



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

June 16, 2014

Erie County Legislature
92 Franklin Street – 4th Floor
Buffalo, New York 14202

RE: Elma Meadows Golf Course -2014- Club House Roof Replacement

Dear Honorable Members:

The County Executive requests authorization to enter into an Agreement Amendment with the firms of Advanced Architecture and Planning and Watts Architecture and Engineering for providing Professional Architectural/Engineering and Environmental services for the Elma Meadows Golf Course -2014- Club House Roof Replacement project.

Should your Honorable Body require further information, I encourage you to contact Commissioner John C. Loffredo at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/mc
Enclosure

cc: John C. Loffredo, Department of Public Works

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Elma Meadows Golf Course -2014- Club House Roof Replacement
Date: June 16, 2014

SUMMARY

The County Executive requests authorization to enter into an Agreement Amendment with the firms of Advanced Architecture and Planning and Watts Architecture and Engineering for providing Professional Architectural/Engineering and Environmental services for the Elma Meadows Golf Course -2014- Club House Roof Replacement project.

FISCAL IMPLICATIONS

Funds for the project are available from the approved, as adopted Capital Project – A.20918-2009 Countywide Roof Replacement & Waterproofing.

REASON FOR RECOMMENDATION

The roof replacement project will preserve the building's structure from further damage and there will be no environmental issues from water leaking into the buildings causing mold and mildew. A new roof system will also reduce maintenance costs.

BACKGROUND INFORMATION

The existing roof is past its useful life and leaks are causing damage not only to the underlying roof decks but to the contents of the buildings and building's materials. Patching of the old roofs is no longer an option.

CONSEQUENCES OF NEGATIVE ACTION

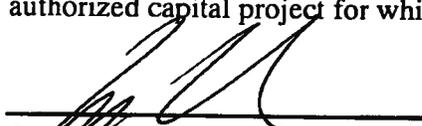
If this project is not completed and further deterioration of the building occurs, it will result in the closure of the facility as it will become unsafe to occupy and cause environmental issues within the building.

STEPS FOLLOWING APPROVAL

Upon Legislative approval, the County Executive will enter into an Agreement Amendment with the firms of Advanced Architecture and Planning and Watts Architecture and Engineering for providing Professional Architectural/Engineering and Environmental Services.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.



GREGORY GACH
Deputy Comptroller
Comptroller's Office

File: (BG.06.10.14 Elma Meadows Golf Course -2014- Club House Roof Replacement

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

RE: Elma Meadows Golf Course
-2014- Club House Roof
Replacement

WHEREAS, Advanced Architecture & Planning and Watts Architecture and Engineering has the necessary expertise and manpower to provide professional design, construction and environmental services for the Elma Meadows Golf Course -2014- Club House Roof Replacement; and

WHEREAS, this Honorable Body has previously authorized the County Executive to enter into a General Architectural/Engineering Services Agreement with Advanced Architecture & Planning and Watts Architecture and Engineering for providing Professional Design and Environmental Services on Erie County Projects; and

WHEREAS, the County Executive requests authorization to enter into an Agreement Amendment with the firms of Advanced Architecture and Planning and Watts Architecture and Engineering for providing Professional Architectural/Engineering and Environmental Services for the Elma Meadows Golf Course -2014- Club House Roof Replacement project.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is hereby authorized to amend the Advanced Architecture and Planning Agreement for providing Professional Architectural/Engineering Services for the design of additional roof replacements for the amount not to exceed \$40,000.00, including design contingency; and be it further

RESOLVED, that the County Executive is hereby authorized to amend the Watts Architecture and Engineering Agreement for providing additional Environmental Services for the testing, surveying and designing for hazardous materials for an amount not to exceed \$10,000.00, including design contingency; and be it further

RESOLVED, that the Comptroller's Office be authorized to make payment for all the above from SAP Project Account: A.20918- 2009 Countywide Roof Replacement & Waterproofing, for a total amount not to exceed \$50,000.00; and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the Office of the County Executive, the Division of Budget and Management, and the Office of the Comptroller.

TO: GREGORY GACH, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST

CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

1. CONTRACTOR'S NAME Advanced Architecture and Planning
Watts Architecture and Engineering
2. AMOUNT OF CONTRACT Advanced Architecture and Planning \$40,000.00
Watts Architecture and Engineering \$10,000.00
3. PROJECT NUMBER A.20918
4. PROJECT TITLE Elma Meadows Golf Course- 2014- Club House
Roof Replacement
5. DEPARTMENT CONTACT Funding questions: Jeffrey P. Zack #8824
Letter pickup: Diane Bukowski at 8301

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS \$ 1,635,663.00
7. PERFORMED BY Don Urban

Date sent to Comptroller's Office: June 11, 2014

[55 compt_08]

OFFICE OF THE COMPTROLLER REVIEW

DATE: 6/12/14

PROJECT TITLE: A.20918 2009 Countywide Roof & Waterproof

1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH THE PURPOSE OF THE PROJECT: YES x NO _____

IF NO, RETURN THIS REQUEST TO THE DEPARTMENT

IF YES, COMPLETE THE FOLLOWING VERIFICATION

2) PROJECT AVAILABLE APPROPRIATION

TOTAL PROJECT REVENUES \$ 1,900,000.00

TOTAL PROJECT APPROPRIATIONS \$ 1,900,000.00

LESS: TOTAL EXPENDITURE TO DATE \$ 55,884.05

TOTAL COMMITMENTS \$ 208,452.95

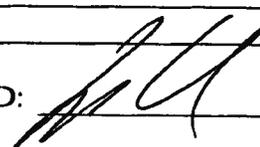
AVAILABLE APPROPRIATIONS AS OF DATE OF REQUEST \$ 1,635,663.00

LESS: CONTRACT AMOUNT: #1 675,000.00

CONTRACT AMOUNT #2 \$ 50,000.00

NET AVAILABLE APPROPRIATIONS \$ 910,663.00

COMMENTS: \$1,844,115.95 cash available

REQUEST APPROVED: 

REQUEST DENIED: _____

DATE: 6/12/14