



# COUNTY OF ERIE

**MARK C. POLONCARZ**  
COUNTY EXECUTIVE

May 5, 2014

Erie County Legislature  
92 Franklin Street, 4<sup>th</sup> Floor  
Buffalo, New York 14202

**Re: Ralph Wilson Stadium – Annual Capital Improvements-A/E Fees  
IMMEDIATE CONSIDERATION REQUESTED**

Dear Honorable Members:

The Lease between the Buffalo Bills and the County of Erie requires that the County provide capital improvements to Ralph Wilson Stadium on an annual basis. The Buffalo Bills have requested that the County, through the Department of Public Works, proceed with certain capital improvements.

This resolution is requesting authorization for the County Executive to enter into an Agreement Amendment with the firm of DiDonato Associates for providing A/E services for the Ralph Wilson Stadium - Capital Improvement projects.

Should your Honorable Body require further information, I encourage you to contact Commissioner John C. Loffredo at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink that reads "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.  
Erie County Executive

MCP/dab  
Enclosure

cc: John C. Loffredo, Commissioner

## **MEMORANDUM**

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Public Works  
**Re:** Ralph Wilson Stadium – Annual Capital Improvements  
**Date:** May 5, 2014

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### **SUMMARY**

The Lease between the Buffalo Bills and the County of Erie requires that the County provide capital improvements to Ralph Wilson Stadium on an annual basis. The Buffalo Bills have requested that the County, through the Department of Public Works, proceed with 2013 capital improvements. This resolution is requesting authorization for the County Executive to enter into an Agreement Amendment with the firm of DiDonato Associates for providing A/E services for the capital projects.

### **FISCAL IMPLICATIONS**

Funds for the project are currently available from the approved and adopted Capital Budget, SAP project account: A.12001 – 2012 - Rehabilitation of Ralph Wilson Stadium.

### **REASONS FOR RECOMMENDATION**

The Buffalo Bills have requested that the County, through the Department of Public Works, proceed with annual capital improvements as part of the 2013 capital projects pursuant to the Lease between the Buffalo Bills and Erie County.

### **BACKGROUND INFORMATION**

The County is required pursuant to the Lease between the Buffalo Bills and Erie County to provide annual capital projects. This work complies with the Lease.

### **CONSEQUENCES OF NEGATIVE ACTION**

If this project is not completed, the County will be in violation of the Lease between the Buffalo Bills and Erie County.

### **STEPS FOLLOWING APPROVAL**

Upon Legislative approval, the County Executive will enter into an Agreement Amendment with the firm of DiDonato Associates.

## MEMORANDUM

COMPTROLLER'S  
RECEIVED  
14 APR 22 PM 1:46

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Public Works  
**Re:** Ralph Wilson Stadium – 2013 – Annual Capital Improvements  
**Date:** April 22, 2014

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### **SUMMARY**

The Lease between the Buffalo Bills and the County of Erie requires that the County provide capital improvements to Ralph Wilson Stadium on an annual basis. The Buffalo Bills have requested that the County, through the Department of Public Works, proceed with 2013 capital improvements. This resolution is requesting authorization for the County Executive to enter into an Agreement Amendment with the firm of DiDonato Associates for providing A/E services for the 2013 Capital projects.

### **FISCAL IMPLICATIONS**

Funds for the project are currently available from the approved and adopted 2013 Capital Budget, SAP project account: A.12001 – 2012 - Rehabilitation of Ralph Wilson Stadium.

### **REASONS FOR RECOMMENDATION**

The Buffalo Bills have requested that the County, through the Department of Public Works, proceed with annual capital improvements as part of the 2013 capital projects pursuant to the Lease between the Buffalo Bills and Erie County.

### **BACKGROUND INFORMATION**

The County is required pursuant to the Lease between the Buffalo Bills and Erie County to provide annual capital projects. This work complies with the Lease.

### **CONSEQUENCES OF NEGATIVE ACTION**

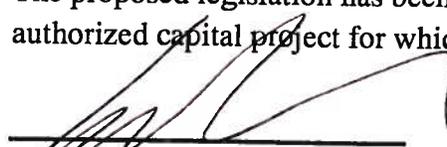
If this project is not completed, the County will be in violation of the Lease between the Buffalo Bills and Erie County.

### **STEPS FOLLOWING APPROVAL**

Upon Legislative approval, the County Executive will enter into an Agreement Amendment with the firm of DiDonato Associates.

### **COMPTROLLER'S OFFICE REVIEW**

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

  
\_\_\_\_\_  
GREGORY GACH  
Deputy Comptroller  
Comptroller's Office

**A RESOLUTION SUBMITTED BY:  
DEPARTMENT OF PUBLIC WORKS**

**RE: Ralph Wilson Stadium – Annual Capital Improvements – A/E Fees**

WHEREAS, this Honorable Body has previously authorized the County Executive to enter in a General Architectural/Engineering services agreement with the firm of DiDonato Associates for providing professional design and construction document services on Erie County projects; and

WHEREAS, the County Executive is requesting authorization to issue an Agreement Amendment to the firm of DiDonato Associates for providing design and construction document services for the Ralph Wilson Stadium - Annual Capital Improvement projects.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive be authorized to execute an Agreement Amendment with the firm of DiDonato for providing design and services for the Ralph Wilson Stadium Annual Capital Improvements project for an amount not to exceed \$98,000.00 including reimbursables; and be it further

RESOLVED, that the Comptroller's Office be authorized to make payment for all the above from SAP project account: A.12001 – 2012 Rehabilitation of Ralph Wilson Stadium for an amount not to exceed \$98,000.00; and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the Office of the County Executive, the Division of Budget and Management and the Office of the Comptroller.

TO: GREGORY GACH, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST  
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

- |                       |   |
|-----------------------|---|
| 1. CONTRACTOR'S NAME  | <u>DiDonato Associates</u>  |
| 2. AMOUNT OF CONTRACT | <u>\$98,000.00</u>  |
| 3. PROJECT NUMBER     | <u>A.12001 – Rehabilitation of Ralph Wilson Stadium</u>   |
| 4. PROJECT TITLE      | <u>Ralph Wilson Stadium 2013 Annual Capital Improvements- A/E Fees</u>                            |
| 5. DEPARTMENT CONTACT | <u>Funding questions: Jeffrey P. Zack, PE at x8824<br/>Letter pickup: Diane Bukowski at x8301</u> |

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

- |                                    |                       |
|------------------------------------|-----------------------|
| 6. AVAILABILITY OF FUNDS           | <u>\$ 725,634.86</u>  |
| 7. PERFORMED BY                    | <u>Don Libran</u>     |
| Date Sent to Comptroller's Office: | <u>April 22, 2014</u> |

[55 compt\_10]

PROJECT TITLE: A.12001 2012 REHABILITATION OF RALPH WILSON STADIUM

1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH THE PURPOSE OF THE PROJECT: YES X NO \_\_\_\_\_

IF NO, RETURN THIS REQUEST TO THE DEPARTMENT

IF YES, COMPLETE THE FOLLOWING VERIFICATION

2) PROJECT AVAILABLE APPROPRIATION

TOTAL PROJECT REVENUES \$ 2,900,000.00

TOTAL PROJECT APPROPRIATIONS \$ 2,900,000.00

LESS: TOTAL EXPENDITURE TO DATE \$ 1,795,708.39

TOTAL COMMITMENTS \$ 378,656.75

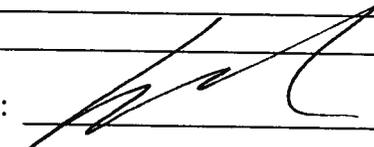
AVAILABLE APPROPRIATIONS AS OF DATE OF REQUEST \$ 725,634.86

LESS: CONTRACT AMOUNT: 98,000.00

NET AVAILABLE APPROPRIATIONS \$ 627,634.86

COMMENTS: \$1,171,242.86 - Project Cash Balance.

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REQUEST APPROVED: 

REQUEST DENIED: \_\_\_\_\_

DATE: 5/1/14