**ERIE COUNTY LEGISLATURE**
**BUDGET ACCOUNTABILITY ACT**

**ERIE COUNTY FUNDING EXPENDITURE WORKSHEET**

# 2013
# CLOSE-OUT REPORT FORM

1. NAME OF AGENCY, INSTITUTION, OR ORGANIZATION RECEIVING ERIE COUNTY FUNDING – 2013
   Squeaky Wheel / Buffalo Media Resources, Inc.

2. AMOUNT OF FUNDING RECEIVED

   $ 13,500.00

3. HAS THE MONEY ALLOCATED BEEN SPENT?

   YES ✓ NO _____

   IF NO, EXPLAIN BRIEFLY WHY

4. PROGRAMS, ACTIVITIES, EQUIPMENT AND/OR OTHER PROJECT(S):

   *LIST EACH ITEM AND STATUS OF EACH ITEM*

   Program(s) Performed Public MEDIA Equipment Access, Community-based programming, Media Art education, Exhibitions in Erie county.

   *Status* Successfully Completed

   (general operating support for all programming)

Equipment Purchased _____

*Status* _____

Activity Implemented _____

*Status* _____

Project(s) Implemented _____

*Status* _____

5. ATTACH SUPPORTING DOCUMENTATION COPIES TO VERIFY FUNDING EXPENDITURE(S).

CONTACT: JAX DEWGA, Exec. Dir.

SIGNATURE: _____

DATE CLOSE-OUT REPORT COMPLETED: 9/24/13

TELEPHONE NO.: 884-7172

FAX NO.: n/a

E-MAIL: JAXCSQUEAKY.ORG

Return to: Deputy Clerk, Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, NY 14202

Or Fax to: **716/858-8895**

Or E-Mail to: cerronij@erie.gov

09/24/13

# Squeaky Wheel
## Balance Sheet Standard
As of August 31, 2013

| | | Aug 31, '13 |
|---|---|---|
| ASSETS | | |
| Current Assets | | |
| Checking/Savings | | |
| Regular Checking M&T | | 14,637.67 |
| Savings Account | | 25,069.90 |
| Total Checking/Savings | | 39,707.57 |
| Accounts Receivable | | |
| Accounts Receivable | | 650.00 |
| Total Accounts Receivable | | 650.00 |
| Other Current Assets | | |
| Grant Receivable | | 23,000.00 |
| Petty Cash | | 90.00 |
| Prepaid Expense | | 718.33 |
| Security Deposits | | 1,400.00 |
| Total Other Current Assets | | 25,208.33 |
| Total Current Assets | | 65,565.90 |
| Fixed Assets | | |
| Accumulated Depreciation | | -59,309.00 |
| Equipment | | 88,848.10 |
| Total Fixed Assets | | 29,539.10 |
| TOTAL ASSETS | | 95,105.00 |
| LIABILITIES & EQUITY | | |
| Liabilities | | |
| Current Liabilities | | |
| Other Current Liabilities | | |
| Accrued Payroll | | 5,073.84 |
| Payroll Liabilities | | |
| Federal Taxes (941/944) | 1,758.21 | |
| NYS Employment Taxes | 53.48 | |
| NYS Income Tax | 436.30 | |
| NYSDI | 87.60 | |
| Total Payroll Liabilities | | 2,335.59 |
| Total Other Current Liabil... | | 7,409.43 |
| Total Current Liabilities | | 7,409.43 |
| Total Liabilities | | 7,409.43 |
| Equity | | |
| Retained Earnings | | 74,298.90 |
| Net Income | | 13,396.67 |
| Total Equity | | 87,695.57 |
| TOTAL LIABILITIES & EQ... | | 95,105.00 |

09/24/13

# Squeaky Wheel
# Statement Of Cash Flo...

## September 2012 through August 20...

| | Sep '12 - Aug ... |
|---|---|
| OPERATING ACTIVITIES | |
| Net Income | 13,396.67 |
| Adjustments to reconcile Net Income to net cash provided by operations: | |
| Accounts Receivable | -650.00 |
| Grant Receivable | -5,500.00 |
| Prepaid Expense | 1,416.67 |
| AP Manual | -2,947.85 |
| Deferred Revenue | -5,870.00 |
| Equipment Rental Deposits | -1,489.50 |
| Payroll Liabilities:Federal Taxes (941... | -340.20 |
| Payroll Liabilities:NYS Employment ... | 27.61 |
| Payroll Liabilities:NYS Income Tax | -131.05 |
| Payroll Liabilities:NYSDI | 87.60 |
| Net cash provided by Operating Activi... | -2,000.05 |
| INVESTING ACTIVITIES | |
| Equipment | -1,708.00 |
| Net cash provided by Investing Activiti... | -1,708.00 |
| Net cash increase for period | -3,708.05 |
| Cash at beginning of period | 43,415.62 |
| Cash at end of period | 39,707.57 |

# Squeaky Wheel
## Profit and Loss Standard
September 2012 through August 2013

| | | | |
|---|---|---|---|
| | Sep '12 - Aug '13 | | |
| Ordinary Income/Expense | | | |
| Income | | | |
| Support | | | |
| Contributions | | | |
| Board Donations | 44.00 | | |
| Event Sponsorhips | 6,450.00 | | |
| Individuals | 2,527.05 | | |
| Contributions - Other | 1,460.44 | | |
| Total Contributions | | 10,481.49 | |
| Grants | | | |
| Buffalo Place | 975.00 | | |
| City of Buffalo | 5,000.00 | | |
| Erie County | 19,570.00 | | |
| Foundations | 17,000.00 | | |
| Free103Point9 | 1,300.00 | | |
| NEA | 40,500.00 | | |
| NYSCA | 25,170.00 | | |
| Other | 1,000.00 | | |
| Grants - Other | 14,425.00 | | |
| Total Grants | | 124,940.00 | |
| Special Events | | | |
| Fundraising Revenue | 25,808.34 | | |
| Total Special Events | | 25,808.34 | |
| Total Support | | | 161,229.83 |
| Earned Revenue | | | |
| Memberships | | | |
| Membership Contributions | 7,042.82 | | |
| Total Memberships | | 7,042.82 | |
| Miscellaneous Income | | | |
| Miscellaneous Income | 622.98 | | |
| Total Miscellaneous Income | | 622.98 | |
| Program Service Fees | | | |
| Admission Charges | 1,748.85 | | |
| Contracted Services | 25,055.00 | | |
| Media Service - Film/Hand Proce | 20.00 | | |
| Media Services - Computer Rent | 260.00 | | |
| Media Services - Editing Fees | 879.00 | | |
| Media Services - Equip Rental | 10,943.01 | | |
| Media Services - Film/Vid Sales | 1,275.45 | | |
| Media Services - Workshops | 16,403.35 | | |
| Merchandise - Concessions | 993.55 | | |
| Merchandise - Other | 627.00 | | |
| Space Rental | 200.00 | | |
| Tutoring | 2,285.00 | | |
| Program Service Fees - Other | 1,420.70 | | |
| Total Program Service Fees | | 62,110.91 | |
| Total Earned Revenue | | | 69,776.71 |
| Total Income | | | 231,006.54 |
| Expense | | | |
| Advertising | | | |
| Advertising and Promotion | 325.61 | | |
| Advertising - Other | -525.00 | | |
| Total Advertising | | -199.39 | |
| Fundraising Expenses | | | 8,628.85 |
| Conf, Travel, Mtgs & Training | | | |
| Accomodations(staff) | 244.95 | | |
| Board/Members meetings | 10.86 | | |
| Meals and Entertainment | 47.28 | | |
| Training, Courses (staff) | 37.47 | | |
| Travel (staff) | 574.15 | | |
| Total Conf, Travel, Mtgs & Training | | 914.71 | |

# Squeaky Wheel
## Profit and Loss Standard
September 2012 through August 2013

| | Sep '12 - Aug '13 |
|---|---|
| Artist Travel & Related Expense | |
| Accomodations/Meals/Entertain | 1,092.39 |
| Travel and Incedentals | 565.29 |
| Artist Travel & Related Expense - ... | 100.00 |
| Total Artist Travel & Related Expen... | 1,757.68 |
| Exhibitions | |
| Screening - Concession | 472.40 |
| Screenings/Installations | 1,892.67 |
| Exhibitions - Other | 142.48 |
| Total Exhibitions | 2,507.55 |
| Facilities | |
| Building Rent | 22,892.00 |
| Janitorial Expense | 60.00 |
| Security System | 208.00 |
| Total Facilities | 23,160.00 |
| Employee Benefits | |
| Disability Insurance | 194.40 |
| Health Insurance | 5,851.08 |
| Total Employee Benefits | 6,045.48 |
| Payroll Expenses | |
| Employer Taxes | 7,796.91 |
| Taxes | -0.02 |
| Total Payroll Expenses | 7,796.89 |
| Insurance | |
| Liability Insurance | 5,156.25 |
| Workers Compensation Insurance | 819.67 |
| Total Insurance | 5,975.92 |
| Miscellaneous | |
| Bank Service Charges | 168.22 |
| Bankcard Disc Charges | 1,312.28 |
| Filing Fees | 60.00 |
| Interest Expense | 91.78 |
| Licenses and Permits | 230.00 |
| Membership Dues | 192.50 |
| Misc Expenses | 28.50 |
| Payroll Service Fee | 407.78 |
| Penalties | 35.00 |
| Total Miscellaneous | 2,526.06 |
| Office Expense | |
| Office Supplies | 1,072.27 |
| Office Expense - Other | 181.90 |
| Total Office Expense | 1,254.17 |
| Postage | |
| Postage and Shipping | 1,356.20 |
| Postage Meter rental | 163.20 |
| Total Postage | 1,519.40 |
| Programs | |
| Youth Workshops | 103.86 |
| BYM! | 896.87 |
| Channels | 6,050.00 |
| Kids Camp | 34.73 |
| techARTS | 320.28 |
| Video Tape Stock | 678.13 |
| Total Programs | 8,083.87 |
| Professional Fees | |
| Accounting Fees | 6,501.80 |
| Consultants | 1,700.00 |
| Web hosting and e-mail | 591.32 |
| Total Professional Fees | 8,793.12 |
| Printing | |
| Printing Expense | 4,733.83 |

# Squeaky Wheel
## Profit and Loss Standard
September 2012 through August 2013

| | Sep '12 - Aug '13 | |
|---|---|---|
| Printing - Other | -1,162.85 | |
| Total Printing | | 3,570.98 |
| Telephone | | |
| Telephone and Internet | 2,729.11 | |
| Total Telephone | | 2,729.11 |
| Repairs and Maintenance | | |
| Equipment Purchase | 3,559.10 | |
| Repairs/Maintenance | 565.18 | |
| Supplies/Maintenance | 809.99 | |
| Xerox | 468.44 | |
| Total Repairs and Maintenance | | 5,402.71 |
| Salaries | | |
| Workshop Coordinator | 4,417.50 | |
| BYMI Proj Dir/Workshop Coord | 1,849.50 | |
| Director of Programming | 18,000.00 | |
| Executive Director | 33,007.00 | |
| Tech Director | 22,269.76 | |
| Youth Education Coordinator | 13,991.25 | |
| Total Salaries | | 93,535.01 |
| Subcontractors | | |
| Artist Fees | 2,500.00 | |
| BYMI Instructors | 2,580.00 | |
| BYMI students | 11,500.00 | |
| Channels | 1,000.00 | |
| Subcontractor | 2,145.00 | |
| TechArts Instructors | 1,278.00 | |
| Tutorial | 940.00 | |
| Workshop instructors | 10,405.00 | |
| Subcontractors - Other | 1,275.00 | |
| Total Subcontractors | | 33,623.00 |
| Total Expense | | 217,625.12 |
| Net Ordinary Income | | 13,381.42 |
| Other Income/Expense | | |
| Other Income | | |
| Interest Income | | 15.25 |
| Total Other Income | | 15.25 |
| Net Other Income | | 15.25 |
| Net Income | | 13,396.67 |