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COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

September 29, 2014

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

IMMEDIATE CONSIDERATION REQUESTED

**Re: Consultant Contract for 163III-D2014 Grant
Department of Senior Services**

Dear Honorable Members:

The attached resolution requests authorization to extend a consultant contract for the Department of Senior Services Disease Prevention and Health Promotion (III-D2014) grant at a cost not to exceed \$1,200 for the period October 1, 2014 through December 31, 2014.

Should your Honorable Body require any further information, I encourage you to contact Commissioner Randy Hoak in the Department of Senior Services. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

By Richard Tobe
Deputy County Executive

MCP/mc
Enclosure

cc: Randy Hoak, Commissioner, Department of Senior Services

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Senior Services
Re: Consultant Contract for 163III-D2014 grant
Date: September 29, 2014

SUMMARY

Authorization is requested for the Department of Senior Services (Department) to extend a consultant contract for the Disease Prevention and Health Promotion (III-D2014) grant at a cost not to exceed \$1,200, for the period October 1, 2014 through December 31, 2014.

FISCAL IMPLICATIONS

Budgetary appropriations are available in the grant's Professional Services Contracts and Fees account to cover the cost of the contract extension. No additional County funds are required.

REASONS FOR RECOMMENDATION

The Department of Senior Services Disease Prevention and Health Promotion grant (III-D), funds the Erie County Living Healthy Program, which currently includes the Chronic Disease Self-Management Program (CDSMP) and Diabetes Self-Management Program (DSMP). The Department's existing contract, awarded through an RFP process, with consultant Beverly Sottile-Malona to provide technical assistance, including assistance in strategic planning and execution of the CDSMP ends September 30, 2014.

BACKGROUND INFORMATION

The Department of Senior Services operated CDSMP and DSMP are Stanford model self-management programs national, evidence-based, health education programs for people with one or more chronic conditions. Program workshops are led by two trained Peer Leaders, one of whom has a chronic condition or is a caregiver of someone with a chronic condition. These workshops are designed to help people find practical ways to deal with day to day management of chronic conditions like asthma, diabetes and hypertension.

CONSEQUENCES OF NEGATIVE ACTION

The Department will lose essential program support that is being provided by Ms. Sottile-Malona, and reduce our capacity to offer the disease management programs to seniors in Erie County.

STEPS FOLLOWING APPROVAL

The Department of Senior Services will extend the consultant's contract.

**A RESOLUTION SUBMITTED BY:
DEPARTMENT OF SENIOR SERVICES**

RE: Consultant Contract for 163III-D2014 grant

WHEREAS, the Department of Senior Services (Department) Disease Prevention and Health Promotion grant (III-D) funds the Erie County Living Healthy Program, which currently includes the Chronic Disease Self-Management Program (CDSMP) and Diabetes Self-Management Program (DSMP); and

WHEREAS, as a result of a request for proposal (RFP) process, the Department had previously awarded a \$5,000 contract to consultant Beverly Sottile-Malona, for the period June 1, 2013 to September 30, 2014, to provide technical assistance, including assistance in strategic planning and execution of the CDSMP; and

WHEREAS, the Department desires to extend Ms. Malona's contract for an additional three month period, October 1, 2014 to December 31, 2014 at a cost not to exceed \$1,200; and

WHEREAS, budgetary appropriations within the III-D2014 grant's Professional Services Contracts & Fees account are available to cover the cost of the contract extension; and

WHEREAS, the Department will gain the ability to maintain our capacity to offer the disease management programs to seniors in Erie County;

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is hereby authorized to extend the existing contract with consultant Beverly Sottile-Malona, to cover the period October 1, 2014 through December 31, 2014 at a cost not to exceed \$1,200 funded out of the IID2014 grant's existing Professional Services appropriations, to continue to provide technical assistance, including assistance in strategic planning and execution of the CDSMP; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, the Division of Budget and Management, the Comptroller's Office, and the Department Senior Services.