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COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

July 22, 2014

Honorable Members
Erie County Legislature
92 Franklin Street, Fourth Floor
Buffalo, New York 14202

Re: PLACEHOLDER - Department of Environment and Planning – Personnel Adjustment
IMMEDIATE CONSIDERATION REQUESTED

Dear Honorable Members:

Please accept this communication as a placeholder for a resolution regarding certain adjustments to the personnel lines within the Department of Environment and Planning budget. The requested changes will insure maintenance of accounting functions following the resignation of the Department's Chief Account Clerk (PT).

Should your honorable body require further information, I encourage you to contact Maria R. Whyte, Commissioner, at the Department of Environment and Planning. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/mc