



# COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

December 30, 2013

Erie County Legislature  
92 Franklin Street, 4<sup>th</sup> Floor  
Buffalo, New York 14202

## **IMMEDIATE CONSIDERATION REQUESTED**

**Re: Amending 2014 Appropriations for Meals on Wheels of Western New York for Senior Nutrition Programs**

Dear Honorable Members:

The attached resolution requests authorization for the Department of Senior Services to amend appropriations for Meals on Wheels of Western New York effective January 1, 2014.

Should your Honorable Body require further information, I encourage you to contact Commissioner Randall Hoak in the Department of Senior Services. Thank you for your consideration on this matter.

Sincerely yours,



Mark C. Poloncarz, Esq.  
Erie County Executive

MCP/mc  
Enclosure

cc: Randall Hoak, Commissioner, Department of Senior Services

## **MEMORANDUM**

To: Honorable Members of the Erie County Legislature  
From: Department of Senior Services  
Re: Amending 2014 Appropriations for Meals on Wheels of Western New York for Senior Nutrition Programs  
Date: December 30, 2013

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### **SUMMARY**

The Department of Senior Services issued a Request for Proposals (RFP) for the Erie County Elderly Nutrition Services program in April 2013. As a result of that RFP, Meals on Wheels of Western New York was awarded funding to provide meals for both the Erie County Home Delivered meal program and the Erie County Stay Fit Congregate Dining program. The Department included appropriations for both programs in the 2014 Erie County budget with contract negotiations still in process. As the Department of Senior Services and Meals on Wheels of Western New York works to finalize its 2014 contract, amendments to the current appropriation amounts will be necessary in order to reflect several program changes that have resulted from the contract negotiations.

### **FISCAL IMPLICATIONS**

No additional County funds are required.

### **REASONS FOR RECOMMENDATION**

To allow savings in the Erie County Stay Fit Congregate Dining program to be used to increase funding for the Erie County Home Delivered meal program.

### **BACKGROUND INFORMATION**

The Home Delivered meal program assists high risk frail elderly maintain their independence by providing them with meals delivered to their homes, while the Congregate Dining program provides a hot noon meal at 45 sites throughout Erie County. The Department of Senior Services utilized a RFP process to select meal providers for both programs, to ensure that quality meals, at economical prices, will be available for seniors in Erie County. Anticipated appropriations for each of the agencies that were selected to provide service as a result of the RFP were included in the 2014 Erie County budget, with subsequent contracts pending final negotiation.

As a result of contract negotiations with Meals on Wheels of WNY, the Department of Senior Services will pay a lower per meal cost for its Congregate Dining program than it anticipated at the time it submitted its 2014 budget appropriations. Consequently, the Department of Senior Services will have additional monies that can be used to support several desirable program changes in 2014. These changes include budgeting for an additional 40,000 meals; providing Meals on Wheels of WNY with additional funding to support operation of the Home Delivered meal program; and a reduction in the suggested participant contribution for the Congregate Dining program.

In order to implement these program changes, the Department of Senior Services must amend the appropriations for Meals on Wheels of WNY in the following grants: 163III-C-12014, 163III-C-22014, and 163WIN1415.

**CONSEQUENCES OF NEGATIVE ACTION**

The Department will not be able to utilize savings in the congregate meal program to provide additional funding to the Home Delivered meal program, and to implement identified program changes.

**STEPS FOLLOWING APPROVAL**

The Department will process the amended grant budget revisions and obtain fully executed contracts.

**A RESOLUTION SUBMITTED BY:  
DEPARTMENT OF SENIOR SERVICES**

**Re: Amending 2014 Appropriations for Meals on Wheels of Western New York for Senior Nutrition Programs**

WHEREAS, the Department of Senior Services issued a request for proposals (RFP) in April 2013 for the Erie County Elderly Nutrition Services program to provide Home Delivered meals and Congregate Dining meals; and

WHEREAS, the RFP resulted in the selection of Meals on Wheels of WNY to provide meals for both Erie County's Home Delivered meal and Congregate Dining programs; and

WHEREAS, the Department of Senior Services made appropriations in the 2014 Erie County budget in anticipation of the first year of the contract with Meals on Wheels of WNY; and

WHEREAS, additional monies that have resulted from contract negotiations may be used to implement desirable program changes including budgeting for additional meals, providing Meals on Wheels of WNY with additional funding to support operation of the Home Delivered meal program; and a reduction in the suggested participant contribution for the Congregate Dining program; and

WHEREAS, appropriations to Meals on Wheels of WNY for meals to be purchased using Congregate Dining Program grant (163III-C-12014) funds will be \$252,981 less than budgeted; and

WHEREAS, revenue in the Congregate Dining Program grant (163III-C-12014) from client contributions is expected to be \$62,164 less than budgeted and from Federal Aid to be \$190,817 less than budgeted; and

WHEREAS, appropriations for Meals on Wheels of WNY to support the Home Delivered meal program in the Home Delivered Meals grant (163III-C-22014) will be \$190,817 more than budgeted; and

WHEREAS, revenue from Federal Aid in the Home Delivered Meals grant (163III-C-22014) will be \$190,817 more than budgeted; and

WHEREAS, revenue in the Wellness in Nutrition grant (163WIN1415) from client contributions is expected to be \$37,586 less than budgeted; and

WHEREAS, appropriations to Meals on Wheels of WNY in the Wellness in Nutrition grant (163WIN1415) from client contributions is expected to be \$37,586 less than budgeted; and

WHEREAS, the 163III-C-12014, 163III-C-22014, 163WIN2014 grant budgets are in need of revision.

NOW, THEREFORE, BE IT

RESOLVED, that the budget for the 163III-C-12014 Congregate Dining Program grant be revised as follows:

APPROPRIATIONS

Account	Description	Current Budget	Changes	Amended Budget
517697	Meals on Wheels for WNY	\$ 1,473,926	\$ (252,981)	\$ 1,220,945
	Total Change		<u>\$ (252,981)</u>	

REVENUES

414000	Federal Aid	\$ 1,587,139	\$ (190,817)	\$ 1,396,322
417000	Contributions - participants	\$ 730,271	\$ (62,164)	\$ 668,107
	Total Change		<u>\$ (252,981)</u>	

RESOLVED, that the budget for the 163III-C-22014 Home Delivered Meals grant be revised as follows:

APPROPRIATIONS

Account	Description	Current Budget	Changes	Amended Budget
517697	Meals on Wheels for WNY	\$ 591,165	\$ 190,817	\$ 781,982
	Total Change		<u>\$ 190,817</u>	

REVENUES

414000	Federal Aid	\$ 645,643	\$ 190,817	\$ 836,460
	Total Change		<u>\$ 190,817</u>	

RESOLVED, that the budget for the 163WIN1415 Wellness in Nutrition grant be revised as follows:

APPROPRIATIONS

Account	Description	Current Budget	Changes	Amended Budget
517697	Meals on Wheels for WNY	\$ 1,134,843	\$ (37,586)	\$ 1,097,257
	Total Change		<u>\$ (37,586)</u>	

REVENUES		Current Budget	Changes	Amended Budget
417000	Contributions - participants	\$ 37,586	\$ (37,586)	\$ -
	Total Change		<u>\$ (37,586)</u>	

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, the Division of Budget and Management, the Comptroller's Office, and the Departments of Law and Senior Services.