



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

September 3, 2014

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: YOUTH BUREAU PERFORMANCE MONITORING

Dear Honorable Members:

The Department of Social Services is seeking approval of a resolution authorizing Erie County to enter into a contract with Community Connections of New York. The contract is needed to convert the Results Based Accountability software program to a local system that CCNY will develop and maintain at much lower cost than the RBA software license/maintenance fees.

Should your Honorable Body require further information, I encourage you to contact Carol Dankert-Maurer at the Department of Social Services. Thank you for your immediate consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz", with a long, sweeping flourish extending to the right.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/bb
Enclosure

cc: Carol Dankert-Maurer, Commissioner, Department of Social Services

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Social Services
Re: Youth Bureau Performance Monitoring
Date: August 27, 2014

SUMMARY

This proposed resolution authorizes the Department of Social Services to utilize increased administrative funding from New York State to execute a contract with Community Connections of New York. This contract will enable CCNY to develop and maintain a data-driven performance measurement system at a much lower cost than the RBA software license/maintenance fee.

FISCAL IMPLICATIONS

There is no additional local share necessary for this contract. Erie County has available state funding to use towards the managing and monitoring of all Erie County youth development programs including the municipal programs.

REASONS FOR RECOMMENDATION

Community Connection of New York currently collects data and develops reports and dashboards for a number of youth/juvenile justice programs across Youth Bureau, Detention, Mental Health and Probation. Staying with this vendor provides compatibility and consistency. It also affords the opportunity to compare data and trends across various programs and services targeting a specific population.

BACKGROUND INFORMATION

In prior years, the Erie County Youth Bureau piloted a performance measurement scorecard developed by Results Leadership Group. The usefulness of the tool compared to the licensing and maintenance cost is no longer a practical option. The Youth Bureau is now responsible for increased program administration and monitoring across all Erie County municipals. Community Connections of New York's Youth Services Report and Dashboard offers a more user friendly and cost-effective option to achieving Youth Bureau's performance management goals.

CONSEQUENCES OF NEGATIVE ACTION

The youth bureau will experience a decrease in their ability to identify gaps in program delivery and services.

STEPS FOLLOWING APPROVAL

The County Executive will execute contracts with Community Connections of New York.

**A RESOLUTION SUBMITTED BY:
DEPARTMENT OF SOCIAL SERVICES**

RE: Youth Bureau Performance Monitoring

WHEREAS, local youth bureau funding, provided by New York State, supports up to \$100,000 of administrative funding to assist in the management and monitoring of Youth Bureau programs; and

WHEREAS, the Erie County Youth Bureau will be converting their performance reporting for Youth Bureau programs previously established via RBA software to a local system developed and monitored by Community Connections of New York; and

WHEREAS, Community Connections of New York currently delivers a similar product for other county departments servicing the youth population; and

WHEREAS, Erie County Youth Bureau is seeking the consistency and compatibility the use of this vendor will provide; and

WHEREAS, the increased scope of monitoring of the municipal programs facilitates needed measurement of the effectiveness of provider programs serviced by the Erie County Youth Bureau; and

WHEREAS, there is no additional local share necessary and 100% reimbursement will be received from the state.

NOW, THEREFORE, BE IT

RESOLVED, that the following budget amendments are hereby authorized in the 2014 Adopted Budget:

Youth Bureau, Fund 110, Department 12530

ACCOUNT	DESCRIPTION	INCREASE
Expense		
516010	Contractual Services – Non Profit POS	<u>\$19,466</u>
	Total Expenditures	<u>\$19,466</u>
Revenue		
408000	State Aid – Youth Programs	<u>\$19,466</u>
	Total Revenues	<u>\$19,466</u>

RESOLVED, the County Administrative Code requirement in Section 19.08 for a Request for Proposals (RFP) is hereby waived, and be it further

RESOLVED, that the County Executive is hereby authorized to enter into contract with Community Connections of New York; and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the County Executive, the Commissioner of Social Services, the Erie County Comptroller and the Director of the Division of Budget and Management.