ECLEG NOV25'14 PM12:33

COUNTY OF ERIE

STEFAN I. MYCHAJLIW
COMPTROLLER

November 25, 2014

Carol M. Dankert
Erie County Department of Social Services
95 Franklin Street 8th Floor
Buffalo, New York 14202

Dear Commissioner Dankert:

The Erie County Comptroller's Office, Division of Audit and Control, will commence a review of Contract PS 3591. This is the agreement by and between the Erie County Department of Social Services and Buffalo Urban League (BUL) for the purchase of Preventive Services for the period January 1, 2014 through December 31, 2014.

We would like to hold an entrance conference with you and members of your staff together with the President of the BUL and members of her staff. We will contact you shortly to confirm the time, place and location of the meeting. At this meeting we will be discussing the following:

a. The scope and objectives of the review.
b. Explanation of how findings will be handled.
c. Communication of progress and problems.

We would also like to discuss working hours, access to records and determine contact personnel with whom we will be working.

Should you have any questions, please contact me at 858-8843.

Thank you.

Scott W. Kroll
Deputy Comptroller – Audit

CC: Hon. Stefan I. Mychajliw, Comptroller
Hon. Mark C. Poloncarz, County Executive
Hon. Erie County Legislature
Brenda W. McDuffie, President, Buffalo Urban League
Robert W. Keating, Director, Budget and Management
Erie County Fiscal Stability Authority

ERIE COUNTY OFFICE BUILDING • 95 FRANKLIN STREET • ROOM 1100 • BUFFALO, NEW YORK • 14202-3972
TELEPHONE: (716) 858-8400 • FAX: (716) 858-6195 • INTERNET: www.erie.go