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# COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

May 14, 2014

Erie County Legislature  
92 Franklin Street – 4<sup>th</sup> Floor  
Buffalo, New York 14202

**Re: Department of Public Works – Transfer of Funds**

Dear Honorable Members:

The Department of Public Works intends to purchase a garden tractor in order to maintain the grounds of various County-owned lands located in Alden.

The purchase will be funded by the existing operating budget for Buildings and Grounds. No increase in the budget is required. This resolution authorizes the transfer of funds between accounts within the operations budget.

Should your Honorable Body require further information, I encourage you to contact Commissioner John Loffredo at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely,

Mark C. Poloncarz, Esq.  
Erie County Executive

MCP/mc  
Enclosure

## MEMORANDUM

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Public Works  
**Re:** Department of Public Works – Transfer of Funds  
**Date:** May 14, 2014

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### **SUMMARY**

The Department of Public Works requests the adoption of a resolution which authorizes the transfer of funds between accounts within the 2014 operations budget for the Division of Buildings & Grounds.

### **FISCAL IMPLICATIONS**

There is no fiscal impact from this resolution since the budget is not being increased.

### **REASONS FOR RECOMMENDATION**

The transfer of funds will allow the Division of Buildings and Grounds to purchase a garden tractor in order to maintain the grounds of various County-owned lands located in Alden.

### **BACKGROUND INFORMATION**

This Division of Buildings & Grounds lawn maintenance equipment is old and requires frequent and costly repairs. Approximately half of the equipment is no longer useable.

### **CONSEQUENCES OF NEGATIVE ACTION**

The Department will be unable to procure equipment needed to maintain the grounds of various County-owned lands in Alden.

### **STEPS FOLLOWING APPROVAL**

The Division of Buildings and Grounds will initiate the transfer of funds with the Budget Department. The equipment will be purchased when the funds transfer is completed.

A RESOLUTION SUBMITTED BY:  
DEPARTMENT OF PUBLIC WORKS  
DIVISION OF BUILDINGS & GROUNDS

Re: Department of Public Works - Transfer of Funds

WHEREAS, the Department of Public Works intends to purchase a garden tractor in order in order to maintain the grounds of various County-owned lands located in Alden; and

WHEREAS, the Division of Buildings and Grounds, BA122, fund 110, account 561430 Building Grounds & Heavy Equipment requires \$15,000 in funds for the purchase; and

WHEREAS, funding for the equipment is available in BA 122, fund 110, account 506200 Maintenance and Repair, in the 2014 operations budget; and

WHEREAS, a transfer of funds in the amount of \$15,000 will remedy the funding shortfall.

NOW, THEREFORE, BE IT

RESOLVED, that the following budget amendments are hereby authorized in the 2014 operations budget, Department of Public Works, BA 122, fund 110, cost center 1222064

Account	Description	CURRENT BUDGET	INCREASE/ DECREASE	REVISED BUDGET
506200	Maintenance & Repair	\$ 746,268	(\$15,000)	\$731,268
561430	Bldg Grds & Hvy Equ	<u>\$ 0</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>
TOTAL REVENUES		<u>\$748,268</u>	<u>\$ 0</u>	<u>\$746,268</u>

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive, the Office of the Comptroller, the Division of Budget and Management, and the Department of Public Works.