

May 20, 2013

FINANCE & MANAGEMENT COMMITTEE
REPORT NO. 7

ALL MEMBERS PRESENT.
CHAIR GRANT PRESENT AS EX-OFFICIO MEMBER.

- 1. RESOLVED, the following items are hereby received and filed:
 - a. COMM. 8E-5 (2013)
COMPTROLLER: "AS AMENDED - 2012 Year-End Financials Placeholder Request"
(6-0)
 - b. COMM. 9E-13 (2013)
COMPTROLLER: "Interim Financial Report for Three-Month Period Ending 3/31/13"
(6-0)
 - c. COMM. 9D-2 (2013)
DIRECTOR OF BUDGET & MANAGEMENT: "Budget Monitoring Report for Period Ending March 2013"
(6-0)

2. COMM. 8E-14 (2013)
COUNTY EXECUTIVE AS AMENDED
WHEREAS, year-end budget balancing amendments are necessary to close the County's books and prepare financial statements for review by the County's independent auditors for the 2012 fiscal year; and

WHEREAS, amendments were identified in cooperation with the Erie County Comptroller's Office and in consultation with departmental accountants based on year-end financial reports; and

WHEREAS, 2012 funding within the County Attorney's Risk Retention Fund, Division of Buildings and Grounds, the County Clerk's Registrar and Auto Bureau Divisions, the Bureau of Fleet Services, the Probation Department, Office of Disabled, the Sheriff Division, Department of Senior Services, the Buffalo and Erie County Public Library, and for the Department of Social Services, is designated for re-appropriation into 2012; and

WHEREAS, additional 2012 fund transfers are also requested in order to establish fund reservations which will be re-appropriated into 2013 to maintain a balanced 2013 budget, including an additional \$700,000 for the Department of Social Services' Safety Net program, \$1,670,000 to fund 2013 union-related costs including the previously approved Teamsters contract, \$200,000 for County

share of Grants in various departments, and \$400,000 to continue the County's foreclosure program; and

WHEREAS, authorization is also requested to designate 2012 funds for Erie Community College Building Construction in the amount of \$7,400,000.

NOW, THEREFORE, BE IT

RESOLVED, that the Director of the Division of Budget and Management is hereby authorized to adjust the 2012 Budget in order to facilitate the completion of 2012 financial statements, based on the following schedule:

2013 Year End Budget Balancing Amendments

The following list of accounts is balanced by fund and indicates where adjustments are needed to match year-end spending. In most cases the source of funds was obtained from within the department from where the shortfall occurred.

2012 Budget Balancing Amendments		Increase/ (Decrease)
Department	Account	
General Fund 110 -Expense Adjustments		
100	Legislature	
	500010 Part Time - Wages	10,470
	500020 Regular PT - Wages	20,577
	502000 Fringe Benefits	31,369
	516030 Maintenance Contracts	(11,736)
	545000 Rental Charges	(50,680)
	<u>Legislature Total</u>	<u>0</u>
105	DISS	
	500000 Full Time - Salaries	(31,939)
	501000 Overtime	13,558
	516030 Maintenance Contracts	18,381
	<u>DISS Total</u>	<u>0</u>

11510	Sheriff Division		
	500000	Full Time - Salaries	140,880
	500010	Part Time - Wages	(57,186)
	500300	Shift Differential	(3,616)
	500320	Uniform Allowance	(3,000)
	500330	Holiday Worked	19,465
	500340	Line-Up	14,484
	500350	Other Employee Payments	(7,428)
	501000	Overtime	916,156
	502000	Fringe Benefits	835,313
	505200	Clothing Supplies	(1,206)
	505600	Auto Tr & Hvy Eq Sup	(2,099)
	506200	Maintenance & Repair	(4,023)
	510000	Local Mileage Reimbursement	(162)
	510100	Out Of Area Travel	(10,277)
	510200	Training And Education	(527)
	515000	Utility Charges	(603)
	516030	Maintenance Contracts	(703)
	530000	Other Expenses	(382)
	545000	Rental Charges	(382)
	561410	Lab & Tech Eq	(5,625)
	561440	Motor Vehicles	(18,999)
	<u>Sheriff Division Total</u>		<u>1,810,080</u>
116	Jail Management		
	500000	Full Time - Salaries	(328,155)
	500010	Part Time - Wages	(91,745)
	500020	Regular PT - Wages	(2,077)
	500300	Shift Differential	(35,511)
	500320	Uniform Allowance	(17,000)
	500330	Holiday Worked	(14,487)

	500340	Line-Up	(8,925)
	500350	Other Employee Payments	(21,925)
	501000	Overtime	2,505,485
	502000	Fringe Benefits	3,751,895
	505200	Clothing Supplies	(20,961)
	505400	Food & Kitchen Supplies	(3,371)
	506200	Maintenance & Repair	(5,705)
	510100	Out Of Area Travel	(2,582)
	516020	Pro Ser Cnt And Fees	(6,951)
	516030	Maintenance Contracts	(1,052)
	530000	Other Expenses	(2,416)
	561410	Lab & Tech Eq	(1,518)
	561440	Motor Vehicles	(20,402)
	<u>Jail Management Total</u>		<u>5,672,597</u>
120	Department of Social Services		
	500000	Full Time - Salaries	(3,499,256)
	500010	Part Time - Wages	(71,238)
	500020	Regular PT - Wages	(37,017)
	500030	Seasonal Emp. Wages	(91,225)
	500300	Shift Differential	(2,203)
	500330	Holiday Worked	(41,444)
	500350	Other Employee Payments	92,956
	501000	Overtime	(367,768)
	502000	Fringe Benefits	114,599
	505000	Office Supplies	(112,378)
	506200	Maintenance & Repair	(5,305)
	510000	Local Mileage Reimbursement	32,388
	516020	Pro Ser Cnt And Fees	(541,636)
	516030	Maintenance Contracts	(1,967)
	516040	DSS Trng & Edu Pro	(994)
	525020	UPL Expense	6,567,456

	525040	Family Assistance-FA	(3,103,209)
	525050	CWS - Foster Care	(2,075,422)
	525091	Child Care-Title XX	323,536
	525092	Child Care - CCBG	1,747,349
	525140	HEAP Program Costs	46,979
	525150	DSH Expense	(3,884,436)
	530010	Chargebacks	(357,054)
	530030	Pivot Wage Subsidies	(270,244)
	545000	Rental Charges	(358,261)
	<u>DSS Total</u>		<u>(5,895,794)</u>
10810	Equal Employment Opportunity		
	500000	Full Time - Salaries	(15,815)
	502000	Fringe Benefits	15,815
	<u>Eq.Emp.Opportunity Total</u>		<u>0</u>
11200	Comptroller		
	500000	Full Time - Salaries	(12,681)
	516020	Pro Ser Cnt And Fees	12,681
	<u>Comptroller Total</u>		<u>0</u>
11310	Co Clerk Registrar		
	500000	Full Time - Salaries	(26,870)
	500010	Part Time - Wages	(7,818)
	502000	Fringe Benefits	144,904
	505000	Office Supplies	(339)
	506200	Maintenance & Repair	(867)
	561410	Lab & Tech Eqt	(3,292)
	561420	Office Furn & Fixt	(2,000)
	<u>Co Clerk Registrar Total</u>		<u>103,718</u>
11320	Co Clerk Auto Bureau		
	500000	Full Time - Salaries	96,714
	500010	Part Time - Wages	(57,043)

	500020	Regular PT - Wages	(42,074)
	500350	Other Employee Payments	(3,220)
	501000	Overtime	(276)
	502000	Fringe Benefits	245,606
	505000	Office Supplies	(1,786)
	516020	Pro Ser Cnt And Fees	(510)
	561410	Lab & Tech Eqt	(1,936)
	561420	Office Furn & Fixt	(3,921)
	575040	I/F Expense-Utility	(16,515)
	<u>Co Clerk Auto Bureau Total</u>		<u>215,039</u>
12220	DPW Building & Grounds		
	502000	Fringe Benefits	1,066,001
	575040	I/F Expense-Utility	(1,066,001)
	<u>DPW Building & Grounds Total</u>		<u>0</u>
12410	Mental Health - Program Admin.		
	516010	Cnt Pmts-Non Pro Purchase of Service	(346,617)
	516050	Dept Payments-ECMCC	(228,666)
	517581	Court Ordered-MH Srv	575,283
	<u>MH - Program Admin. Total</u>		<u>0</u>
12420	Forensic Mental Health Services		
	500020	Regular PT - Wages	(17,680)
	502000	Fringe Benefits	17,680
	<u>Forensic MH Services Total</u>		<u>0</u>
12520	Youth Detention		
	500000	Full Time - Salaries	(358,086)
	500010	Part Time - Wages	12,060
	500020	Regular PT - Wages	22,179
	500300	Shift Differential	(13,077)
	500330	Holiday Worked	(25,647)
	500350	Other Employee Payments	(18,584)

	501000	Overtime	22,924
	502000	Fringe Benefits	398,067
	516020	Pro Ser Cnt And Fees	(39,836)
	Youth Detention Total		0
12610	Probation		
	500000	Full Time - Salaries	(115,471)
	500330	Holiday Worked	(1,000)
	500350	Other Employee Payments	106,804
	501000	Overtime	(17,668)
	502000	Fringe Benefits	220,899
	505000	Office Supplies	(6,940)
	506200	Maintenance & Repair	(4,148)
	510100	Out Of Area Travel	(1,848)
	510200	Training And Education	(1,358)
	516020	Pro Ser Cnt And Fees	(4,299)
	Probation Total		174,971
12700	Health Division		
	500000	Full Time - Salaries	51,242
	500010	Part Time - Wages	(20,830)
	500020	Regular PT - Wages	(86,119)
	500330	Holiday Worked	18,149
	501000	Overtime	662,199
	502000	Fringe Benefits	(138,345)
	505800	Medical & Health Supplies	157,105
	510000	Local Mileage Reimbursement	11,431
	516020	Pro Ser Cnt And Fees	214,759
	516050	Dept Payments-ECMCC	(303,177)
	Health Division Total		566,414
12720	Emergency Medical Services		
	502000	Fringe Benefits	22,625

	510100	Out Of Area Travel	(1,490)
	516020	Pro Ser Cnt And Fees	(11,954)
	Emergency Medical Services Total		9,181
12730	Public Health Lab		
	500000	Full Time - Salaries	(50,189)
	500010	Part Time - Wages	(11,706)
	502000	Fringe Benefits	114,357
	516030	Maintenance Contracts	(2,802)
	516050	Dept Payments-ECMCC	(49,660)
	Public Health Lab Total		0
12740	Medical Examiner		
	500000	Full Time - Salaries	(59,036)
	502000	Fringe Benefits	59,036
	Medical Examiner Total		0
12750	Special Needs		
	500000	Full Time - Salaries	(30,735)
	501000	Overtime	13,737
	502000	Fringe Benefits	67,774
	516050	Dept Payments-ECMCC	(457,203)
	528000	Svcs Spec Need Child	(168,906)
	Special Needs Total		(575,333)
14010	County-wide Accounts - Budget		
	504990	Reductions Per Srv	598,474
	511000	Control Board Exp.	83,820
	520070	Buffalo Bills Maintenance	(227,387)
	Cty-wide Acct Budget Total		454,907
14020	County-wide Inter-Fund		
	570020	Interfund - Road	(750,185)
	570040	Interfund - Debt Service	141,132
	Inter-Fund Total		(609,053)

14030	Community College		
	520020	Co Res Enrl Comm Col	(150,045)
	Community College Total		(150,045)
15000	Board of Elections		
	500000	Full Time - Salaries	(145,584)
	500010	Part Time - Wages	(89,572)
	500330	Holiday Worked	(14,242)
	501000	Overtime	33,574
	502000	Fringe Benefits	121,042
	505000	Office Supplies	(84,820)
	516020	Pro Ser Cnt And Fees	179,602
	Board of Elections Total		0
16110	Personnel		
	500000	Full Time - Salaries	(19,576)
	500010	Part Time - Wages	(442)
	502000	Fringe Benefits	33,729
	Personnel Total		13,711
16200	Environment & Planning		
	500000	Full Time - Salaries	(6,509)
	500010	Part Time - Wages	(1,222)
	500350	Other Employee Payments	(5,000)
	502000	Fringe Benefits	18,902
	516030	Maintenance Contracts	(6,171)
	Env.&Planning Total		0
16410	Parks		
	500000	Full Time - Salaries	(25,600)
	500010	Part Time - Wages	(14,549)
	500330	Holiday Worked	11,771
	500350	Other Employee Payments	(2,515)
	501000	Overtime	200,312

	502000	Fringe Benefits	49,816
	515000	Utility Charges	11,592
	575040	I/F Expense-Utility	(58,001)
	Parks Total		172,826
16500	Central Police Services		
	500000	Full Time - Salaries	(37,581)
	502000	Fringe Benefits	37,581
	Central Police Srvcs Total		0
16700	Emergency Services		
	500000	Full Time - Salaries	(22,703)
	501000	Overtime	22,703
	Emergency Services Total		0
Total - General Fund 110 Expense Increase			1,963,219
Total - Additional Transfers for Reappropriations			
General Fund 110 - Expense			Increase/ (Decrease)
120	Department of Social Services		
	525060	Safety Net Assist	700,000
	525130	State Training Schls	(458,712)
	DSS Total		241,288
14010	County-wide Account Budget		
	504992	Teamsters	1,670,000
	559000	County Share - Grants	200,000
	Cty-wide Acct Budget Total		1,870,000
16010	Law Division		
	516042	Foreclosure Action	400,000

Law Division Total	400,000
Total - Additional Budget for Reappropriation	2,551,288
Total Fund 110 Expense Increases	4,474,507

General Fund 110 - Revenue		Increase
116	Jail Management	
	420040 Jail Facil - Otr Gvs	941,178
	Jail Management Total	941,178
11310	County Clerk Registrar's Division	
	415150 Recording Fees	1,388,279
	County Clerk Registrar's Division Total	1,388,279
14010	Cty-wide Acct Budget	
	415360 Legal Settlements	984,367
	466280 Local Source - ECMCC	1,160,683
	Cty-wide Acct Budget Total	2,145,050
	General Fund 110 - Total Revenue Increase	4,474,507
	General Fund 110 - Net (Revenue less Expense)	0

Fund 220 - Sewer Fund Expense		
18010	Sewerage Management	
	500000 Full Time - Salaries	(48,523)
	500350 Other Employee Payments	48,523
	Sewerage Management Total	0
18310	SD 3/Southtowns	
	506200 Maintenance & Repair	(166,687)
	516020 Pro Ser Cnt And Fees	166,687
	SD 3/Southtowns Total	0
	Total - Fund 220 Expense Adjustments	0

Fund 230 E-911 - Expense		Increase/ (Decrease)
11510	Sheriff Division	
	500000 Full Time - Salaries	16,673
	501000 Overtime	16,567
	502000 Fringe Benefits	42,179
	Sheriff Division Total	75,419
12720	Emergency Medical Services	
	500000 Full Time - Salaries	(1,998)
	502000 Fringe Benefits	(73,421)
	Emergency Medical Services Total	(75,419)
	Total - Fund 230 E-911 Expense Adjustments	0

Fund 310 Debt Service - Expense		Increase/ (Decrease)
17200	General Debt	
	550810 Inter-Long Term Loan	5,477,655
	General Debt Total	5,477,655
	Total - Fund 310 Expense Increase	5,477,655

Fund 310 Debt Service - Revenue		
17200	General Debt	
	445180 Interest-Long Term Loan Reimbursement	3,578,654
	466350 Principal-Long Term Loan Reimbursement	1,899,001
	General Debt Total	5,477,655
	Total - Fund 310 Revenue Increase	5,477,655
	Fund 310 Net (Revenue less Expense)	0

and be it further

RESOLVED, that authorization is provided to re-appropriate available 2012 funding for the County Attorney's Risk Retention Fund in the amount of \$964,116, \$50,000 for Fleet Services fuel, \$15,000 for Buildings and Grounds equipment, \$32,022 Maintenance and Contractual services for the County Clerk Registrar Division, \$5,720.74 for equipment in the County Clerk Auto Bureau, \$134,486 for personnel costs resulting from the settlement of union grievances within the Auto Bureau, \$4,000 for Probation Department Maintenance and repairs, \$47,014 for Probation Grants, \$3,101 for Office of Disabled training, \$14,513 for Sheriff grants, \$115,140 for Senior Services Grants, \$30,000 for Parks Department personnel costs related to a union grievance, \$459,288 for the Department of Social Services Safety Net Program, and \$124,471.69 in Social Services for various community agencies; and be it further

RESOLVED, that 2012 funds in the amount of \$278,103 is hereby re-appropriated for the Buffalo and Erie County Public Library; and be it further

RESOLVED, that authorization is provided to transfer available 2012 funding for additional designations and establish re-appropriations into 2013 as follows:

Designate \$700,000 for the Department of Social Services' Safety Net program
Designate and re-appropriate \$1,670,000 for the Teamsters Contract expense
Designate and re-appropriate \$200,000 for County share of grants, and
Designate and re-appropriate \$400,000 for foreclosure action; and be it further

RESOLVED, that authorization is provided to designate \$7,400,000 of year- end 2012 fund balance for Erie Community College Building Construction; and be it further

RESOLVED, that the Director of Budget and Management is hereby authorized to make any required 2013 budgetary adjustments from the County-wide Budget accounts to properly fund departmental union Contractual issues and county share of grant shortfalls up to the amounts designated as per above; and be it further

RESOLVED, that the Director of Budget and Management is authorized to make any further 2012 Budget adjustments that may be required based on inter-departmental budget balancing or adjusting entries identified by the Erie County Comptroller or the County's independent auditors, said adjustments would be made in conjunction with the Office of the Comptroller in preparation of their final financial statements and for no other purpose; and be it further

RESOLVED, that the Clerk of the Legislature be instructed to forward certified copies of this resolution to the County Executive, the County Attorney, the Office of the Comptroller and the Director of Budget and Management.

(4-2) Legislators Mills & Hardwick voted in the negative.

3. COMM. 9E-7 (2013)
COUNTY EXECUTIVE

WHEREAS, on March 5, 2013, a public auction of county-owned properties was conducted in the Auditorium of the downtown library, and

WHEREAS, at said public auction, bids totaling the sum of \$5,750.00 were accepted on two (2) properties, as set forth on the list attached hereto.

NOW, THEREFORE, BE IT

RESOLVED, that as to those two (2) properties, the sale of same is hereby approved, confirmed and ratified; and be it further

RESOLVED, that the County Executive, provided that the full amount of the bid and applicable fees and commissions have first been paid, is hereby authorized and directed to execute, deliver and record a Quit-Claim Deed conveying to the particular bidder-designated purchaser(s) all of the County of Erie's right, title and interest in and to the properties whose public auction sale is approved herein.

<u>TOWN</u>	<u>ADDRESS</u>	<u>SBL#</u>	<u>PURCHASE PRICE</u>
Holland	Hawks Hill	263.16-1-13	\$ 750.00
Hamburg (6-0)	Abbott Road	160.08-2-5	\$ 5,000.00

**TIMOTHY R. HOGUES
CHAIR**