erie County; and

WHEREAS, the contract with Southtowns Meals on Wheels, Inc. needs to be amended to reflect the additional service area and food costs; and

WHEREAS, the Department currently contracts with Supportive Services Corp., Inc. to provide Title V employment services to seniors 55 years of age and older, and desires to extend the contract with Supportive Services Corp., Inc. to reflect the grant extension timeframe; and

WHEREAS, the Senior Employment contract with Supportive Services Corp., Inc. needs to be extended; and

WHEREAS, additional local match is not required.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive be and is hereby authorized to extend the Senior Employment contract with Supportive Services Corp. to September 30, 2011; and be it further

RESOLVED, that the County Executive be and is hereby authorized to amend the 2011 contract with Southtowns Meals on Wheels by the amount detailed below; and be it further

RESOLVED, that the budget for the III-C-2 grant, 163III-C-22011, be revised as follows:

| | | CURRENT | | AMENDED |
|-----------------------|-------------------------------------|-----------|----------------|-----------|
| | | BUDGET | CHANGES | BUDGET |
| REVENUES | | | | |
| Account | Description | | | |
| 414000 | Federal Aid | \$723,614 | <u>\$5,400</u> | \$729,014 |
| | TOTAL CHANGE | | <u>\$5,400</u> | |
| APPROPRIATIONS | | | | |
| 517801 | Southtowns Meals on Wheels, Inc. | \$35,000 | <u>\$5,400</u> | \$40,400 |
| | TOTAL CHANGE | | <u>\$5,400</u> | |

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, the Division of Budget and Management, the County Attorney's Office, the Comptroller's Office and the Department of Senior Services.