



ECLFC 00710214 10:37

COUNTY OF ERIE

CHRISTOPHER L. JACOBS

COUNTY CLERK

October 14, 2014

The Honorable
Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

RE: Erie County Clerk – Amendment to NewVision Verification Agreement

Honorable Members:

Enclosed please find a proposed resolution and accompanying memorandum requesting authorization to allow Erie County to amend its current agreement with NewVision Systems Corporation to allow for verification of additional documents in the Clerk's Registrar Division.

Thank you for your consideration of this matter. Should your honorable body require further information, representatives from the Clerk's Office will be available to discuss.

Sincerely,

A handwritten signature in blue ink, appearing to read "C. L. Jacobs", is written over a white background.

CHRISTOPHER L. JACOBS
Erie County Clerk

Attachment

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Christopher L. Jacobs, Erie County Clerk
RE: Erie County Clerk – Amendment to NewVision Verification Agreement
Date: October 14, 2014

SUMMARY

Authorization is requested to allow Erie County to amend its current agreement with NewVision Systems Corporation, previously approved by your Honorable Body Comm. 2E-18(2014), to allow for further verification of records in the Clerk's Registrar Division.

FISCAL IMPLICATIONS

It is estimated that costs associated with this project will not exceed \$100,000. The County Clerk's Office - Registrar Division has monies available in the 2014 Budget within the Funds Reservation originally established for this project.

REASONS FOR RECOMMENDATION

A statutorily mandated function of the Clerk's Registrar Division is the recording, filing, indexing and maintaining of records associated with duties associated with our responsibility as Clerk of the Supreme and County Courts. Currently there is a backlog of documents awaiting verification.

BACKGROUND INFORMATION

Actions and Proceedings is charged with the indexing and filing of all court pleadings and papers associated with the Clerk's duties as Clerk of the Supreme and County Courts. For over three years a substantial backlog has existed, that despite dedicating additional resources and allocation of overtime we are unable to eliminate. We have negotiated a Memorandum of Understanding with CSEA that allows the County Clerk to amend the agreement with NewVision to cover these additional documents.

It should be noted that since October of 2013, Erie County has been subject to mandatory eFiling for the majority of court related documents. Once this backlog is eliminated we anticipate that we will be able to stay current with County personnel.

CONSEQUENCES OF NEGATIVE ACTION

The County will not be able to amend the current maintenance agreement and proceed with the verification of these documents.

STEPS FOLLOWING APPROVAL

An amendment to the current agreement will be drawn up between Erie County and NewVision.

**A RESOLUTION SUBMITTED BY:
ERIE COUNTY CLERK**

RE: Erie County Clerk – Amendment to NewVision Verification Agreement

WHEREAS, the Erie County Clerk, as Clerk of the Supreme and County Courts, is responsible for the recording, filing, indexing and maintaining of all court pleadings and papers; and

WHEREAS, once the original documents are recorded, the information entered into the Clerk's official records must be verified for complete accuracy; and

WHEREAS, a backlog in verifying the accuracy of the indexing information currently exists and studies have indicated that current staffing levels and award of overtime will not be able to eliminate this backlog; and

WHEREAS, this Honorable Body previously approved the award of a contract to NewVision Systems Corporation (Comm. 2E-18/2014) to allow them to assist with the verification of other documents in the Clerk's Office; and

WHEREAS, the Clerk's Office and CSEA have entered into a Memorandum of Understanding that allows for these additional services to be provided by NewVision.

NOW, THEREFORE, BE IT

RESOLVED, that upon approval of this resolution the Erie County Clerk is authorized to amend its agreement with NewVision, and be it further

RESOLVED, that funding not to exceed \$100,000 for this amendment is available in the County Clerk's 2014 Budget, BA 11310, Fund 110, GL 516020, Professional Services Contracts and Fees, Funds Reservation 100000778; and be it further

RESOLVED, that the Budget Director and Comptroller are hereby authorized to make necessary adjustments to the Clerk's 2014 Budget; and be it further

RESOLVED, that certified copies of this resolution be sent to the County Clerk, the County Executive, the County Attorney, the Director of Budget and Management, and the County Comptroller.