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# COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

July 17, 2014

Erie County Legislature  
92 Franklin Street – 4th Floor  
Buffalo, New York 14202

**RE: Erie County Sewer District Nos. 1, 2, 4, & 5  
Engineer Term Contract Agreement  
Wm Schutt Associates – Work Order WS - 2**

Honorable Members:

Enclosed please find a memorandum from the Department of Environment and Planning for the issuance of a work order as authorized by the resolution, passed by the Erie County Legislature on December 12, 2013, related to 3-year Term Agreements.

Should your Honorable Body require further information, I encourage you to contact Joseph L. Fiegl, P.E. in the Division of Sewerage Management. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Mark Poloncarz", is written over a faint, larger version of the same signature.

Mark C. Poloncarz, Esq.  
Erie County Executive

## **MEMORANDUM**

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Environment and Planning  
**Re:** Erie County Sewer District Nos. 1, 2, 4, & 5  
Engineer Term Contract Agreement  
Wm Schutt Associates - Work Order: WS - 2  
**Date:** July 17, 2014

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### **SUMMARY**

The Erie County Legislature is requested to receive and file this communication pertaining to the Department of Environment and Planning's approval of a work order with Wm Schutt Associates for Erie County Sewer District Nos. 1, 2, 4, & 5 in an amount not exceed \$50,000.00.

### **FISCAL IMPLICATIONS**

There will be no impact on to the County's General Fund. The cost of the engineering inspection work related to this communication will be paid from the 2014 adopted Sewer Fund Operating Budget; Sewer Professional Services Account 516020 of District Nos. 1, 2, 4, & 5.

### **REASONS FOR RECOMMENDATION**

The Division of Sewerage Management has issued work order WS - 2 to Wm Schutt Associates to provide resident engineering services. Wm Schutt Associates will provide inspection for various construction and subdivision projects in Erie County Sewer District Nos. 1, 2, 4, & 5.

### **BACKGROUND INFORMATION**

On December 12, 2013, the Erie County Legislature passed a resolution (Comm. 20E-9 (2013)) authorizing a 3-year Term Agreement with Wm Schutt Associates. At the time of the contract award, the Division of Sewerage Management committed to notifying the Honorable Legislature of each work order issued.

The Term Agreement was approved to provide the Division of Sewerage Management with engineering services required to complete various construction inspections throughout the Erie County Sewer Districts.

### **CONSEQUENCES OF NEGATIVE ACTION**

This is a receive and file item.

### **STEPS FOLLOWING APPROVAL**

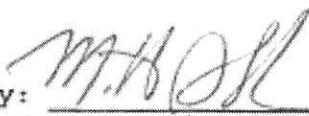
This is a receive and file item.

ERIE COUNTY SEWER DISTRICT NOS.1, 2, 4, & 5  
WORK ORDER NO. WS - 2

ENGINEER: Wm Schutt

CONTRACT DATE: January 1, 2014

1. Title of Proposal:  
Provide Resident Engineer for various roof replacements and subdivision sewer installation projects in ECSD Nos. 1, 2, 4, & 5.
2. Name and Business Address of Proposer:  
Wm Schutt Associates  
37 Central Avenue  
Lancaster, NY 14086
3. Name, Title and Address of Principal Bearing Technical Responsibility:  
William Schutt  
37 Central Avenue  
Lancaster, NY 14086
4. Effective Dates of Proposal:  
July 31, 2014
5. Brief Description of Work for Which Proposal is Submitted.  
The Engineer will provide construction inspection for various subdivision projects in ECSD Nos. 1, 2, 4, & 5.
6. Engineering Cost: \$ 50,000.00
7. Source of Funds: 2014 Sewer Fund Operating Budget Professional Services Account 516020 of ECSD Nos. 1, 2, 4, & 5 and as follows:  
\$2,000 of ECSD No.1, \$13,000 of ECSD No. 2, \$20,000 of ECSD No.4 & \$15,000 of ECSD No. 5
8. Project No.: WS - 2
9. Attachments: None
10. File: 0.3.2 Wm Schutt(14-16)

Prepared by:   
Matt A. Salah, P.E.  
Sr. Coor. Sewer Construction Projects  
DATE: 7-17-14

Accepted By: \_\_\_\_\_  
Authorized By: \_\_\_\_\_  
Joseph L. Fiegl, P.E.  
Deputy Commissioner