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COUNTY OF ERIE

CHRIS COLLINS

COUNTY EXECUTIVE

October 3, 2011

The Honorable
Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

**RE: 2011 Erie County Culvert Inspection and Design
Award of Consultant Agreement – Phase II**

Honorable Members:

The Department of Parks, Recreation and Forestry desires to enter into an agreement with a consultant for inspection and inventory of bridges, culverts and cross pipes. This will involve various County Parks. The firm of Wendel Duchscherer was selected as having the necessary expertise, experience, and manpower to provide the County of Erie with the services required.

Should your honorable body require further information, I encourage you to contact the Department of Parks, Recreation and Forestry, Office of the Commissioner. Thank you for your consideration on this matter.

Sincerely,

CHRIS COLLINS
Erie County Executive

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Parks, Recreation and Forestry / Office of the Commissioner
Re: 2011 Erie County Culvert Inspection and Design
Award of Consultant Agreement – Phase II
Date: October 3, 2011

SUMMARY

To enter into an agreement with Wendel Duchscherer to provide Culvert Inspection and Inventory Services for Erie County Parks.

FISCAL IMPLICATIONS

The project fee of not to exceed \$30,000 has been negotiated by the Department of Parks with Wendel Duchscherer. Funds are available in SAP A.2010 – 2010 County Wide Parks Improvements.

REASONS FOR RECOMMENDATION

The utilization of Culvert Inspection and Inventory Services agreement will permit the Department of Parks to proceed with the culvert inspections, inventory and minor repair projects, if necessary, in a very timely and cost-effective manner. The firm of Wendel Duchscherer was selected from a list of firms previously approved by your Honorable Body on July 17, 2008, Comm14E-19 (2008), for General Architectural/Engineering and Testing Services.

BACKGROUND INFORMATION

Completing and inventory and inspection of the bridges and culverts will enable Parks to manage the assets, set priority and reduce the number of unforeseen small projects. Emery Park was the pilot on this two phase project. The information gathered in that project has helped develop the data collection and to better develop the costs for the remainder of the parks. This project will help with the efficiency of the operation resultant in savings in time and materials.

CONSEQUENCES OF NEGATIVE ACTION

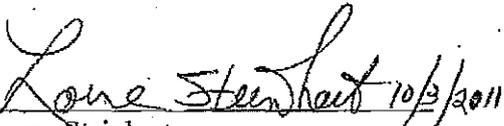
If the Culvert Inspection and Inventory agreements are not processed, the traveling public may be in danger from uninspected culverts that are subject to possible damage or complete collapse depending on their unknown condition or not knowing that a structure exists.

STEPS FOLLOWING APPROVAL

Upon the Erie County Legislature's approval, agreements will be prepared and executed with Wendel Duchscherer. Once the agreements are executed inspection and inventory services work will begin immediately thereafter.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

 10/2/2011

Lorne Steinhart
Associate Deputy Comptroller
Comptroller's Office

Cashin Project: \$867,384.66

File Copy (Draft Legislation-Culvert Inspection.docx)

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PARKS, RECREATION AND FORESTRY

RE: 2011 Erie County Culvert
Inspection and Design
Award of Consultant
Agreement – Phase II

WHEREAS, there is a need for Culvert Inspection and Inventory Services performed by firms specializing in the provision of such services; and

WHEREAS, there exists a list of approved firms for Architectural/Engineering and Testing Services Agreements previously authorized in Comm. 14E-19 (2008); and

WHEREAS, after careful review of each firm's capabilities by the Department of Public Works, Wendel Duchscherer was selected as having the necessary expertise, experience and manpower to provide the required service.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to enter into an agreement with Wendel Duchscherer, as previously authorized by this Honorable Body via Communication 14E-19 (2008), to provide Culvert Inspection and Inventory Services for various County Parks at a cost not to exceed \$30,000; and be it further

RESOLVED, that funds in the amount of \$30,000 be allocated from SAP Account A.21010.4 – 2010 Countywide Parks Improvements; and be it further

RESOLVED, that three (3) copies of this resolution be sent to the Department of Parks, Recreation and Forestry, Office of the Commissioner and one copy each to the Office of the County Executive, the Division of Budget and Management, the County Attorney, the Office of the Comptroller and the Commissioner of Public Works.

PROJECT TITLE: A.21010 2010 Countywide Parks Improvements

1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH THE PURPOSE OF THE PROJECT: YES NO

IF NO, RETURN THIS REQUEST TO THE DEPARTMENT

IF YES, COMPLETE THE FOLLOWING VERIFICATION

2) PROJECT AVAILABLE APPROPRIATION

TOTAL PROJECT REVENUES	\$	<u>1,414,000.00</u>
TOTAL PROJECT APPROPRIATIONS	\$	<u>1,414,000.00</u>
LESS: TOTAL EXPENDITURE TO DATE	\$	<u>624,202.08</u>
TOTAL COMMITMENTS	\$	<u>199,752.60</u>
AVAILABLE APPROPRIATIONS AS OF DATE OF REQUEST	\$	<u>590,045.32</u>
LESS: CONTRACT AMOUNT:		<u>30,000.00</u>
NET AVAILABLE APPROPRIATIONS	\$	<u>560,045.32</u>

COMMENTS: Cash in project: \$867,384.66

REQUEST APPROVED: *James H. Stendard*

REQUEST DENIED: _____

DATE: October 3, 2011

2010 CONSOLIDATED RESO

ATTACHMENT B:		2010 CAPITAL BUDGET BOND RESOLUTION - PROJECT COMPONENTS: Reso # 25-2010 Div. 2/4/10 Comm. 3E-5 (as amended 2010)								
COLUMN #	A	A-1	B	C	D	E	F	G		
LINE NO.	SAP PROJ. NO.	PROJECT DESCRIPTION (object or purpose)	SPECIFIC OR CLASS	ESTIMATED MAXIMUM COST	AMOUNT OF BONDS AUTHORIZED	STATE or FEDERAL AID EXPECTED	LOCAL SOURCE REVENUE	PPU Soc. 11.06a reference	PROJECT DETAILS	CAPITAL BUDGET PAGE REFERENCE
21-a	B.21035	2010 REPLACEMENT OF FLEET VEHICLES (COUNTYWIDE)	C	\$ 3,947,090	\$ 3,947,090			15 yrs. Par. 28	This project is the first year of a multi-year plan to replace the County's fleet of aging inefficient vehicles. A study recently completed for the Erie County Fiscal Stability Authority (ECFSA) documented the need to replace approximately \$32 million of the County's fleet. The efficiency grant to the ECFSA was the replacement of smaller vehicles in the County's fleet. This program is the planned replacement of the medium and heavy duty vehicles. There has been no formal replacement program in the County for the last five years. This phase will fund garbage packers, snow plows, medium and heavy trucks.	B-107, 113 & 118
21-b	B.21037	2010 REPLACEMENT OF FLEET VEHICLES (COUNTYWIDE)	C	\$ 200,000	\$ 200,000			5 yrs. Par. 29	This project is the first year of a multi-year plan to replace the County's fleet of aging inefficient vehicles. A study recently completed for the Erie County Fiscal Stability Authority (ECFSA) documented the need to replace approximately \$32 million of the County's fleet. The efficiency grant to the ECFSA was the replacement of smaller vehicles in the County's fleet. This program is the planned replacement of the medium and heavy duty vehicles. There has been no formal replacement program in the County for the last five years. This phase will fund garbage packers, snow plows, medium and heavy trucks.	B-107, 113 & 118
22	A.21006	2010 JAIL MANAGEMENT DIVISION SECURITY AND CONTROL SYSTEMS UPGRADE (COUNTYWIDE)	S	\$ 800,000	\$ 800,000			5 yrs. Par. 32	This project will replace the head end software for the door controls at the Holding Center and Correctional Facility. Currently, when the system breaks down the repair time frame diminishes the security of the facility to an unacceptable level.	B-107, 114, 118 & 119
23	A.21007	2010 CIVIL PROCESS COMPUTER SYSTEM (COUNTYWIDE)	S	\$ 244,000	\$ 244,000			5 yrs. Par. 32	This project will replace the current civil process system that is housed on the County's mainframe. The current system is incompatible with DISS systems and protocols and is extremely inefficient.	B-107, 114, 116 & 119
24	A.21008	2010 JAIL MANAGEMENT DIVISION FOOD SERVICE AND EQUIPMENT (COUNTYWIDE)	S	\$ 300,000	\$ 300,000			5 yrs. Par. 32	This project will replace the food preparation equipment at the Holding Center and Correctional Facility. Most of the equipment is twenty to thirty years old. The space is insufficient and the equipment is undependable when faced with the demand to produce approximately 4,200 meals daily.	B-107, 114, 116 & 119
25	A.21009	2010 PUBLIC SAFETY 400MHZ COMMUNICATIONS SYSTEM PHASE 3 (COUNTYWIDE)	S	\$ 2,000,000	\$ 2,000,000			10 yrs. Par. 25	This project is Phase 3 of a three phase program to replace the County's communication system that was installed in the mid 1950's. The current system does not meet today's technology requirements or current needs. At completion the County will have a state-of-the-art County-wide emergency communications system.	B-107, 114, 118 & 119
26	A.21010	2010 COUNTYWIDE PARKS IMPROVEMENTS (COUNTYWIDE)	C	\$ 1,414,000	\$ 1,414,000			15 yrs. Par. 19(p)	In 2003 the "Erie County Parks System Master Plan" was completed. The Master Plan provides direction for repair, restoration and development of the Erie County Parks. This is a multi-year/multi-phase plan. This project seeks to address, but not be limited to, shelter and building rehabilitation; comfort station rehabilitation; HVAC replacement; signage; fall zone safety material and security & miscellaneous work.	B-108, 115, 118 & 119
27	A.21011	2010 PARK AMENITIES (COUNTYWIDE)	C	\$ 115,000	\$ 115,000			15 yrs. Par. 19(c)	This project will replace grills, fire rings and picnic tables at the various County parks.	B-108, 115, 118 & 119

Capital Trial Balance

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Fund(s): 400..599 Fiscal Year: 2011 Project(s):A.21010 2010 Countywide Parks Improvements
 Period: 1 to 16

Account	Debit	Credit	Debit	End Bal
117000 CASH CONTROL ACCOUNT	1,308,426.85	93,499.73	534,541.92-	867,384.66
200000 ACCOUNTS PAYABLE CONTROL ACCT	131,691.52-	463,415.85	331,724.33-	
200200 GR/FR ACCOUNT		269,284.57	341,708.81-	72,424.24-
200210 DISCOUNTS CLEARING		17.21	17.21-	
200300 PURCHASING CARD CLEARING	127.66-	127.66		
205100 REMAINED PERCENTAGE PAYABLE		5,192.50	10,355.00-	5,162.50-
389999 UNRESERVED UNDESIGNATED FUND BALANCE				
* Balance Sheet	1,176,607.67	831,537.52	1,218,347.27-	789,797.92
445070 PREMIUM ON OBLIGATIONS - BONDS	127,270.07-			127,270.07-
475000 GENERAL OBLIGATION BOND PROCEEDS	1,286,729.93-			1,286,729.93-
* Revenues	1,414,000.00-			1,414,000.00-
500000 FULL TIME SALARIES		168.05		168.05
500020 REGULAR FT WAGES		138.43		138.43
500300 SHIFT DIFFERENTIAL		993.23		993.23
501000 OVERTIME		58,079.82	993.23-	57,086.59
502000 FRINGE BENEFITS		17,546.65	293.50-	17,253.15
505600 AUTO, TRUCK & HEAVY EQUIPMENT SUPPLIES		306.99		306.99
505200 MAINTENANCE & REPAIR SUPPLIES	5,822.61	21,342.38	572.49-	26,592.50
516020 PROFESSIONAL SERVICE CONTRACTS AND FEES	5,592.37	247,153.74	37,455.00-	215,291.11
551410 LAB & TECHNICAL EQUIPMENT	6,420.93	42,422.00		48,842.93
561430 BUILDING GROUNDS & HEAVY EOMT	219,556.42	37,973.42	0.74-	257,529.10
* Expenditures	237,392.33	426,124.71	39,314.96-	624,202.08
** Total		1,257,662.23	1,257,662.23-	

Fund/Group 410..520
 Funds Center *
 Funded Program A.21010 (2010 Countywide Parks Improvements (*))

Commitment Item	Original Budget	Actuals	Current Budget	Committed	Actual
445070 Prem On Obligations					127,270.07-
475000 Gen Oblig Bond Proc	1,414,000.00-		1,414,000.00-		1,286,729.93-
* Revenue	1,414,000.00-		1,414,000.00-		1,414,000.00-
500000 Full Time - Salaries					168.05
500020 Regular FT - Wages					138.43
500300 Shift Differential					993.23
501000 Overtime					57,086.59
502000 Fringe Benefits					17,253.15
505000 Auto Eq & Hvy Eq Sup					306.99
506200 Maintenance & Repair				39,380.20	26,592.50
516020 Pro Ser Cont And Fees				146,057.40	215,291.11
561410 Lab & Tech Eqt				14,150.00	48,842.93
561430 Hlgh Grs & Hvy Eq				165.00	257,529.10
CAPITALPROJECTS Capital Project Exp	1,414,000.00		1,414,000.00		
* Expense	1,414,000.00		1,414,000.00	199,752.60	624,202.08
** Commitment Item				199,752.60	789,797.92-