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# COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

June 3, 2014

Erie County Legislature  
25 Delaware Avenue  
Buffalo, New York 14202

**RE: Erie County Sewer District No. 3 Engineer Term Agreement Work Order: ARC-3**

Dear Honorable Members:

Enclosed please find an accompanying memorandum from the Department of Environment and Planning, Division of Sewerage Management for the issuance of work order as authorized by the Erie County Legislature's November 8, 2012 resolution, related to a 3-year Term Agreement.

Should your Honorable Body require further information, I encourage you to contact Joseph L. Fiegl, P.E. in the Department of Environment and Planning. Thank you for your consideration on this matter.

Sincerely,

A handwritten signature in blue ink that reads "Mark Poloncarz".

Mark Poloncarz, Esq.  
Erie County Executive

MCP/vb  
Enclosure

## **MEMORANDUM**

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Environment and Planning  
**Re:** Erie County Sewer District No. 3 Engineer Term Agreement Work Order: ARC-3  
**Date:** June 3, 2014

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### **SUMMARY**

The Erie County Legislature is requested to receive and file this communication pertaining to the Department of Environment and Planning's approval of work order ARC-3 with Arcadis of New York, Inc. for upgrades to the Elma Pumping Station, in the amount of \$58,295.00.

### **FISCAL IMPLICATIONS**

This work order does not impact on the County's General Fund. The cost for the engineering work related to this communication will be paid from the Erie County Sewer District No. 3 Fund 220 Cost Center 183 Account 516020 professional services. One hundred percent of the total amount will ultimately be billed to Steuben Foods.

### **REASONS FOR RECOMMENDATION**

The purpose of this work order is to provide final design upgrade for the upgrade and bidding assistance of the Elma Pumping Station, which is necessary to handle Steuben Foods' short term growth. Arcadis has a history working with Steuben Foods and Erie County Sewer District No. 3, completed work at the Elma Pumping Station as part of past work orders, and is qualified for this assignment.

### **BACKGROUND INFORMATION**

On November 8, 2012 the Erie County Legislature passed a resolution authorizing a 3 Year Term Agreement with Arcadis of New York, Inc. At the time of the contract award, the Division of Sewerage Management committed to notifying the Honorable Legislature of each work order issued.

The Term Agreement was approved to provide the Division of Sewerage Management with supplemental engineering services required to complete the study and design of various construction projects throughout the Erie County Sewer Districts. For this work, Arcadis of New York, Inc. will provide the final design for the Elma Pumping Station upgrades, along with bidding assistance which are necessary to handle Steuben Food's anticipated growth in the next few years.

### **CONSEQUENCES OF NEGATIVE ACTION**

This is a receive and file item.

### **STEPS FOLLOWING APPROVAL**

This is a receive and file item.