



# COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

July 10, 2012

Erie County Legislature  
92 Franklin Street – 4<sup>th</sup> Floor  
Buffalo, New York 14202

**RE: Buffalo & Erie County Central Library – 2012 Renovations  
Second Floor West Renovations**

Dear Honorable Members:

This resolution is seeking your honorable body's authorization for the County Executive to enter into an Agreement Amendment with Watt's Architecture & Engineering, P.C. for Architectural/Engineering Services to provide the design and construction documents for the second floor west renovation project located at the Buffalo and Erie County Central Library.

The Library plans to renovate the west half of the second floor of the building into revenue producing leased space. Currently this area is vacant.

Should your Honorable Body require further information, I encourage you to contact John C. Loffredo at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely,

A handwritten signature in blue ink that reads "Mark C. Poloncarz".

Mark. C. Poloncarz, Esq.  
Erie County Executive

MCP/bb  
Enclosure

cc: John C. Loffredo, Department of Public Works

12 JUN 27 PM 3:27

MEMORANDUM

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Public Works  
**Re:** Buffalo & Erie County Central Library  
Second Floor West Renovations  
**Date:** June 27, 2012

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**SUMMARY**

This resolution is seeking your honorable body's authorization for the County Executive to enter into an Agreement Amendment with the engineering firm of Watt's Architecture & Engineering, P.C. for providing Architectural/Engineering Services to provide the design and construction documents for the Second Floor West Renovations project located at Buffalo & Erie County Central Library at 92-94 Clinton Street.

**FISCAL IMPLICATIONS**

Funds for the project are currently available from the 2011 approved capital budget, as amended, SAP Project F.11001 – 2011- Central Library Space Renovations

**REASON FOR RECOMMENDATION**

The object of the project is to turn a vacant 26,000 square space into revenue producing leased space.

**BACKGROUND INFORMATION**

The current master plan for the Central Library building calls for the second floor west area, to be renovated for new lease space.

The Consultant is to prepare plans and specifications for the renovations.

**CONSEQUENCES OF NEGATIVE ACTION**

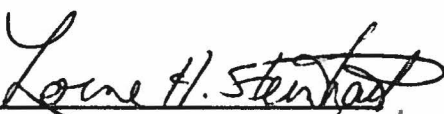
If this project is not completed then this space will continue to remain vacant and the building will not be utilized to its fullest potential and the Library will loose revenues.


**STEPS FOLLOWING APPROVAL**

The County Executive will enter into an Agreement Amendment with the engineering firm of Watt's Architecture & Engineering, P.C. for providing Architectural/Engineering Services to provide the design and construction documents so work can commence.

**COMPTROLLER'S OFFICE REVIEW**

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

  
LORNE H. STEINHART 6/27/12  
Deputy Comptroller  
Comptroller's Office

Cash Available/Availability of Funds:  
\$250,000  


**A RESOLUTION SUBMITTED BY:  
DEPARTMENT OF PUBLIC WORKS**

**RE: Buffalo & Erie County Central Library – 2012 Renovations  
Second Floor West Renovations**

**WHEREAS, the Library Board of Trustees has authorized the Library Director, in cooperation with the Erie County Department of Public Works to proceed with the redesign of the second floor west area work; and**

**WHEREAS, your Honorable Body has previously authorized the County Executive to enter into a General Architectural/Engineering Services Agreement with Watt's Architecture & Engineering, P.C. for professional Architectural/Engineering services on Erie County projects; and**

**WHEREAS, the County Executive is requesting authorization from your Honorable Body to issue an Agreement Amendment to Watt's Architecture & Engineering, P.C. for providing design and construction documents services for the second floor west renovations project at the Erie County Central Library.**

**NOW, THEREFORE, BE IT**

**RESOLVED, that the County Executive is authorized to issue an Agreement Amendment to Watt's Architecture & Engineering, P.C. for providing professional design and construction document services for the second floor west renovations project at the Buffalo & Erie County Central Library for an amount not to exceed \$80,000.00; and be further**

**RESOLVED, that the Comptroller's Office be authorized to make payment for all the above from SAP Project F.11001 – 2011- Central Library Space Renovations for an amount not to exceed \$80,000.00; and be it further**

**RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the Office of the County Executive, the Division of Budget and Management, the Buffalo & Erie County Central Library c/o Kenneth Stone, and the Office of the Comptroller.**

TO: LORNE STEINHART, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST

CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

1. CONTRACTOR'S NAME Watt's Architecture & Engineering, P.C.
2. AMOUNT OF CONTRACT Not to exceed \$80,000.00
3. PROJECT NUMBER F.11001 - 2011
4. PROJECT TITLE Buffalo & Erie County Central Library-  
Second Floor West Renovations  
Funding questions: Jeffrey P. Zack #8824
5. DEPARTMENT CONTACT Letter pickup: Diane Bukowski at 8301

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS \$ 250,000
7. PERFORMED BY Jackie Pubsifer
8. Date sent to Comptroller's Office: June 27, 2012

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