



# MEMORANDUM

## COUNTY OF ERIE DEPARTMENT OF ENVIRONMENT AND PLANNING

---

**TO:** CHAIRMAN JOHN J. MILLS, Erie County Legislature;  
CHAIRMAN STEPHEN BOYD, Erie Community College (ECC) Board of Trustees

**FROM:** THOMAS J. DEARING, Deputy Commissioner

**DATE:** August 6, 2014

**SUBJECT:** Bi-Monthly Report – ECC Academic Building

---

This document represents the fifth in a series of bi-monthly reports pertaining to the design and construction of the new academic building for Erie Community College (ECC). The Memorandum of Understanding (MOU) executed on August 27, 2013 between ECC and Erie County provided for the preparation of such reports. The reports are distributed to the Erie County Legislature as well as the ECC Board of Trustees. Information describing previous work, scheduling, upcoming activity and other matters are described in this document.

- A. **PREVIOUS WORK:** The following activities have occurred since the previous report dated June 2, 2014.
1. On July 10, 2014 the Erie County Legislature approved a Negative Declaration which concluded the SEQR process for the project. Notice letters were sent to all involved and interested agencies transmitting the document and providing them with contact information should they want to receive a copy of the full assessment and supplemental report.
  2. A Request for Proposals was issued on July 28, 2014 by the Dormitory Authority of the State of New York (DASNY) seeking responses for architectural services from qualified firms. Representatives from both ECC and the Erie County Departments of Environment and Planning as well as Public Works will serve on the selection committee.
  3. Final negotiations with DASNY continue to occur regarding a Project Management Agreement.

- B. SCHEDULE: A Fall semester, 2017 opening remains on target.
- C. IMPORTANT MILESTONES / ACTIONS ANTICIPATED IN THE UPCOMING TWO MONTHS:
  - 1. Erie Community College Board of Trustees Approval of the Project Management Agreement and execution by all parties
  - 2. Selection and engagement of a project architect

Cc: County Executive Mark C. Poloncarz  
Deputy County Executive Richard M. Tobe  
Commissioner Maria R. Whyte  
Commissioner John C. Loffredo  
ECC President Jack Quinn  
ECC Chief Administrative and Financial Officer William D. Reuter

TJD/cw  
TJD 2014/ECC/Bi-Monthly Memo – ECC Academic Building – August 2014