



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

May 5, 2014

Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

RE: Erie County Toxicology Laboratory and Morgue Upgrades

Dear Honorable Members:

This resolution is seeking authorization for the County Executive to enter into an Agreement Amendment with the Architectural/Engineering firms of Trautman Associates and Watts Architectural & Engineering P.C. for the Erie County Toxicology Laboratory and Morgue Upgrades project. The Erie County Toxicology Laboratory and Morgue have not been updated to current standards. Renovations are needed to prevent loss of certification.

Should your Honorable Body require further information, I encourage you to contact Commissioner John C. Loffredo at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely,



Mark C. Poloncarz, Esq.
Erie County Executive

MCP/mc
Enclosure

cc: John C. Loffredo, Department of Public Works

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Erie County Toxicology Laboratory and Morgue Upgrades
Date: April 28, 2014

SUMMARY

This resolution is requesting authorization for the County Executive to enter into an Agreement Amendment with the Architectural firms of Trautman Associates and Watts Architectural & Engineering P.C. to provide A/E services for the necessary upgrades.

FISCAL IMPLICATIONS

Funds are currently available from the approved 2014 Capital Budget, SAP Account A.14013 - 2014 Renovations to Toxicology Laboratory

REASONS FOR RECOMMENDATION

The Toxicology Laboratory and Morgue have not been upgraded to current standards. Loss of certification is eminent.

BACKGROUND INFORMATION

The Toxicology Laboratory has not been upgraded in forty (40) years. The existing morgue tables do not meet current standards.

CONSEQUENCES OF NEGATIVE ACTION

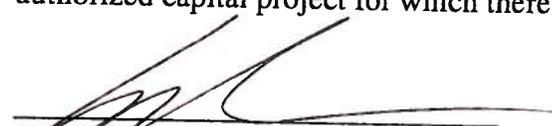
The building will continue to deteriorate. Loss of certification to the Forensic Lab is eminent.

STEPS FOLLOWING APPROVAL

The County Executive shall enter into an Agreement with the A/E firms of Trautman Associates and Watts Architecture & Engineering P.C. for upgrades to the facility.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.


GREGORY GACH
Deputy Comptroller
Comptroller's Office

COMPTROLLER'S
RECEIVED
APR 28 PM 2:11

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

RE: Erie County Toxicology Laboratory and Morgue Upgrades

WHEREAS, this Honorable Body has previously authorized the County Executive to enter in a General Architectural/Engineering Services Agreement with the firms of Trautman Associates and Watts Architecture & Engineering for providing professional services on Erie County projects; and

WHEREAS, the County Executive is requesting authorization to enter into an Agreement Amendment with the firms of Trautman Associates and Watts Architecture & Engineering P.C. for providing professional A/E services for the Erie County Toxicology Laboratory and Morgue Upgrades project.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to enter into an Agreement Amendment with the firm of Watts Architecture & Engineering for providing professional engineering services and asbestos coordination services for the Erie County Toxicology Laboratory and Morgue Upgrades project, for an amount not to exceed \$10,000.00; and be it further

RESOLVED, that the County Executive is authorized to execute an Agreement Amendment with the firm of Trautman Associates for providing Architectural/Engineering services for the Erie County Laboratory and Morgue Upgrades project, for an amount not to exceed \$75,000.00; and be it further

RESOLVED, that the Comptroller's Office be authorized to make payment for all the above from SAP Project: A.14013 – 2014 – Renovations to Toxicology Laboratory-Buffalo, for an amount not to exceed \$85,000.00; and be it

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the Office of the County Executive, the Division of Budget and Management, and the Office of the Comptroller.

TO: GREGORY GACH, DEPUTY, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

1. CONTRACTOR'S NAME
Watts Architecture & Engineering \$10,000.00
Trautman Associates \$75,000.00
2. AMOUNT OF CONTRACT
\$85,000.00
3. PROJECT NUMBER
A.14013
4. PROJECT TITLE
Erie County Toxicology Laboratory and
Morgue Upgrades
5. DEPARTMENT CONTACT
Funding questions: Jeffrey P. Zack, PE at 8824
Letter pickup: Diane Bukowski at 8301

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS
\$ 0. \$500,000 Bond Sale is pending
7. PERFORMED BY
Don Wilson
- Date Sent to Comptroller's Office:
April 22, 2014

[55 compt_10]

OFFICE OF THE COMPTROLLER REVIEW

DATE: 5-1-2014

PROJECT TITLE: A.14013 2014 RENOVATIONS TO TOXICOLOGY LAB BUFFALO

1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH THE PURPOSE OF THE PROJECT: YES X NO _____

IF NO, RETURN THIS REQUEST TO THE DEPARTMENT

IF YES, COMPLETE THE FOLLOWING VERIFICATION

2) PROJECT AVAILABLE APPROPRIATION

TOTAL PROJECT REVENUES \$ 0

TOTAL PROJECT APPROPRIATIONS \$ 0

LESS: TOTAL EXPENDITURE TO DATE \$ 0

TOTAL COMMITMENTS \$ 0

AVAILABLE APPROPRIATIONS AS OF DATE OF REQUEST \$ 0

LESS: CONTRACT AMOUNT: 85,000.00

NET AVAILABLE APPROPRIATIONS \$ (85,000.00)

COMMENTS: This project has not yet been set up on SAP but has been approved by the Legislature and the bonds/premium of \$500,000.00 is expected to be received in 2014.

REQUEST APPROVED: _____

REQUEST DENIED: _____

DATE: 5/1/14