



# COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

November 25, 2014

Erie County Legislature  
92 Franklin Street, 4<sup>th</sup> Floor  
Buffalo, New York 14202

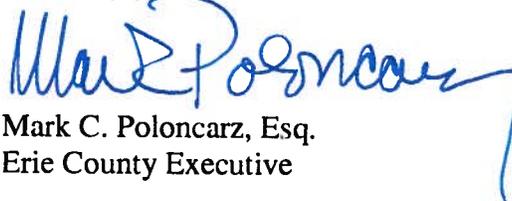
**Re: Budget Transfer – Department of Environment and Planning**

Dear Honorable Members:

Enclosed please find a memorandum and proposed resolution pertaining to the transfer of funds for the purchase of twenty-five (25) new computers for the Department of Environment and Planning.

Should your Honorable Body require any further information, I encourage you to contact Commissioner Maria R. Whyte at the Department of Environment and Planning. Thank you for your consideration on this matter.

Sincerely yours,



Mark C. Poloncarz, Esq.  
Erie County Executive

MCP/cw

cc: Maria R. Whyte, Commissioner of Environment and Planning  
Michael Breeden, Chief Information Officer

## MEMORANDUM

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Environment and Planning  
**Re:** Budget Transfer – Department of Environment and Planning  
**Date:** November 25, 2014

---

### **SUMMARY**

Authorization is requested for the transfer of funds for the purchase of twenty-five (25) new computers for the Department of Environment and Planning. These computers will replace outdated existing computers which cannot be upgraded to the Windows 7 operating system that is currently supported by the Division of Information and Support Services (DISS). The existing computers currently run the Windows XP operating system, which is no longer supported by Microsoft. In addition, in many cases, the existing computers are negatively affecting employee productivity due to frequent problems with computers crashing or performing slowly.

### **FISCAL IMPLICATIONS**

The funds will be transferred from Account 525000 – MMIS – Medicaid Local Share in Funds Center 120 to Account 561410 – Lab and Technical Equipment in Funds Center 16200 in the Department of Environment and Planning's 2014 Budget. There will be no effect on the overall County budget.

### **REASONS FOR THE RECOMMENDATION**

The attached resolution authorizes the acquisition of twenty-five (25) computers in the Department of Environment and Planning. These new computers will run the Windows 7 operating system, which is supported by DISS. The new computers will also resolve the current problems that employees are having with their computers, such as poor system performance and crashing.

### **BACKGROUND INFORMATION**

The Department of Environment and Planning conducted a survey of technical equipment in August 2014. The results of that survey indicated that many of the computers in use in the Department are outdated and are negatively affecting employee productivity. In addition, these computers are all running the Windows XP operating system, which Microsoft discontinued support for in April 2014. DISS remains able to provide reactive anti-malware support for Windows XP through July 2015. After July 2015, if a county Windows XP system encounters malicious web or email content, DISS will be unable to secure or protect it. This places these computers, and the County network, at risk.

### **CONSEQUENCES OF NEGATIVE ACTION**

The current computers in DEP are all running the Windows XP operating system, which Microsoft discontinued support for in April 2014. DISS remains able to provide reactive anti-malware support for Windows XP through July 2015. After July 2015, if a county Windows XP system encounters malicious web or email content, DISS will be unable to secure or protect it. By not acquiring these 25 new computers, the existing computers, and the County network, at risk from potential malicious actions. In addition, employees will continue to experience difficulties with their existing computers performing slowly and crashing.

### **STEPS FOLLOWING APPROVAL**

Funds will be transferred into the appropriate account, and twenty-five (25) new computers will be purchased for the Department of Environment and Planning.

A RESOLUTION SUBMITTED BY:  
DEPARTMENT OF ENVIRONMENT AND PLANNING

RE: Budget Transfer – Department  
of Environment and Planning

WHEREAS, in August 2014 the Department of Environment and Planning (DEP) conducted an internal survey of computing needs; the results of which determined that many computers in DEP are very outdated and are still operating Windows XP, and cannot be upgraded to the Windows 7 OS, which is the current standard operating system supported by the Division of Information and Support Services (DISS); and

WHEREAS, DISS has reviewed the technology survey conducted by DEP and agrees with the findings that new computers are needed which will allow DEP to meet the Windows 7 standard supported by DISS; and

WHEREAS, DEP and DISS desire to undertake a project to replace 25 computers in DEP by transferring existing funds within the 2014 Budget.

NOW, THEREFORE, BE IT

RESOLVED, that the County Legislature hereby approves of the purchase and installation of 25 new computers within the Department of Environment and Planning; and be it further

RESOLVED, that the County Legislature hereby authorizes the County Executive to transfer \$16,000 from Account 525000 – MMIS-Medicaid Local Share in Fund Center 120 to Account 561410 – Lab and Technical Equipment in Fund Center 16200 in order to carry out the computer upgrade project, said funds to be appropriated in the 2014 operating budget as follows:

2014 Budget - Fund 110

Fund Center 120	
Department of Social Services	Decrease
525000 – MMIS – Medicaid Local Share	\$16,000
Fund Center 16200	
Department of Environment and Planning	Increase
561410 – Lab and Technical Equipment	16,000

and be it further

RESOLVED, that certified copies of this resolution be sent to the County Executive's Office; the Comptroller's Office; the Director of the Division of Budget and Management; the Director of Information and Support Services; and the Commissioner of the Department of Environment and Planning, Rath Building, 10<sup>th</sup> Floor.