



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

May 2, 2014

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

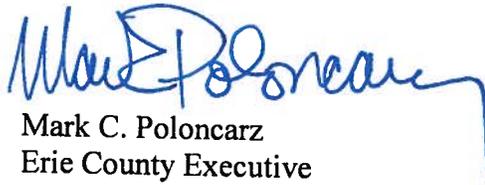
**Re: Home Inspection/Structural Engineering Services Agreement – Erie County
Affordable Housing Programs
IMMEDIATE CONSIDERATION REQUESTED**

Dear Honorable Members:

Enclosed please find a memorandum and proposed resolution seeking approval of a contract with Criterium-Ferrari Engineers. The latter would perform structural engineering services and/or Home Inspection Services on a retainer basis for certain households participating in various Erie County Affordable Housing Programs.

Should your Honorable Body require further information, I encourage you to contact Deputy Commissioner Thomas J. Dearing at the Department of Environment and Planning. Thank you for your consideration on this matter.

Sincerely yours,



Mark C. Poloncarz
Erie County Executive

MCP/vb
Enclosure

cc: Maria R. Whyte, Commissioner
Thomas J. Dearing, Deputy Commissioner

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Environment and Planning
Re: Home Inspection/Structural Engineering Services Agreement – Erie County Affordable Housing Programs
Date: May 2, 2014

SUMMARY

The Department of Environment and Planning is seeking authorization for the County Executive to execute an agreement with Criterium-Ferrari Engineers. The purpose of the engagement is to undertake certain structural engineering inspections, home inspections, and work oversight services which are necessary from time to time to insure quality completion of rehab work under various Erie County Affordable Housing Programs.

FISCAL IMPLICATIONS

The contract amount shall not exceed \$9,000 with the source of funding being the federally funded Community Development Block Grant (CDBG) Program. The proposed resolution requests that a total amount of \$9,000 be allocated from available funds in the SAP Account J.00101.13, 2013 County Housing Program.

REASONS FOR RECOMMENDATION

The Erie County Department of Environment and Planning undertakes approximately 80 housing rehabilitation projects annually through various federally funded programs. Periodically, foundation issues arise that require the expertise of a structural engineer to best determine problem scope, necessary repairs, and work oversight. It is expected that two cases per year would require such a service.

BACKGROUND INFORMATION

The housing inspection skills present within the ECDEP do not encompass a knowledge of foundation and structural matters. Thus, there is a need for the supplemental services of a structural engineer.

Information and rate questions were obtained from various firms to determine an appropriate fee and a qualifications review.

CONSEQUENCES OF NEGATIVE ACTION

The Department of Environment and Planning would be unable to properly evaluate a certain foundation issue now occurring in the southtowns area.

STEPS FOLLOWING APPROVAL

A funding agreement will be executed with Criterium-Ferrari Engineers.



Thomas R. Hersey, Deputy Commissioner

EJM:vb

cc: Maria R. Whyte, Commissioner
Thomas J. Dearing, Deputy Commissioner
Ellary Mori

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A RESOLUTION SUBMITTED BY:
DEPARTMENT OF ENVIRONMENT AND PLANNING

RE: Home Inspection/Structural
Engineering Services Agreement –
Erie County Affordable Housing
Programs

WHEREAS, the Erie County Department of Environment and Planning (ECDEP) administers a variety of federally funded housing rehabilitation programs within the Erie County Community Development Block Grant Consortium area; and

WHEREAS, from time to time house foundation issues arise requiring the expertise and input from a structural engineer or home inspection company having experience in house foundation matters.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Executive is hereby authorized to execute an agreement not to exceed \$9,000 with Criterium-Ferrari Engineers for the purpose of undertaking certain structural inspections and related work associated with various Affordable Housing Programs administered by the ECDEP; and be it further

RESOLVED, that said contract amount shall be allocated from SAP Account J.00101.13, 2013 County Housing Programs; and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the County Executive; the County Comptroller; the County Attorney; the Director of the Division of Budget and Management; and the Commissioner of the Department of Environment and Planning, Maria R. Whyte, 10th Floor, Edward A. Rath County Office Building.