COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

November 19, 2013

Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, NY 14202

RE: Erie County Sewer District No. 5
Engineer Term Agreement
DiDonato Associates -Work Order DA-1

Dear Honorable Members:

Enclosed please find a memorandum from the Department of Environment and Planning, Division of Sewerage Management, for the issuance of a work order as authorized by the resolution, passed by the Erie County Legislature on November 8, 2012, related to 3-year Term Agreements.

Should your honorable body require further information, I encourage you to contact the Division of Sewerage Management. Thank you for your consideration on this matter.

Sincerely,

Mark Poloncarz, Esq.
Erie County Executive

MCP/bb
Enclosure

cc: Joseph Fiegl, Deputy Commissioner, Division of Sewerage Management

MEMORANDUM

To:	Honorable Members of the Erie County Legislature
From:	Division of Sewerage Management
Re:	Erie County Sewer Districts No.5 Engineer Term Agreement DiDonato Associates – Work Order: DA – 1
Date:	November 1, 2013

SUMMARY

The Erie County Legislature is requested to receive and file this communication pertaining to the Department of Environment and Planning's issuance of a work order to DiDonato Associates for Erie County Sewer District No. 5, in the amount of $26,283.00.

FISCAL IMPLICATIONS

There will be no impact to the County's General Fund. The cost for the engineering work related to this communication will be paid from the Erie County Sewer District No. 5 Professional Services Account No. 516020, Cost Center 1811010.

REASONS FOR RECOMMENDATION

The Division of Sewerage Management has issued work order DA-1 to DiDonato Associates. Under this work order, the consulting engineer will provide the County with electrical design drawing and specification assistance along with peer review of the General Contract Design performed by the Division of Sewerage Management for upcoming repairs at the Clarence Research Park Wastewater Treatment Plant.

BACKGROUND INFORMATION

On November 8, 2012, the Erie County Legislature passed resolution Comm. 18E-9 (2012) authorizing a 3-year Term Agreement with DiDonato Associates. At the time of the contract award, the Division of Sewerage Management committed to notifying the Honorable Legislature of each work order issued.

The Term Agreement was approved to provide the Division of Sewerage Management with supplemental engineering services required to complete the study and design of various projects throughout the Erie County Sewer Districts. The work for this project consists of electrical engineering and other associated work pertaining to upcoming repairs at the Clarence Research Park Wastewater Treatment Plant.

CONSEQUENCES OF NEGATIVE ACTION

This is a receive and file item.

STEPS TO FOLLOW APPROVAL

This is a receive and file item.

MAS:vb
Encl.
Cc: J. Fiegl/ 0.11.0 LegLtr (w/encl)
J. Carr/M. Salah/ 0.3.2.DiDonato 08/10 (w/encl)
S. Tirone (w/encl)

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MARIA WHYTE
Commissioner 11/4/13

ERIE COUNTY SEWER DISTRICT NO.5
WORK ORDER NO.DA-1

ENGINEER: **DiDonato Associates**

CONTRACT DATE: **November 8, 2012**

1. **Title of Proposal:**
Provide electrical design and peer review of the General Contract for
Clarence Research Park Wastewater Treatment Plant.

2. **Name and Business Address of Proposer:**
DiDonato Associates
689 Main Street
Buffalo, New York 14203
(716) 656-1900 Fax (716) 656-1987

3. **Name, Title and Address of Principal Bearing Technical Responsibility:**
John DiDonato, P.E.
DiDonato Associates
689 Main Street
Buffalo, New York 14203
(716) 656-1900

4. **Effective Dates of Proposal:**
November 6, 2013

5. **Brief Description of Work for Which Proposal is Submitted.**
The Engineer will provide the County with the electrical drawings and specifications along with review of the General Contract design and specifications prepared by the Division of Sewerage Management Engineering for the Clarence Research Park Wastewater Treatment Plant upgrade and is detailed in DiDonato's letter dated November 1, 2013.

6. **Engineering Cost:**
$ 26,283.00 (cost plus fixed fee)

7. **Source of Funds:** ECSD No. 5, Professional Services Acct. No. 516020 Cost Center 1811010

8. **Project No.:** DA-1

9. **Attachments:** DiDonato letter dated November 1, 2013 (11 pages)

10. **File:** 0.3.2. DiDonato (13-15)

DATE: _____ Accepted
By: _____

Prepared By: _____ Authorized
By: _____ _____ Matt A.
Salah, P.E. Joseph Fiegl, P.E.
Deputy Commissioner