



EOLEG JUL 23 11 10 05

# COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

July 17, 2014

Erie County Legislature  
92 Franklin Street – 4th Floor  
Buffalo, New York 14202

**RE: Erie County Sewer District No. 3  
Engineer Term Contract Agreement  
CRA Infrastructure & Engineering, Inc.  
Work Order: CRA-3**

Honorable Members:

Enclosed please find a memorandum from the Department of Environment and Planning, Division of Sewerage Management, for the issuance of a work order as authorized by the resolution, passed by the Erie County Legislature on November 8, 2012, related to 3-year Term Agreements.

Should your Honorable Body require further information, I encourage you to contact Joseph L. Fiegl, P.E. in the Division of Sewerage Management. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.  
Erie County Executive

MCP/mc  
Enclosure

## **MEMORANDUM**

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Environment and Planning  
**Re:** Erie County Sewer District No. 3 Engineer Term Contract Agreement CRA  
Infrastructure & Engineering, Inc.  
Work Order: CRA-3  
**Date:** July 17, 2014

---

### **SUMMARY**

The Erie County Legislature is requested to receive and file this communication pertaining to the Department of Environment and Planning's approval of a work order with CRA Infrastructure & Engineering, Inc. for Erie County Sewer District No. 3 in the amount not to exceed \$9,283.82.

### **FISCAL IMPLICATIONS**

There will be no impact on to the County's General Fund. The cost of the engineering work related to this communication will be paid from the Erie County Sewer District No. 3 Professional Services Account No. 516020, Cost Center 1831010, Fund 220.

### **REASONS FOR RECOMMENDATION**

The Division of Sewerage Management has issued work order CRA-3 to CRA Infrastructure & Engineering, Inc. to provide Incinerator Emissions Testing of the Southtowns Advanced Wastewater Treatment Facility.

### **BACKGROUND INFORMATION**

On November 8, 2012, the Erie County Legislature passed a resolution authorizing a 3-year Term Agreement with CRA Infrastructure & Engineering, Inc. for engineering services for small and/or time critical projects. At the time of the contract award, the Division of Sewerage Management committed to notifying the Honorable Legislature of each work order issued.

The Term Agreement was approved to provide the Division of Sewerage Management with engineering services required to complete various initiatives throughout the Erie County Sewer Districts. CRA will provide a sampling narrative, sample results, and Laboratory Package associated with incinerator emissions testing at the Southtowns Advanced Wastewater Treatment Facility.

### **CONSEQUENCES OF NEGATIVE ACTION**

This is a receive and file item.

### **STEPS FOLLOWING APPROVAL**

This is a receive and file item.