



MEMORANDUM

**COUNTY OF ERIE
DEPARTMENT OF ENVIRONMENT AND PLANNING**

TO: CHAIRPERSON BETTY JEAN GRANT, Erie County Legislature;
CHAIRPERSON PATRICIA H. MERTZ, Erie Community College (ECC) Board of Trustees

FROM: THOMAS J. DEARING, Deputy Commissioner

DATE: November 1, 2013

SUBJECT: Bi-Monthly Report – ECC Academic Building

This document represents the first in a series of bi-monthly reports pertaining to the design and construction of the new academic building for Erie Community College (ECC). The Memorandum of Understanding (MOU) executed on August 27, 2013 between ECC and Erie County provided for the preparation of such reports. The reports are distributed to the Erie County Legislature as well as the ECC Board of Trustees. Information describing previous work, scheduling, upcoming activity, and other matters are described in this document.

A. **PREVIOUS WORK:** The following activities have occurred since execution of the MOU.

1. The consultant selection process was completed for environmental design services. The review committee was comprised of representatives from ECC, Erie County Department of Environment and Planning, Erie County Department of Public Works, and the Buffalo State College, Department of Geography and Planning.

Fisher Associates has been recommended by the Committee to undertake the above noted services. Their selection has been approved and/or accepted by the Erie County Executive, Community Enrichment Committee of the Erie County Legislature, and the ECC Board of Trustees. Final action by the full Legislature is expected at the November 7, 2013 session.

2. Extensive discussions have occurred with the Dormitory Authority of the State of New York (DASNY). It is the intention to engage DASNY for project management services. This approach was presented to the ECC Board of Trustees on October 24, 2013. A formal agreement is now being negotiated between DASNY and County

officials. A request for authorization to execute a County contract with DASNY will be introduced to the Legislature on or about November 7, 2013.

B. **SCHEDULE:** Although the MOU projected an opening of January 2017, after further discussions with DASNY and others having experience with academic facility construction, it is more likely that the building will be ready for occupancy in September 2017.

C. **IMPORTANT MILESTONES/ ACTIONS ANTICIPATED IN THE UPCOMING TWO MONTHS:**

1. DASNY – Project Management Agreement, and Fisher Associates – Environmental Services Agreement approved by the Erie County Legislature and fully executed by all parties.
2. Completion of Building Concept Site Plan.
3. Preparation of Environmental Assessment Form – Part I.

CC: County Executive Mark C. Poloncarz
Deputy County Executive Richard M. Tobe
Commissioner Maria R. Whyte
Commissioner John C. Loffredo
ECC President Jack Quinn
ECC Chief Administrative and Financial Officer William Reuter

TJD/cw
TJD 2013/ECC/Bi-Monthly Memo – ECC Academic Building - Nov 2013