



# COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

June 16, 2014

Erie County Legislature  
92 Franklin Street – 4<sup>th</sup> Floor  
Buffalo, New York 14202

**RE: Erie County Highway Facilities-2014-Clarence Roof Replacement**

Dear Honorable Members:

The Department of Public Works will be receiving bids for the Clarence Highway barn roof replacement project during the Legislature's summer recess period. This resolution is seeking authorization for the County Executive to enter into a construction contract with the lowest responsible bidder so construction may proceed during the summer months.

In addition, the County Executive requests authorization to enter into an Agreement Amendment with the firms of Advanced Architecture and Planning and Watts Architecture and Engineering for providing additional Professional Architectural/Engineering and Environmental Services for the design of additional roof replacements at other highway facilities.

Should your Honorable Body require further information, I encourage you to contact Commissioner John C. Loffredo at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.  
Erie County Executive

MCP/mc  
Enclosure

cc: John C. Loffredo, Department of Public Works

## **MEMORANDUM**

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Public Works  
**Re:** Erie County Highway Facilities-2014- Clarence Roof Replacement  
**Date:** June 16, 2014

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### **SUMMARY**

This resolution is seeking authorization for the County Executive to enter into a construction contract with the lowest responsible bidder for the Erie County Highway Facilities-2014- Clarence Roof Replacement so construction may proceed during Legislature's summer recess period.

The County Executive also requests authorization to enter into an Agreement Amendment with the firms of Advanced Architecture and Planning and Watts Architecture and Engineering for providing additional Professional Architectural/Engineering and Environmental Services for the design of additional roof replacements at other highway facilities.

### **FISCAL IMPLICATIONS**

Funds for the project are available from the approved, as adopted, 2009 Capital Budget Project – A.20918- 2009 Countywide Roof Replacement & Waterproofing.

### **REASON FOR RECOMMENDATION**

The roof replacement project will preserve the building's structure from further damage and there will be no environmental issues from water leaking into the buildings causing mold and mildew. A new roof system will also reduce maintenance costs.

### **BACKGROUND INFORMATION**

The existing roof is past its useful life and leaks are causing damage not only to the underlying roof decks but to the contents of the buildings and building's materials. Patching of the old roofs is no longer an option.

### **CONSEQUENCES OF NEGATIVE ACTION**

If this project is not completed and further deterioration of the building occurs, it will result in the closure of the facility as it will become unsafe to occupy and cause environmental issues within the building.

### **STEPS FOLLOWING APPROVAL**

Upon Legislative approval, the County Executive will enter into a contract with the lowest responsible bidder for the Erie County Highway Facilities-2014- Clarence Roof Replacement project and enter into an Agreement Amendment with the firms of Advanced Architecture and Planning and Watts Architecture and Engineering for providing additional Professional Architectural/Engineering and Environmental Services for the design of additional roof replacements at other highway facilities.

**COMPTROLLER'S OFFICE REVIEW**

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.



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GREGORY GACH  
Deputy Comptroller  
Comptroller's Office

File: (BG.06.09.14 Clarence Highway Facility- Roof Replacement Project)

**A RESOLUTION SUBMITTED BY:  
DEPARTMENT OF PUBLIC WORKS**

**RE: Erie County Highway Facilities-2014-  
Clarence Roof Replacement**

WHEREAS, the Department of Public Works will be receiving bids for the Erie County Highway Facilities-2014- Clarence Roof Replacement project during Legislative recess period; and

WHEREAS, the last Legislative meeting before summer recess will not allow for the normal award process of construction contracts after bids are received; and

WHEREAS, the County Executive is seeking prior authorization to award a contract to the lowest responsible bidder; and

WHEREAS, this Honorable Body has previously authorized the County Executive to enter into a General Architectural/Engineering Services Agreement with Advanced Architecture & Planning and Watts Architecture and Engineering for providing Professional Design and Environmental Services on Erie County Projects; and

WHEREAS, the County Executive requests authorization to enter into an Agreement Amendment with the firms of Advanced Architecture and Planning and Watts Architecture and Engineering for providing additional Professional Architectural/Engineering and Environmental Services for the design of additional roof replacements at other highway facilities.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the County Executive is authorized to award a contract to the lowest responsible bidder so the work can proceed during the summer months for a total contract, including construction contingency, not to exceed \$600,000.00; and be it further

**RESOLVED**, that the Department of Public Works will report to the Legislature the value of the contract awarded and to whom; and be it further;

**RESOLVED**, that the County Executive is hereby authorized to amend the Advanced Architecture and Planning Agreement for providing additional Professional Architectural/Engineering Services for the design of additional roof replacements at highway facilities for the amount not to exceed \$60,000.00, including design contingency; and be it further

**RESOLVED**, that the County Executive is hereby authorized to amend the Watts Architecture and Engineering Agreement for providing additional environmental services for the testing, surveying and designing for hazardous materials on projects for an amount not to exceed \$15,000.00, including design contingency; and be it further

RESOLVED, that the Comptroller's Office be authorized to make payment for all the above from SAP Project Account: A.20918- 2009 Countywide Roof Replacement & Waterproofing; for a total amount not to exceed \$675,000.00; and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the Office of the County Executive, the Division of Budget and Management, and the Office of the Comptroller.

TO: GREGORY GACH, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST

CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

1. CONTRACTOR'S NAME      Advanced Architecture and Planning  
Watts Architecture and Engineering  
Lowest Responsible Bidder- General Construction
2. AMOUNT OF CONTRACT      Advanced Architecture and Planning \$ 60,000.00  
Watts Architecture and Engineering \$ 15,000.00  
Lowest Responsible Bidder (GC) \$550,000.00  
Construction Contingency \$ 50,000.00
3. PROJECT NUMBER      A.20918
4. PROJECT TITLE      Erie County Highway Facilities- 2014- Clarence  
Roof Replacement  
Funding questions: Jeffrey P. Zack #8824
5. DEPARTMENT CONTACT      Letter pickup: Diane Bukowski at 8301

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS      \$ 1,635,663.00
7. PERFORMED BY      Don Unbeam

Date sent to Comptroller's Office: June 9, 2014

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OFFICE OF THE COMPTROLLER REVIEW

DATE: 6/10/14

PROJECT TITLE: A.20918 2009 Countywide Roof & Waterproof

1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH THE PURPOSE OF THE PROJECT: YES  NO

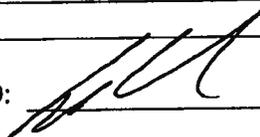
IF NO, RETURN THIS REQUEST TO THE DEPARTMENT

IF YES, COMPLETE THE FOLLOWING VERIFICATION

2) PROJECT AVAILABLE APPROPRIATION

TOTAL PROJECT REVENUES	\$ <u>1,900,000.00</u>
TOTAL PROJECT APPROPRIATIONS	\$ <u>1,900,000.00</u>
LESS: TOTAL EXPENDITURE TO DATE	\$ <u>55,884.05</u>
TOTAL COMMITMENTS	\$ <u>208,452.95</u>
AVAILABLE APPROPRIATIONS AS OF DATE OF REQUEST	\$ <u>1,635,663.00</u>
LESS: CONTRACT AMOUNT:	<u>675,000.00</u>
NET AVAILABLE APPROPRIATIONS	\$ <u>960,663.00</u>

COMMENTS: \$1,844,115.95 cash available  
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REQUEST APPROVED:   
REQUEST DENIED: \_\_\_\_\_  
DATE: 6/10/14