**ERIE COUNTY LEGISLATURE**
**BUDGET ACCOUNTABILITY ACT**

**ERIE COUNTY FUNDING EXPENDITURE WORKSHEET**

# 2013
# CLOSE-OUT REPORT FORM

1. NAME OF AGENCY, INSTITUTION, OR ORGANIZATION RECEIVING ERIE COUNTY FUNDING – 2013
THEODORE ROOSEVELT INAUGURAL SITE FOUNDATION

2. AMOUNT OF FUNDING RECEIVED

$ 22,500

3. HAS THE MONEY ALLOCATED BEEN SPENT?

YES_____NO_____ MOST

IF NO, EXPLAIN BRIEFLY WHY

$19,094 HAS BEEN SPENT. TWO OUTSTANDING BILLS REMAIN THAT WILL BE PAID BY 9/30/13, OUR YEAR END. SEE ATTACHED FILE - SUPPORTING DOCUMENTATION OF EXPENSES.

4. PROGRAMS, ACTIVITIES, EQUIPMENT AND/OR OTHER PROJECT(S):

*LIST EACH ITEM AND STATUS OF EACH ITEM*

Program(s) Performed TOURS GIVEN WITH ADDITIONAL STAFF

*Status* COMPLETE FOR LAST SCHOOL YEAR + SUMMER TOURIST SEASON

Equipment Purchased _____

*Status* _____

Activity Implemented _____

*Status* _____

Project(s) Implemented MARKETING INITIATIVE

*Status* PLAN IS COMPLETE AND IMPLEMENTATION UNDERWAY

5. ATTACH SUPPORTING DOCUMENTATION COPIES TO VERIFY FUNDING EXPENDITURE(S).

CONTACT: MOLLY QUACKENBUSH

SIGNATURE: Molly Quackenbush

DATE CLOSE-OUT REPORT COMPLETED: 9-24-13

TELEPHONE NO.: 716-884-0095

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E-MAIL: Molly_Quackenbush@partner.nps.gov

Return to: Deputy Clerk, Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, NY 14202

Or Fax to: **716/858-8895**

Or E-Mail to: cerronij@erie.gov

Theodore Roosevelt Inaugural Site Foundation
Supporting Documentation of Expenses - Summary
10/1/12 - 9/20/13

| | | |
|---|---|---|
| 360 PSG | $100.00 | 10/9/2012 |
| 360 PSG | $100.00 | 11/7/2012 |
| Katie Schneider Photography | $100.00 | 11/19/2012 |
| Vista Print | $294.14 | 12/11/2012 |
| 360 PSG | $100.00 | 12/14/2012 |
| Seaway Trail Inc. | $100.00 | 12/14/2012 |
| 360 PSG | $100.00 | 1/10/2013 |
| Visit Buffalo Niagara | $2,730.00 | 2/7/2013 |
| MJD Strategic Marketing & Communications | $1,000.00 | 2/7/2013 |
| 360 PSG | $100.00 | 2/13/2013 |
| Vista Print | $127.75 | 2/13/2013 |
| 360 PSG | $100.00 | 3/11/2013 |
| 360 PSG | $100.00 | 4/8/2013 |
| Buffalo Niagara CVB | $100.00 | 5/6/2013 |
| 360 PSG | $100.00 | 5/23/2013 |
| MJD Strategic Marketing & Communications | $1,000.00 | 6/3/2013 |
| 360 PSG | $100.00 | 6/11/2013 |
| 360 PSG | $100.00 | 7/10/2013 |
| MJD Strategic Marketing & Communications | $1,750.00 | 7/10/2013 |
| Arts Services Initiative | $400.00 | 7/24/2013 |
| WNY Heritage Magazine | $1,125.00 | 8/2/2013 |
| MJD Strategic Marketing & Communications | $1,954.00 | 8/2/2013 |
| 360 PSG | $100.00 | 8/12/2013 |
| MJD Strategic Marketing & Communications | $1,815.26 | 8/27/2013 |
| 360 PSG | $100.00 | 9/9/2013 |
| 8th District Federated Garden Clubs | $125.00 | 9/9/2013 |
| Ace Flagpole Co. | $375.00 | 9/20/2013 |
| Interpretive hours | $4,898.08 | |
| | $19,094.23 | |

Bills outstanding:

| | |
|---|---|
| MJD Strategic Marketing - Sept. Invoice | $1,750.00 |
| Payment on new website | $2,000.00 |