



ECLEG NOV19'13 10:06

COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

November 19, 2013

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: Transfer Long Term Care Coordinator position between Senior Services grants

Dear Honorable Members:

Enclosed please find a proposed resolution and accompanying memorandum from the Department of Senior Services requesting authorization to transfer, effective January 1, 2014, the Long Term Care Coordinator position from the III-B 2013 grant which ends on December 31, 2013 into the Connects 2013-14 grant which runs through September 30, 2014.

Should your honorable body require further information, I encourage you to contact Commissioner Randall Hoak at the Department of Senior Services. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/bb
Enclosure

cc: Randall Hoak, Commissioner, Department of Senior Services

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Senior Services
Re: Transfer Long Term Care Coordinator Position between Senior Services grants
Date: November 7, 2013

SUMMARY

Please approve the attached resolution authorizing, effective January 1, 2014, the transfer of the Department of Senior Services Long Term Care Coordinator position (#51011576) from the III-B 2013 grant, which ends on December 31, 2013, into the Connects 2013-14 grant, which runs through September 30, 2014.

FISCAL IMPLICATIONS

No additional County funds required. The Connects 2013-14 grant is 100% State funded.

REASONS FOR RECOMMENDATION

To allow the Long Term Care Coordinator position to be retained in Senior Services.

BACKGROUND INFORMATION

The Long Term Care Coordinator a civil service position, was reinstated in Senior Services as part of the managerial restructuring and cost cutting initiatives undertaken through Legislative resolution 13E-38 (2013) adopted on July 18, 2013. The position is currently funded in the department's III-B 2013 grant which runs through December 31, 2013. In the department's proposed 2014 budget it is funded in the Connects 2014-15 grant which runs from October 1, 2014 through September 30, 2015. This leaves the position without funding for the period of January 1, 2014 through September 30, 2014. The department is requesting the position be transferred, effective January 1, 2014, to the Connects 2013-14 grant which runs through September 30, 2014.

CONSEQUENCES OF NEGATIVE ACTION

Senior Services would be unable to retain the Long Term Care Coordinator position during the period January 1, 2014 through September 30, 2014, even though NY State funding is available to cover 100% of the position's cost. An employee would lose her job and the department would be without the position responsible for overseeing our case management operations during the national health care changes currently underway.

STEPS FOLLOWING APPROVAL

The Department of Senior Services will work with the Division of Budget and Management and the Department of Personnel to process the position transfer on the County's personal and payroll systems.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF SENIOR SERVICES

**RE: Transfer Long Term Care Coordinator
position between Senior Service grants**

WHEREAS, the Long Term Care Coordinator civil service position (#51011576) was reinstated in the Department of Senior Services III-B2013 grant, which ends on December 31, 2013, as part of the managerial restructuring and cost cutting initiatives undertaken through Legislative resolution 13E-38 (2013) adopted on July 18, 2013; and

WHEREAS, the Senior Service proposed 2014 budget, funds the position in the Connects1415 grant which runs from October 1, 2014 through September 30, 2015, leaving the position without funding for the period of January 1, 2014 through September 30, 2014; and

WHEREAS, Senior Services desires to fund the \$88,150 payroll and fringe benefit costs of the Long Term Care Coordinator position for the period January 1, 2014 through September 30, 2014, by transferring the position, effective January, 1, 2014, to the Department's Connects1314 grant; and

WHEREAS, 100% State funding is available in the Connects1314 grant to cover the cost of the Long Term Care Coordinator position do to a position transfer occurring as part of the Departments 2014 County budget, which effective April 1, 2014, transfers Senior Case Manager position (#51006254) out of the Connects1314 grant and into the new EISEP1415 grant, thereby freeing up \$43,493 of Connects1314 payroll and fringe benefit appropriations; and

WHEREAS, the remaining \$44,657 of Connects1314 appropriations needed to fund the Long Term Care Coordinator position are available through vacancy savings due to the transfer of the employee in Connects1314 Case Manager position (#871) to the CSE1314 Case Manager position (#51001747) previously held by the employee promoted on October 19, 2013 to the Long Term Care Coordinator position; and

NOW, THEREFORE, BE IT

RESOLVED, that the Department of Senior Services is hereby authorized to transfer, effective January 1, 2014, the Long Term Care Coordinator position (#51011576) into the existing Connects1314 grant (B100 #7446); and be it further

RESOLVED, that one source of funds to cover the LTC coordinator position gain into the Connects1314 grant, results from the Senior Case Manager position transfer out of Connects1314 to the EISEP1415 grant; and be it further

RESOLVED, that the remaining source of funds results from Case Manager transfer out of Connects1314 to the CSE1314 grant coupled with vacancy savings; and be it further

RESOLVED, that, the Director of Budget and Management is hereby authorized to adjust the grant budgets impacted by this change including intra-grant billings as required to comply with this resolution; and be it further.

RESOLVED, that certified copies of this resolution be forwarded to the County Executive Office, the Division of Budget and Management, the Department of Personnel; the Comptroller's Office and the Department of Senior Services.