**ERIE COUNTY LEGISLATURE**
**BUDGET ACCOUNTABILITY ACT**

**ERIE COUNTY FUNDING EXPENDITURE WORKSHEET**

# 2013

# CLOSE-OUT REPORT FORM

1. NAME OF AGENCY, INSTITUTION, OR ORGANIZATION RECEIVING ERIE COUNTY FUNDING – 2013

   Buffalo + Erie County Historical Society
   DBA The Buffalo History Museum

2. AMOUNT OF FUNDING RECEIVED

   $ 351,000.

3. HAS THE MONEY ALLOCATED BEEN SPENT?

   YES X NO _____

   IF NO, EXPLAIN BRIEFLY WHY

4. PROGRAMS, ACTIVITIES, EQUIPMENT AND/OR OTHER PROJECT(S):

   *LIST EACH ITEM AND STATUS OF EACH ITEM*

   Program(s) Performed General Museum Operations

   *Status* on going

Equipment Purchased _____

*Status* _____

Activity Implemented _____

*Status* _____

Project(s) Implemented _____

*Status* _____

5. ATTACH SUPPORTING DOCUMENTATION COPIES TO VERIFY FUNDING EXPENDITURE(S).

CONTACT: Lori Robinson, Accountant

SIGNATURE: L Robinson

DATE CLOSE-OUT REPORT COMPLETED: 9/24/13

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Buffalo, NY 14202

Or Fax to: **716/858-8895**

Or E-Mail to: cerronij@erie.gov

# The Buffalo History Museum
## General Operating Fund
## Budget vs. Actual
### YTD August 31, 2013

| | Year End Unaudited 2012 | Actual Last YTD 2012 | TOTAL YTD 2013 Actual | TOTAL YTD 2013 Budget | TOTAL YTD 2013 $ Over Budget | TOTAL BUDGET 2013 |
|---|---|---|---|---|---|---|
| **Income** | | | | | | |
| 43300 · Individual Appeals | $ 68,810 | $ 16,962 | $ 26,653 | $ 41,867 | $ (15,213) | $ 105,000 |
| 43400 · Private Support | 154,923 | 194,017 | 62,350 | 118,600 | (56,250) | 146,600 |
| 44400 · Admissions Revenue | 36,454 | 23,272 | 28,032 | 26,333 | 1,699 | 39,500 |
| 44500 · Government Grants | 391,250 | 388,500 | 376,500 | 399,250 | (22,750) | 399,250 |
| 44800 · Program Revenue | 14,213 | 8,766 | 23,388 | 16,175 | 7,213 | 23,500 |
| 46400 · Other Types of Income | 7,958 | 1,919 | 1,055 | 3,817 | (2,762) | 6,425 |
| 47200 · Memberships | 62,801 | 38,651 | 41,815 | 53,551 | (11,736) | 75,000 |
| 47500 · Rental & Subcontract Revenue | 58,387 | 39,303 | 37,933 | 38,500 | (567) | 58,000 |
| 49000 · Special Events Income | 167,549 | 113,402 | 19,706 | 61,060 | (41,354) | 106,060 |
| 50000 · Museum Shop | 40,239 | 18,667 | 25,400 | 23,867 | 1,533 | 36,000 |
| **Total Income** | $ 1,002,584 | $ 843,458 | $ 642,834 | $ 783,020 | $ (140,187) | $ 995,335 |
| **Expense** | | | | | | |
| 60400 · Marketing Expenses | $ 21,503 | $ 14,129 | $ 27,126 | $ 20,350 | $ 6,776 | $ 23,000 |
| 60900 · Professional Fees | 24,525 | 24,525 | 68,855 | 41,000 | 27,855 | 41,000 |
| 61000 · General Supplies | 13,640 | 10,362 | 7,881 | 9,319 | (1,438) | 13,900 |
| 61200 · Program Supplies | 11,242 | 6,870 | 14,482 | 4,650 | 9,832 | 8,000 |
| 61300 · Postage | 6,605 | 4,479 | 4,177 | 4,192 | (15) | 6,350 |
| 61400 · Conference Expense | 3,680 | 2,764 | 2,418 | 1,500 | 918 | 2,500 |
| 61500 · Dues & Subscriptions | 3,328 | 2,914 | 1,303 | 3,825 | (2,523) | 5,500 |
| 61600 · Printing | 8,355 | 4,418 | 5,723 | 3,700 | 2,023 | 6,450 |
| 61700 · Honoraria & Catering | 6,169 | 5,302 | 5,098 | 3,275 | 1,823 | 6,450 |
| 61800 · Service Charges | 10,284 | 6,788 | 6,316 | 5,867 | 450 | 8,800 |
| 61900 · Telephone | 8,034 | 5,966 | 7,055 | 5,336 | 1,719 | 8,000 |
| 62000 · Local Transportation | 3,618 | 2,431 | 3,119 | 4,086 | (966) | 6,500 |
| 62100 · Exhibit & Production Costs | 23,699 | 45,310 | 78,190 | 94,000 | (15,810) | 95,500 |
| 62200 · Conservation & Acquistions | 51,711 | 48,693 | 43,586 | 38,600 | 4,986 | 39,850 |
| 62300 · Equipment | 15,089 | 18,162 | 18,793 | 11,316 | 7,477 | 15,800 |
| 62400 · Building & Grounds Maintenance | 42,431 | 31,093 | 35,537 | 25,720 | 9,817 | 39,000 |
| 62500 · Utilities & Security | 49,218 | 24,196 | 42,673 | 46,069 | (3,396) | 65,943 |
| 62600 · Interest Expense | 419 | 419 | 955 | 600 | 355 | 1,000 |
| 62700 · Insurance - P&L | 31,090 | 24,012 | 25,785 | 27,000 | (1,215) | 34,000 |
| 66000 · Payroll Expenses | 775,310 | 511,487 | 509,443 | 509,848 | (406) | 775,732 |
| **Total Expense** | $ 1,109,950 | $ 794,319 | $ 908,514 | $ 860,252 | $ 48,262 | $ 1,203,275 |
| **Net Surplus (Deficit) - Operating** | $ (107,366) | $ 49,139 | $ (265,680) | $ (77,231) | $ (188,449) | $ (207,940) |
| 47700 · Rev Released from Restrictions | 156,047 | 125,747 | 191,945 | 161,000 | 30,945 | 208,825 |
| **Operating Surplus (Deficit)** | 48,681 | 174,886 | (73,735) | 83,769 | (157,504) | 885 |