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COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

June 28, 2013

The Honorable
Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

RE: Request to Utilize Capital Chargeback Account for College-wide Security Project

Honorable Members:

Enclosed please find an accompanying memorandum, a proposed Erie County Legislative resolution and an Erie Community College Board of Trustees approved resolution requesting approval for ECC to utilize \$500,000 of its capital chargeback account to fund a college-wide security project.

Safety and security for ECC students and staff continues to be the number one priority of ECC. With this in mind, a Safety and Security project to limit access to college buildings, to identify when exterior doors are opened, to determine who and when a card holder enters a building, to account for students and staff in an emergency situation and to lock and unlock every door in an emergency situation has been deemed critical.

Approval of this resolution will allow ECC to submit claims to SUNY for state aid reimbursement at up to 50 percent of the project cost. There are no Erie County funds involved in this request.

Thank you in advance for your consideration of the attached. Should your honorable body require further information, I encourage you to contact Erie Community College.

Sincerely,

Mark C. Poloncarz
Erie County Executive

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: William D. Reuter, Chief Administrative and Financial Officer – Erie
Community College
Re: Utilize ECC Capital Chargeback Funds for College-wide Security Project
Date: June 28, 2013

SUMMARY

It is recommended that the Erie County Legislature approve the attached proposed resolution approving up to \$500,000 in capital project expenditures involving a college-wide security project. The project involves limiting access to college buildings, determining who and when a card holder enters a building, accounting for students and staff in an emergency situation and to have the ability to immediately lockdown a building or campus in an emergency situation.

FISCAL IMPLICATIONS

All costs incurred up to \$500,000 for this project will be paid out of the ECC capital chargeback account. Approval of this resolution will allow capital project expenditures up to \$500,000 to be eligible for 50% state aid reimbursement to ECC. No County funds are involved in this project.

REASONS FOR RECOMMENDATION

Without an approved sponsor resolution, the College will be ineligible to submit the additional project expenditures for state aid reimbursement.

BACKGROUND INFORMATION

ECC charges back all other New York State counties \$300 in capital costs for each one of its full-time equivalent students who attend ECC during an academic year. This chargeback is placed in a college deferred revenue account to be utilized to pay for capital projects not funded by the local sponsor. A copy of the ECC Board of Trustees resolution approving the capital expenditures for this college-wide security project is attached for information.

CONSEQUENCES OF NEGATIVE ACTION

Failure to approve this resolution will result in additional expenditures for this project not being eligible for 50% state aid reimbursement.

STEPS FOLLOWING APPROVAL

Upon project completion and payment, New York State will be invoiced for 50% of project costs. Certified copies of the approved resolution shall be forwarded to the Erie County Executive, President of Erie Community College, the Chairman of the ECC Board of Trustees, SUNY, the Erie County Director of Budget, Management & Finance, and the Erie County Commissioner of Public Works.



WILLIAM D. REUTER

Chief Administrative and Financial Officer – Erie Community College

Erie County Legislature - Proposed Resolution

**Utilization of Capital Chargeback Account
June 2013**

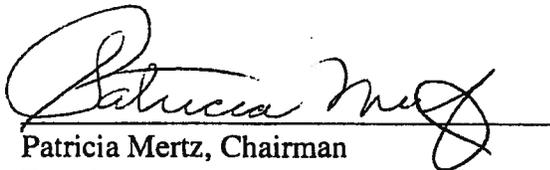
- WHEREAS,** the college has identified a need to limit access to college buildings, to identify when exterior doors are opened, to determine who and when a card holder enters a building, to account for students in an emergency situation and to properly lockdown buildings in an emergency situation; and
- WHEREAS,** safety and security will be enhanced at the college for students, staff and visitors; and
- WHEREAS,** all costs incurred up to \$500,000 for this project will be paid out of ECC's capital chargeback account without utilizing operating funds; and
- WHEREAS,** the project will not involve the expenditure of any county funds; and
- WHEREAS,** on June 27, 2013 the ECC Board of Trustees approved capital project expenditures of up to \$500,000 involving a college-wide security project to be funded by the Erie Community College Capital Chargeback Fund.
- NOW, THEREFORE, BE IT RESOLVED,** that the Erie County Legislature approves this project and the use of the college's chargeback account as a means to fund the project and; be it further
- RESOLVED,** that pending Erie County Legislative approval, such project costs incurred will be submitted to New York State for 50% state aid reimbursement, with such reimbursement being placed back into the college's capital chargeback account; be it further
- RESOLVED,** that copies of this resolution be forwarded to the Erie County Executive, President of Erie Community College, the Chairman of the ECC Board of Trustees and SUNY.

Erie Community College

College-wide Security Project

Utilization of Capital Chargeback Account
June 2013

- WHEREAS,** the college has identified a need to limit access to college buildings, to identify when exterior doors are opened, to determine who and when a card holder enters a building, to account for students in an emergency situation and to properly lockdown buildings in an emergency situation, and
- WHEREAS,** safety and security will be enhanced at the college for students, staff and visitors, and
- WHEREAS,** all costs incurred up to \$500,000 for this project will be paid out of ECC's capital chargeback account without utilizing operating funds, and
- NOW, THEREFORE, BE IT RESOLVED,** that the ECC Board of Trustees approves capital project expenditures of up to \$500,000 involving the College-wide Security Project to be funded by the Erie Community College Capital Chargeback Fund, and be it further
- RESOLVED,** that pending ECC Board of Trustees and Erie County Legislative approval, such project will be submitted to New York State for 50% state aid reimbursement, with such reimbursement being placed back into the capital chargeback account, and be it further
- RESOLVED,** that copies of this resolution be forwarded to Erie County for Sponsor approval.


Patricia Mertz, Chairman
Erie Community College Board of Trustees