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COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

October 22, 2013

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

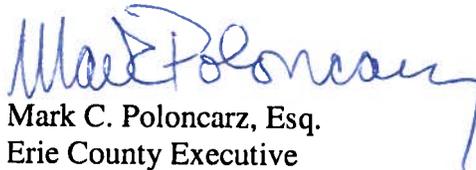
**Re: Erie Community College – Academic Building – Environmental Analysis
Agreement with Fisher Associates**

Dear Honorable Members:

Enclosed please find a memorandum and proposed resolution pertaining to the execution of a contract for environmental analysis services relative to the new academic building for Erie Community College.

Should your honorable body require further information, I encourage you to contact Deputy Commissioner Thomas J. Dearing at the Department of Environment and Planning. Thank you for your consideration on this matter.

Sincerely yours,


Mark C. Poloncarz, Esq.
Erie County Executive

MCP/cw
Enclosure

cc: Maria R. Whyte
Thomas J. Dearing

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Environment and Planning
Re: Erie Community College – Academic Building – Environmental Analysis Agreement with Fisher Associates
Date: October 8, 2013

SUMMARY

The resolution authorizes the County Executive to execute a consultant contract with Fisher Associates for environmental analysis services relative to the new academic building for Erie Community College (ECC).

FISCAL IMPLICATIONS

The proposed resolution requests that a total amount of \$79,270 be allocated from available funds in the SAP Account E.12002, ECC Building Project. An additional \$11,778 is being requested from the same account for contract contingencies. The source of funding is being shared between Erie County (25%), Erie Community College (25%), and New York State (50%).

REASONS FOR RECOMMENDATION

The selected firm has broad experience in environmental analyses, especially within the parameters of the New York State Environmental Quality Review (SEQR) procedures. Fisher will provide a seamless approach to the engagement given their in-house capacity in site planning, traffic analysis, and preparation of environmental impact statements.. The consultants presented a sound proposal which reflected a thorough understanding of the scope of services defined by the Department of Environment and Planning.

BACKGROUND INFORMATION

A request for proposal (RFP) was issued for Environmental Services in July, 2013. Nine firms responded to the solicitation. The results of the consultant review is included as Attachment A to this resolution.

CONSEQUENCES OF NEGATIVE ACTION

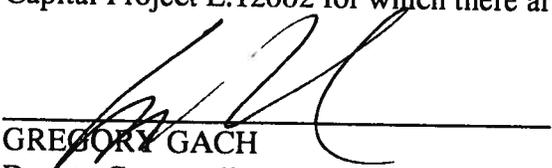
The initiation of the SEQR analysis would be delayed a minimum of one month, thus straining the targeted completion schedule.

STEPS FOLLOWING APPROVAL

The contracts will be prepared and executed by all parties.

COMPTROLLERS OFFICE REVIEW

The proposed legislation has been reviewed by the Office of the Comptroller and is related to an authorized Capital Project E.12002 for which there are sufficient account balances for the action proposed.



GREGORY GACH
Deputy Comptroller

**A RESOLUTION SUBMITTED BY:
DEPARTMENT OF ENVIRONMENT AND PLANNING**

**RE: Erie Community College – Academic
Building – Environmental Analysis
Agreement with Fisher Associates**

WHEREAS, Erie County is desirous of engaging environmental planning services for a new academic building for Erie Community College; and

WHEREAS, in compliance with Section 19.08 of the Erie County Administrative Code, a consultant selection process was undertaken to evaluate responses to Request For Proposal #1321VF.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive be authorized to execute a contract with Fisher Associates in an amount of \$79,270, for the purposes of conducting Environmental Analysis Services which are necessary prior to construction of a new academic building for ECC; and be it further

RESOLVED, that the County Executive be authorized to execute contract amendments to the aforementioned contract in a cumulative amount not to exceed \$11,778; and be it further

RESOLVED, that said funding amounts shall be allocated from SAP Account No. E.12002, ECC Building Project; and be it further

RESOLVED, that the Clerk of the Legislature be instructed to forward certified copies of this resolution to the Department of Environment and Planning, 10th Floor, Rath Building; the Office of the County Executive; the Director of the Division of Budget and Management; the Office of the Comptroller; the Office of the County Attorney; and William Reuter, Chief Fiscal and Administrative Officer of ECC.

ATTACHMENT A

QUALIFICATIONS RATING SHEET -- REVIEW RANK (With #1 Being Highest Rank)

FIRM	REVIEWER						Recommended Rank
	T. Dearing, ECDEP	Elisabete Godden, ECDPW	A. Nesci, ECC	J. Knight, Buffalo State	W. Reuter, ECC		
1. Fisher Associates	1	2	1	1	1	1	1
2. EDR	8	9	9	8	8	8	7
3. CHA	9	3	5	2	6	6	5
4. URS	2	4	8	5	3	3	3
5. LaBella Associates	3	1	2	9	7	7	3
6. EI Team	7	8	6	6	4	4	6
7. Nussbaumer & Clarke, Inc.	6	5	4	4	5	5	4
8. Wendel	4	6	7	2	2	2	2
9. Bergmann Associates	5	7	3	7	3	3	5

In my opinion, in recommending Fisher Associates to prepare the Environmental Analysis for the new ECC academic building, the Department of Environment and Planning (DEP) has complied with all applicable provisions of Section 19.08 of the Erie County Administrative Code. Scoring sheets and other material related to this matter are available for review at the DEP offices.


 MARIA R. WHYTE, Commissioner
 Department of Environment and Planning

10/10/13
 Date