**ERIE COUNTY LEGISLATURE**
**BUDGET ACCOUNTABILITY ACT**

**ERIE COUNTY FUNDING EXPENDITURE WORKSHEET**

# 2013
# CLOSE-OUT REPORT FORM

1. NAME OF AGENCY, INSTITUTION, OR ORGANIZATION RECEIVING ERIE COUNTY FUNDING – 2013
   Western New York Book Arts Center

2. AMOUNT OF FUNDING RECEIVED

   $ 2,000.00

3. HAS THE MONEY ALLOCATED BEEN SPENT?

   YES ✓ NO_____

   IF NO, EXPLAIN BRIEFLY WHY

4. PROGRAMS, ACTIVITIES, EQUIPMENT AND/OR OTHER PROJECT(S):

   *LIST EACH ITEM AND STATUS OF EACH ITEM*

   Program(s) Performed 2nd Annual Buffalo Bookfest

   *Status* Completed successfully - July 27, 2013

   - Prints, Poems, & Prose summer workshop for teens with Just Buffalo Literary Center & [illegible]
   status - completed successfully

   tion of) → summer[illegible]

Equipment Purchased _____

*Status* _____

Activity Implemented _____

*Status* _____

Project(s) Implemented _____

*Status* _____

5. ATTACH SUPPORTING DOCUMENTATION COPIES TO VERIFY FUNDING EXPENDITURE(S).

CONTACT: Khrista Richardson

SIGNATURE: [signature]

DATE CLOSE-OUT REPORT COMPLETED: August 22, 2013

TELEPHONE NO.: 716-348-1430

FAX NO.: _____

E-MAIL: Khrista@wnybookarts.org

Return to: Deputy Clerk, Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, NY 14202

Or Fax to: **716/858-8895**

Or E-Mail to: cerronij@erie.gov

# Buffalo BookFest Expenditures

($788.34)

Buffalo Bookfest

B

PUBLIC WORKS
ENGINEERING
512 CITY HALL
BUFFALO, NY 14202
716-851-5368

Byron W. Brown
Mayor

Permit Number: 2013-846SE
Date: 6/11/2013

# SPECIAL EVENT
# TEMPORARY STREET CLOSING PERMIT

Location: EAST MOHAWK B/T WASHINGTON & MAIN (IN FRONT OF WNY BOOK ARTS CENTER & OTB)

Closing Date: July 27, 2013 Closing Time: 9:00 AM

Expiration Date: July 27, 2013 Expiration Time: 7:00 PM

Rain Date: ☐ RD-Closing Date: RD-Expiration Date:

Permittee Name: ERIC JACKSON-FORSBERG Phone: 348-1430

Permittee Address: 468 WASHINGTON ST.

C S Z: BUFFALO, NY 14203

Reason: BUFFALO BOOK FEST - ART FESTIVAL TO PROMOTE BOOK ARTS IN BUFFALO

THIS PERMIT IS ISSUED SUBJECT TO PROVISIONS OF THE CITY ORDINANCES, CHAPTER 413-34, ARTICLE V, AND 413-67, ARTICLE V. IT MUST BE KEPT ON THE PREMISES UNTIL THE THE EXPIRATION DATE. PERMITTEE IS RESPONSIBLE FOR THE CLEANUP OF ALL DEBRIS AND LITTER RESULTING FROM THE USE OF THIS PERMIT.
NOTE: THROUGH TRAFFIC LANE TO BE MAINTAINED FOR, IE: EMERGENCY VEHICLES

**SPECIAL EVENT PERMIT FEE:**

$25.00 first block - $15.00 each additional block

Do Not Stand Sign(s)
15$ each: 8

PAID BY: ☐ Cash ☑ Check Check Number(s): 2247

Permit Fee: $25.00
Sign Fee: $1.20

**Total Fee: $26.20**

Paid
6/11/2013

FOR COMMISSIONER OF PUBLIC WORKS

C. Tomczewski
FOR COMMISSIONER OF POLICE

MAYOR, CITY OF BUFFALO

CC: FIRE, EMERGENCY SERVICES, NFTA, POLICE-RADIO - FAXED

BUFFALO BOOKFEST

Michaels
Where Creativity Happens

MICHAELS STORE #3862 (716)895-6091

1740 WALDEN AVE, STE 200
CHEEKTOWAGA, NY 14225

** Return Barcode **

8-9241-4765-1295-4239-1111-1189-1247-0395

726 SALE 1729 3862 040 7/25/13 18:

| | | | | |
|---|---|---|---|---|
| CRAFTBOND 25G LG | 26000644235 | 2.49 | 1 @ | 2.49 |
| FRM ACRYLIC BENT | 400100632222 | 3.74 | 1 @ | 3.74 |
| FRM ACRYLIC BENT | 400100632222 | 3.74 | 1 @ | 3.74 |
| FOAM SHTS STKY VP | 400100243176 | 3.99 | 1 @ | 3.99 |
| SUCTION CUP-BG/2 | 400100935224 | 2.49 | 1 @ | 2.49 |
| SUCTION CUP-BG/2- | 400100935224 | 2.49 | 1 @ | 2.49 |
| SUCTION CUP-BG/2 | 400100935224 | 2.49 | 1 @ | 2.49 |
| CRAFTBOND 25G LG | 26000644235 | 2.49 | 1 @ | 2.49 |
| (RETURN VALUE | 1.49) | | | |
| COUPON GET AN ITEM 40% OFF | | 1.00- | | |

**Coupon(s) Applied:**
400100929278 40% OFF ONE

| | |
|---|---|
| SUBTOTAL | 22.92 |
| SALES TAX 8.75% | 2.01 |
| TOTAL | 24.93 |

ACCOUNT NUMBER **********4026
VISA/MASTERCARD 24.93
APPROVAL 005111 SWIPED ONLINE
WESTERN NY BOOK ARTS COLL

This receipt expires at 60 days on 09/24/13

8-9241-4765-1295-4239-1111-1189-1247-0395

YOU SAVED $ 1.00

0064 9994 0964 4307 3821 9139 7249 035

SIGN-UP AT MICHAELS.COM
FACEBOOK FOR EXCLUSIVE SPECIAL OFFERS AND
CREATIVE PROJECT IDEAS

Text APP1 to 270282 to download Michaels Mobile App

THANK YOU FOR SHOPPING AT MICHAELS

Dear Valued Customer,
Our coupon policy is to accept one
coupon type per customer per day. Certain
exclusions apply. Please review the exclusion

Michaels
Where Creativity Happens

MICHAELS STORE #3862 (716)895-6091

1740 WALDEN AVE, STE 200
CHEEKTOWAGA, NY 14225

** Return Barcode **

8-9241-4765-1295-4239-1111-1189-1247-0395

726 SALE 1729 3862 040 7/25/13 18:53

| | | | | |
|---|---|---|---|---|
| CRAFTBOND 25G LG | 26000644235 | 2.49 | 1 @ | 2.49 |
| FRM ACRYLIC BENT | 400100632222 | 3.74 | 1 @ | 3.74 |
| FRM ACRYLIC BENT | 400100632222 | 3.74 | 1 @ | 3.74 |
| FOAM SHTS STKY VP | 400100243176 | 3.99 | 1 @ | 3.99 |
| SUCTION CUP-BG/2 | 400100935224 | 2.49 | 1 @ | 2.49 |
| SUCTION CUP-BG/2- | 400100935224 | 2.49 | 1 @ | 2.49 |
| SUCTION CUP-BG/2 | 400100935224 | 2.49 | 1 @ | 2.49 |
| CRAFTBOND 25G LG | 26000644235 | 2.49 | 1 @ | 2.49 |
| (RETURN VALUE | 1.49) | | | |
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WESTERN NY BOOK ARTS COLL

This receipt expires at 60 days on 09/24/13

8-9241-4765-1295-4239-1111-1189-1247-0395

YOU SAVED $ 1.00

Buffalo BookFest

Packing List / Credit Card Receipt

# BLICK art materials

Customer Service 800-723-2787

www.dickblick.com
Dick Blick Art Materials
864 Enterprise Ave.
PO Box 1267
Galesburg, IL 61402-1267

**Date Entered:** 6/21/2013
**Order Number:** 11770515
**Source Code:** CDIL
**Customer PO Number:**
**Pick Number:** 3174543
**Shipment ID:** SIP1439672
**BOL:** 0006102599
**Customer Number:** 64837693

C

**Payment Method:** VISA (16 DIGIT)

**Ship-To Customer:**

ATTN: KHRISTA RICHARDSON
WNY BOOK ARTS CENTER
468 WASHINGTON ST
BUFFALO, NY 14203

**Bill-To Customer:**

WNY BOOK ARTS CENTER
468 WASHINGTON ST
BUFFALO, NY 14203

**Note Text:**
KHRISTA RICHARDSON 716-348-1430

| Carton Number | Order Line | Item Number | Item Description | Qty | Unit Price | Extended Price |
|---|---|---|---|---|---|---|
| 00000530050099025022 | 0001 | 404011001 | SOFT KUT PRINT BLOCK 4X6 | 50 | 1.19 | $59.50 |

| | |
|---|---|
| **Total Pieces:** | 50 |
| **Sub-Total Amount:** | $59.50 |
| **Tax:** | $5.21 |
| **Shipping and Handling:** | $0.00 |
| **Total Amount:** | $64.71 |
| **Visa Payment:** | $64.71 |
| **Remaining Balance:** | $0.00 |



PO Number:

Gmail

**Info WNYBAC <info@wnybookarts.org>**

## Talas Receipt for On-line Purchase [213717]

**info@talasonline.com** <info@talasonline.com> Fri, Jun 21, 2013 at 2:06 PM
To: info@wnybookarts.org

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Order Number: 213717
Placed By: Eric Jackson-Forsberg <info@wnybookarts.org>

---

QTY ITEM ORDERED

1 Jade 403: Gallon: (TAD007004) $53.40

| | |
|---|---|
| Subtotal: | $53.40 |
| Sales Tax: | $0.00 |
| Shipping: | $10.50 |
| Grand Total: | $63.90 |

SHIPPING CHARGES:
Currently our web site only estimates shipping charges based upon the dollar amount of your order, and not by weight, destination and method of transportation you have chosen. Therefore shipping charges noted online are an estimate only and may be higher than estimated for heavy and oversize items (Davey board and boxes for example), express delivery service, shipments to foreign countries, as well as the number of packages that are required to ship your order. We will manually correct the shipping charges on your order and you will receive a printed copy of your bill with your order.

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Thank you for your order. If you have any questions or problems, please contact our support department at info@talasonline.com.

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BUFFALO BOOKFEST

WNED Buffalo
Horizons Plaza • Post Office Box 1263
Buffalo, New York 14240
Phone • 716/845.7000 Fax • 716/845.7036
wned.org

# INVOICE

Invoice Date 7/28/2013
Invoice # 11860


WNY Book Arts Center
468 Washington Street
Buffalo, NY 14203

Attention: Chris Fritton

| Customer ID | Contract # | Order Date |
|---|---|---|
| 1322 | Contract #2778 | 7/28/2013 |

Terms Net 30 Due Date 8/27/2013 Sales Tax Contact Mike McKay

| Item # | Description | Qty. | Unit | Unit Price | Extended Price |
|---|---|---|---|---|---|
| 29410 | Underwriting - WBFO-FM | 1.00 | | | $360.00 |
| 29411 | Underwriting - WNED-FM | 1.00 | | | $140.00 |
| 29412 | Comment<br>Program: WBFO-FM / WNED-FM<br>Schedule: Per Contract<br>Begin Date: 7/24/13<br>End Date: 7/27/13<br>No. Spots: 13<br>Total Cost: $500.00 | | | | |

Chris
Thanks Sarah for
Supporting Public Radio
WBFO & WNED & hope to
[illegible] Smashing
Success. Call the Desk to you.
- Mike McKay

Tax ID number is 16-0834459

| | |
|---|---|
| SUBTOTAL | $500.00 |
| SALES TAX | |
| TOTAL DUE | $500.00 |

# Prints, Poems, & Prose
## EXPENDITURES

($800.00)

2303

WNYBAC

Western New York Book Arts Collaborative

501(c)3 EIN 20-5735731
468 WASHINGTON STREET
BUFFALO, NY 14203

M&T Bank
Slade Avenue Office
10-4-220

DATE 8/14/2013

AMOUNT $ **800.00

Just Buffalo Literary Center

PAY TO THE ORDER OF Eight Hundred and 00/100**********

Just Buffalo Literary Center

SECOND SIGNATURE REQUIRED ONLY IF OVER $5000

AUTHORIZED SIGNATURE

Security features. Details on back.

⑈002303⑈ ⑆022000436⑆ 9843324238⑈

Western New York Book Arts Collaborative

2303

Just Buffalo Literary Center

8/14/2013

| Date | Type | Reference | Original Amt. | Balance Due | Discount | Payment |
|---|---|---|---|---|---|---|
| 8/14/2013 | Bill | | 800.00 | 800.00 | | 800.00 |
| | | | | | Check Amount | 800.00 |

M&T Bank Checking 800.00

PRODUCT DLM145 USE WITH 81564 ENVELOPE PRINTED IN U.S.A. A

Just Buffalo Literary Center 8/14/2013

Summer workshop
series instructors
($487.00)

2270

WNYLIAC

Western New York Book Arts Collaborative

501c3 EIN 20-5755731
468 WASHINGTON STREET
BUFFALO, NY 14203

M&T Bank
Slade Avenue Office
10-4-220

DATE 6/27/2013

AMOUNT $ **160.00

Jodi Hamann

PAY TO THE ORDER OF: One Hundred Sixty and 00/100**********

Jodi LeRay Hamann
689 Linwood Ave.
Buffalo, NY 14209

SECOND SIGNATURE REQUIRED ONLY IF OVER $5000

AUTHORIZED SIGNATURE

Security features. Details on back.

Letterpress I Workshop

⑈002270⑈ ⑆022000046⑆ 9843324238⑈

**Western New York Book Arts Collaborative** 2270

Jodi Hamann 6/27/2013

| Date | Type | Reference | Original Amt. | Balance Due | Discount | Payment |
|---|---|---|---|---|---|---|
| 6/27/2013 | Bill | | 160.00 | 160.00 | | 160.00 |
| | | | | | Check Amount | 160.00 |

M&T Bank Checking Letterpress I Workshop 160.00

ODUCT DLM145 USE WITH 91564 ENVELOPE PRINTED IN U.S.A. A

Jodi Hamann 6/27/2013

2269

WNYBAC

Western New York Book Arts Collaborative

501c3 EIN 20-5755731
468 WASHINGTON STREET
BUFFALO, NY 14203

M&T Bank
Slade Avenue Office
10-4-220

DATE 6/27/2013

AMOUNT $ **120.00

Security features. Details on back

Hyeyoung Shin

PAY TO THE ORDER OF: One Hundred Twenty and 00/100**********

Hyeyoung Shin

SECOND SIGNATURE REQUIRED ONLY IF OVER $5000

AUTHORIZED SIGNATURE

tunnel books workshop

⑈002269⑈ ⑆022000046⑆ 9843324238⑈

**Western New York Book Arts Collaborative** 2269

Hyeyoung Shin 6/27/2013

| Date | Type | Reference | Original Amt. | Balance Due | Discount | Payment |
|---|---|---|---|---|---|---|
| 6/27/2013 | Bill | | 120.00 | 120.00 | | 120.00 |
| | | | | | Check Amount | 120.00 |

M&T Bank Checking tunnel books workshop 120.00

PRODUCT DLM145 USE WITH 91564 ENVELOPE PRINTED IN U.S.A. A

Hyeyoung Shin 6/27/2013

2285

WNYBAC

Western New York Book Arts Collaborative

501c3 EIN 20-5755731
468 WASHINGTON STREET
BUFFALO, NY 14203

M&T Bank
Slide Avenue Office
10-4-220

DATE 7/5/2013

AMOUNT $ **117.00

Kasia Keely

PAY TO THE ORDER OF: One Hundred Seventeen and 00/100**********

Kasia Keely

SECOND SIGNATURE REQUIRED ONLY IF OVER $5000

AUTHORIZED SIGNATURE

Security features. Details on back.

⑈002285⑈ ⑆022000046⑆ 9843324238⑈

**Western New York Book Arts Collaborative** 2285

Kasia Keely 7/5/2013

| Date | Type | Reference | Original Amt. | Balance Due | Discount | Payment |
|---|---|---|---|---|---|---|
| 7/12/2013 | Bill | | 117.00 | 117.00 | | 117.00 |
| | | | | | Check Amount | 117.00 |

M&T Bank Checking 117.00

RODUCT DLM145 USE WITH 91564 ENVELOPE PRINTED IN U.S.A. A

Kasia Keely 7/5/2013

2290

WNYBAC

Western New York Book Arts Collaborative

501c3 EIN 20-5755731
468 WASHINGTON STREET
BUFFALO, NY 14203

M&T Bank
Slade Avenue Office
10-4-220

DATE 7/30/2013

AMOUNT **90.00

Alicia Paolucci

PAY TO THE ORDER OF: Ninety and 00/100**********

Alicia Paolucci
357 Breckenridge St.
Buffalo, NY 14213

SECOND SIGNATURE REQUIRED ONLY IF OVER $5000

AUTHORIZED SIGNATURE

Security features. Details on back

Screenprinted Tshirts Workshop

⑈002290⑈ ⑆022000046⑆ 9843324238⑈

Western New York Book Arts Collaborative 2290

Alicia Paolucci 7/30/2013

| Date | Type | Reference | Original Amt. | Balance Due | Discount | Payment |
|---|---|---|---|---|---|---|
| 7/30/2013 | Bill | | 90.00 | 90.00 | | 90.00 |
| | | | | | Check Amount | 90.00 |

M&T Bank Checking Screenprinted Tshirts Workshop 90.00

PRODUCT DLM 45 USE WITH 91564 ENVELOPE PRINTED IN U.S.A. A

Alicia Paolucci 7/30/2013