# ERIE COUNTY LEGISLATURE
# BUDGET ACCOUNTABILITY ACT

## ERIE COUNTY FUNDING EXPENDITURE WORKSHEET

# 2013
# CLOSE-OUT REPORT FORM

1. NAME OF AGENCY, INSTITUTION, OR ORGANIZATION RECEIVING ERIE COUNTY FUNDING – 2013
   MusicalFare Theatre

2. AMOUNT OF FUNDING RECEIVED

   $ 31,950 rec'd; $35,500 awarded

3. HAS THE MONEY ALLOCATED BEEN SPENT?

   YES X NO

   IF NO, EXPLAIN BRIEFLY WHY

4. PROGRAMS, ACTIVITIES, EQUIPMENT AND/OR OTHER PROJECT(S):

   *LIST EACH ITEM AND STATUS OF EACH ITEM*

   Program(s) Performed Our 2012-13 season of the following shows: MUSIC MAN, 33 VARIATIONS, HOLIDAY GUYS, RENT, S'WONDERFUL, and TALK TO ME NOW.

*Status* Our 2012-13 season concluded with TALK TO ME NOW, which closed August 17th. In total, we gave 183 performances that played to over 20,000 people. We have embarked upon our 2013-14 season with our opener, LA CAGE AUX FOLLES

Equipment Purchased

*Status*

Activity Implemented MusicalFare's presence on the waterfront this summer with our presentation: CANALSIDE COMES TO LIFE! THE ERIE CANAL FROM THE TOP DOWN. This consists of character re-enactments of two historical individuals associated with the construction of the Erie Canal: New York State Governor and Father of the Canal, DeWitt Clinton and fictional Irish Canal laborer, Seamus Mahoney

*Status* This is the third summer we have participated in activities on the Inner Harbor. This year, our actor was scheduled for 20 appearances as part of the Story of Buffalo programming, and he will conclude his appearances at the end of Sept. By that time, he will have given 40-60 performances of the two characters to Canalside visitors

Project(s) Implemented MusicalFare's 24 Hour New Musical Festival, or "MF24H".

*Status* We held this successful Second Annual signature fundraising event in June at 710 Main Theatre (formerly Studio Arena). We will continue to hold that event at this venue in coming years, and are also expanding our programming there in 2014 as part of 710 Main Theatre's season offerings when we will produce the play RED in March.

5. ATTACH SUPPORTING DOCUMENTATION COPIES TO VERIFY FUNDING EXPENDITURE(S).

Please see attached Report which shows production expenses (but not salaries) for 2012-13

CONTACT: Ms. NELL J. MOHN

SIGNATURE: _____

DATE CLOSE-OUT REPORT COMPLETED: September 18, 2013

TELEPHONE NO.: 716.866.2600

FAX NO.: 716.839-8539

E-MAIL: nmohn@daemen.edu

Return to: Deputy Clerk, Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, NY 14202

Or Fax to: **716/858-8895**

Or E-Mail to: cerronij@erie.gov

# MusicalFare Theatre Company
## Account QuickReport
### September 2012 - August 2013

| | Date | Transaction Type | Num | Name | Memo/Description | Amount | Balance |
|---|---|---|---|---|---|---|---|
| **Production Expenses** | | | | | | | |
| | 10/21/2012 | Check | 9107 | Drozd, Susan | MUSIC MAN - materials reimb. - hair/make-up | 375.92 | 375.92 |
| | 11/30/2012 | Check | 9145 | Drozd, Susan | 33 VARIATIONS- materials reimb. - hair/make-up | 307.55 | 683.47 |
| | 12/13/2012 | Check | 9165 | Left Field Productions | HOLIDAY GUYS 2012 - CD charges | 180.00 | 863.47 |
| | 01/22/2013 | Check | online pymt | Cardmember Service | HOLIDAY GUYS 2012 - partial lodging exp | 341.00 | 1,204.47 |
| | 02/20/2013 | Check | 9195 | Drozd, Susan | RENT - materials reimb. - hair/make-up | 270.61 | 1,475.08 |
| | 04/10/2013 | Check | 9258 | Drozd, Susan | SWONDERFUL- materials reimb. - hair/make-up - pymt #1 | 571.28 | 2,046.36 |
| | 04/19/2013 | Check | online pymt | Cardmember Service | HOLIDAY GUYS - prod exp | 1,456.00 | 3,502.36 |
| | 05/01/2013 | Check | 9280 | Drozd, Susan | SWONDERFUL - hair/make-up reimb #2 | 197.07 | 3,699.43 |
| | 05/09/2013 | Check | 9287 | Jakiel, Kelly | CONCERTS - SWONDERFUL at Beechwood | 100.00 | 3,799.43 |
| **Total for Production Expenses** | | | | | | **3,799.43** | |
| **Cast Meals** | | | | | | | |
| | 09/21/2012 | Check | 9070 | Cavanagh, Chris | HAIR - cast meal | 131.54 | 131.54 |
| | 04/19/2013 | Check | online pymt | Cardmember Service | MUSIC MAN - cast meal | 183.51 | 315.05 |
| | 04/19/2013 | Check | online pymt | Cardmember Service | RENT - cast meal | 170.64 | 485.69 |
| | 04/19/2013 | Check | online pymt | Cardmember Service | 33 VAR - cast meal | 114.16 | 599.85 |
| | 05/22/2013 | Check | online pymt | Cardmember Service | CAST MEALS | 130.66 | 730.51 |
| | 08/22/2013 | Check | online pymt | Cardmember Service | CAST MEAL/PARTY - TTMN | 129.45 | 859.96 |
| **Total for Cast Meals** | | | | | | **859.96** | |
| **Costumes** | | | | | | | |
| | 09/19/2012 | Check | 9067 | Drozd, Kari | MUSIC MAN - costume reimb | 2,107.92 | 2,107.92 |
| | 11/30/2012 | Check | 9144 | Drozd, Kari | 33 VARIATIONS - costume reimb | 1,917.80 | 4,025.72 |
| | 12/14/2012 | Check | 9166 | Ebsary, Olivia | 33 VARIATIONS - seamstress | 100.00 | 4,125.72 |
| | 02/20/2013 | Check | 9194 | Drozd, Kari | RENT - costume reimb. | 1,669.24 | 5,794.96 |
| | 03/13/2013 | Check | 9231 | Drozd, Kari | RENT - costume reimb (repairs/maintenance) | 79.53 | 5,874.49 |
| | 04/19/2013 | Check | online pymt | Cardmember Service | MUSIC MAN - costumes | 16.29 | 5,890.78 |
| | 04/22/2013 | Check | 9272 | Drozd, Kari | SWONDERFUL - costume reimb | 1,756.30 | 7,647.08 |
| | 08/17/2013 | Check | 9364 | Drozd, Kari | TALK TO ME NOW - costume reimb. | 1,504.55 | 9,151.63 |
| **Total for Costumes** | | | | | | **9,151.63** | |
| **Lighting Materials** | | | | | | | |
| | 09/21/2012 | Check | 9070 | Cavanagh, Chris | HAIR - lighting materials | 106.19 | 106.19 |
| | 04/19/2013 | Check | online pymt | Cardmember Service | RENT - lighting materials | 544.45 | 650.64 |
| **Total for Lighting Materials** | | | | | | **650.64** | |
| **Piano Rental/Tuning** | | | | | | | |
| | 11/21/2012 | Check | 9129 | Miller Piano Service | 33 VARIATIONS | 68.00 | 68.00 |
| | 11/21/2012 | Check | 9129 | Miller Piano Service | 33 VARIATIONS | 78.00 | 146.00 |
| | 04/03/2013 | Check | 9250 | Denton, Cottier & Daniels | 33 VARIATIONS - 6 piano tunings | 534.00 | 680.00 |
| | 06/12/2013 | Check | 9316 | Denton, Cottier & Daniels | SWONDERFUL - 2 piano tunings | 213.00 | 893.00 |
| | 07/22/2013 | Check | 9347 | Denton, Cottier & Daniels | TALK TO ME NOW - 1 piano tuning | 109.00 | 1,002.00 |
| **Total for Piano Rental/Tuning** | | | | | | **1,002.00** | |
| **Program Printing** | | | | | | | |
| | 07/22/2013 | Check | 9345 | Buffalo Spree | PROD EXP - Program Printing #64575 | 520.00 | 520.00 |
| | 07/22/2013 | Check | 9345 | Buffalo Spree | PROD EXP - Program Printing #64575 | 520.00 | 1,040.00 |
| | 07/22/2013 | Check | 9345 | Buffalo Spree | PROD EXP - Program Printing #64575 | 520.00 | 1,560.00 |
| | 07/22/2013 | Check | 9345 | Buffalo Spree | PROD EXP - Program Printing #64575 | 520.00 | 2,080.00 |
| | 07/22/2013 | Check | 9345 | Buffalo Spree | PROD EXP - Program Printing #64575 | 520.00 | 2,600.00 |
| **otal for Program Printing** | | | | | | **2,600.00** | |
| **rops** | | | | | | | |
| | 11/19/2012 | Check | 9125 | Weyand, Doug | MUSIC MAN- prop reimb. | 57.53 | 57.53 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| | 02/05/2013 | Check | 9183 | Ensemble Theatre of Cincinnati | 33 VARIATIONS - prop rental | 100.00 | 157.53 |
| | 03/13/2013 | Check | 9233 | Weyand, Doug | 33 VAR - props | 70.58 | 228.11 |
| | 03/13/2013 | Check | 9233 | Weyand, Doug | RENT - props | 73.87 | 301.98 |
| | 07/16/2013 | Check | 9340 | Weyand, Doug | SWONDERFUL - prop reimb | 41.28 | 343.26 |
| al for Props | | | | | | 343.26 | |
| alties | | | | | | | |
| | 10/23/2012 | Check | 9109 | Music Theatre International | MUSIC MAN - royalty and rental - final payment | 10,948.11 | 10,948 11 |
| | 11/21/2012 | Check | 9135 | Music Theatre International | RENT - first two weeks royalties and rental | 4,100 00 | 15,048.11 |
| | 12/12/2012 | Check | 9160 | Dramatists Play Service | 33 VARIATIONS - Final Royalty Pymt | 3,162.73 | 18,210.84 |
| | 03/11/2013 | Check | 9214 | Music Theatre International | RENT - remaining royalties and rental | 13,044.08 | 31,254.92 |
| | 04/01/2013 | Check | 9247 | Dramatists Play Service | REd - Advance for Royalties and Images | 1,410.00 | 32,664 92 |
| | 04/16/2013 | Check | 9263 | Music Theatre International | SIDE BY SIDE... - Royalty Advance | 400.00 | 33,064.92 |
| | 04/16/2013 | Check | 9262 | Samuel French Inc. | ROYALTY Advance - LA CAGE AUX FOLLES | 2,900 00 | 35,964.92 |
| | 04/16/2013 | Check | 9262 | Samuel French Inc. | ROYALTY Advance - ADRIFT IN MACAO | 1,650.00 | 37.614 92 |
| | 04/16/2013 | Check | 9261 | Dramatists Play Service | MASTER CLASS - Advance against Royalties | 1,200.00 | 38,814.92 |
| | 04/17/2013 | Check | 9264 | Music Theatre International | THE WHO'S TOMMY - Royalty Advance | 400.00 | 39,214.92 |
| | 05/24/2013 | Check | 9298 | Miracle or 2 Productions | ROYALTIES - S'WONDERFUL - final pymt | 14,469.19 | 53,684.11 |
| | 08/30/2013 | Check | 9379 | Kramer, Randall | TALK TO ME NOW - author's royalties | 1,498.30 | 55,182.41 |
| otal for Royalties | | | | | | 55,182.41 | |
| et | | | | | | | |
| | 09/20/2012 | Check | 9069 | Schenk, Chris | 33 VARIATIONS - advance #1 | 500.00 | 500.00 |
| | 09/21/2012 | Check | online pymt | Cardmember Service | MUSIC MAN - set | 1,278 38 | 1,778.38 |
| | 10/12/2012 | Check | 9097 | Schenk, Chris | 33 VARIATIONS - advance #2 | 200.00 | 1,978.38 |
| | 10/18/2012 | Check | 9106 | Schenk, Chris | 33 VARIATIONS - advance #3 | 300.00 | 2,278.38 |
| | 10/29/2012 | Check | 9111 | Schenk, Chris | 33 VARIATIONS - advance #4 | 50.00 | 2,328.38 |
| | 12/12/2012 | Check | 9163 | Schenk, Chris | HOLIDAY GUYS 2012 - Set Pymt. | 250.00 | 2,578.38 |
| | 01/04/2013 | Check | online pymt | Cardmember Service | RENT - set expense - Kee Indust ($299 96) , Lowes($99.01) | 398.97 | 2,977.35 |
| | 04/19/2013 | Check | online pymt | Cardmember Service | SWONDERFUL - set expenses | 1,959 97 | 4,937 32 |
| | 04/19/2013 | Check | online pymt | Cardmember Service | RENT - set | 2,093.12 | 7.030.44 |
| | 04/19/2013 | Check | online pymt | Cardmember Service | 33 VARIATIONS - set | 713.22 | 7,743.66 |
| | 05/22/2013 | Check | online pymt | Cardmember Service | SWONDERFUI - repainting floor | 92.98 | 7,836.64 |
| | 06/24/2013 | Check | online pymt | Cardmember Service | TTMN - set exp | 1,334.81 | 9,171 45 |
| | 07/23/2013 | Check | online pymt | Cardmember Service | TTMN - set exp | 465.81 | 9,637.26 |
| | 08/22/2013 | Check | online pymt | Cardmember Service | LA CAGE - set exp | 1,025.37 | 10,662.63 |
| Total for Set | | | | | | 10,662.63 | |
| Sound Materials | | | | | | | |
| | 09/21/2012 | Check | 9070 | Cavanagh, Chris | HAIR - sound materials | 85.94 | 85.94 |
| | 04/19/2013 | Check | online pymt | Cardmember Service | RENT - sound materials | 660.94 | 746.88 |
| | 04/19/2013 | Check | 9267 | Cavanagh, Chris | RENT- sound materials, etc | 33.35 | 780.23 |
| | 04/19/2013 | Check | online pymt | Cardmember Service | SWONDERFUL - sound | 21.74 | 801.97 |
| | 07/23/2013 | Check | online pymt | Cardmember Service | TTMN - sound exp | 121.72 | 923.69 |
| | 08/30/2013 | Check | 9382 | Insana, Robert | SOUND - TALK TO ME NOW guitar strings | 32 60 | 956.29 |
| Total for Sound Materials | | | | | | 956.29 | |
| Travel | | | | | | | |
| | 12/12/2012 | Check | 9161 | Holy Moses, Inc. | HOLIDAY GUYS 2012 - Travel Exp Reimb. | 92.50 | 92.50 |
| | 12/12/2012 | Check | 9162 | Denman, Jeffry | HOLIDAY GUYS 2012 - Travel Reimb. | 22.00 | 114.50 |
| Total for Travel | | | | | | 114.50 | |
| Union Fees | | | | | | | |
| | 09/05/2012 | Check | 9059 | Local 92 | OLIVER - union dues | 282.63 | 282.63 |
| | 09/05/2012 | Check | 9059 | Local 92 | CLASS ACT - union dues | 156.44 | 439 07 |
| | 09/05/2012 | Check | 9059 | Local 92 | HAIR - union dues | 336.88 | 775 95 |
| | 09/05/2012 | Check | 9059 | Local 92 | AVENUE Q - union dues | 371.00 | 1.146.95 |
| | 09/05/2012 | Check | 9059 | Local 92 | GRAND NIGHT - union dues | 403.43 | 1,550.38 |
| | 09/25/2012 | Check | 9074 | M & T Bank | 33 VARIATIONS - Equity pension/health | 1,471.54 | 3,021.92 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| | 10/23/2012 | Check | 9108 | AFM EPF | PENSION COSTS - OLIVER | 36.24 | 3,058 16 |
| | 10/23/2012 | Check | 9108 | AFM EPF | PENSION COSTS - CLASS ACT | 341.03 | 3,399.19 |
| | 10/23/2012 | Check | 9108 | AFM EPF | PENSION COSTS - HAIR | 714.38 | 4,113.57 |
| | 10/23/2012 | Check | 9108 | AFM EPF | PENSION COSTS - AVENUE Q | 791 18 | 4,904.75 |
| | 10/23/2012 | Check | 9108 | AFM EPF | PENSION COSTS - GRAND NIGHT | 855.16 | 5,759.91 |
| | 11/21/2012 | Check | 9128 | M & T Bank | 33 VARIATIONS - Equity pension/health/dues | 66.32 | 5,826.23 |
| | 01/23/2013 | Check | 9178 | AFM EPF | ADDITIONAL PENSION COSTS - HAIR | 20.01 | 5,846 24 |
| | 01/23/2013 | Check | 9178 | AFM EPF | ADDITIONAL PENSION COSTS - AVENUE Q | 17.60 | 5,863 84 |
| | 01/23/2013 | Check | 9178 | AFM EPF | ADDITIONAL PENSION COSTS - GRAND NIGHT | 24.31 | 5,888.15 |
| | 03/04/2013 | Check | 9211 | M & T Bank | S'WONDERFUI - Equity pymt | 520.20 | 6,408.35 |
| | 06/25/2013 | Check | 9328 | SSDC - League Health | TALK TO ME NOW - SDC Health Fee | 600.00 | 7,008.35 |
| | 06/25/2013 | Check | 9329 | SSDC - League Pension | TALK TO ME NOW - pension fee | 240.00 | 7,248.35 |
| | 07/05/2013 | Check | 9333 | SSDC - League Health | RENT - SDC Health Fee | 0.00 | 7,248.35 |
| | 07/05/2013 | Check | 9334 | SSDC - League Pension | RENT - pension fee | 0.00 | 7,248.35 |
| | 08/30/2013 | Check | 9384 | Local 92 | MUSIC MAN- union dues | 328.99 | 7 577.34 |
| | 08/30/2013 | Check | 9384 | Local 92 | SWONDERFUL - union dues | 411.21 | 7,988.55 |
| | 08/30/2013 | Check | 9385 | AFM EPF | PENSION COSTS - RENT | 691.58 | 8,680 13 |
| | 08/30/2013 | Check | 9385 | AFM EPF | PENSION COSTS - MUSIC MAN | 717.99 | 9,398.12 |
| | 08/30/2013 | Check | 9384 | Local 92 | RENT - union dues | 317.24 | 9,715.36 |
| | 08/30/2013 | Check | 9385 | AFM EPF | PENSION COSTS - TALK TO ME NOW | 315.88 | 10,031.24 |
| | 08/30/2013 | Check | 9385 | AFM EPF | PENSION COSTS - SWONDERFUL | 896.44 | 10,927.68 |
| | 08/30/2013 | Check | 9385 | AFM EPF | PENSION COSTS - 33 VARIATIONS | 128.24 | 11,055.92 |
| | 08/30/2013 | Check | 9384 | Local 92 | 33 VARIATIONS- union dues | 58.83 | 11,114.75 |
| | 08/30/2013 | Check | 9384 | Local 92 | TALK TO ME NOW - union dues | 144.90 | 11,259.65 |
| **'otal for Union Fees** | | | | | | **11,259.65** | |
| **tal for Production Expenses with subs.** | | | | | | **96,582.40** | |
| **)TAL** | | | | | | **96,582.40** | |

MUSICALFARE
A theatre of note

September 18, 2013

James Cerroni
Deputy Clerk, Erie County Legislature
92 Franklin St
Buffalo, NY 14202

Re: 2013 Close-Out Report Form

Dear Mr. Cerroni:

Enclosed please find our 2013 Close-out Report Form and a report which shows 2012-13 production costs (excluding salaries) as proof of funding expenditures.

Thank you.

Sincerely,

Nell J. Mohn
Director of Strategic Development

4380 Main Street, Suite 123, Amherst, NY 14226 **Box Office:** 716-839-8540 **Administration:** 716-839-8539 musicalfare@daemen.edu www.musicalfare.com