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# COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

December 4, 2014

Erie County Legislature  
92 Franklin Street – 4<sup>th</sup> Floor  
Buffalo, New York 14202

**RE: Erie County Highways -2014- Hamburg and Collins Facilities  
Roof Repair and Replacement Project**

Dear Honorable Members:

This resolution is requesting authorization to allow the County Executive to enter into an agreement with the lowest responsible bidder for the Erie County Highways -2014- Hamburg and Collins Facilities Roof Repair and Replacement project. On October 23, 2014, the Department of Public Works received bid proposals and a copy of the bid tabulation is attached for your reference.

Should your Honorable Body require further information, I encourage you to contact Commissioner John C. Loffredo at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in black ink that reads "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.  
Erie County Executive

MCP:dab

cc: John Loffredo, Commissioner of Public Works

## MEMORANDUM

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Public Works  
**Re:** Erie County Highways -2014- Hamburg and Collins Facilities  
Roof Repair and Replacement Project  
**Date:** December 4, 2014

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### **SUMMARY**

This resolution is requesting authorization to allow the County Executive to enter into an agreement with the lowest responsible bidder for the Erie County Highways -2014- Hamburg and Collins Facilities Roof Repair and Replacement project. The project involves the complete replacement of the roof system of the vehicle storage building located at the Hamburg highway facility and the rehabilitation of the existing roof system of the vehicle storage building located at the Collins highway facility.

### **FISCAL IMPLICATIONS**

Funds for the project are available from the approved, as adopted, 2009, 2011 and 2013 Capital Budgets Projects – A.20918- 2009 Countywide Roof Replacement & Waterproofing, A.11004-2011 Roof Replacement and Exterior Waterproofing and A.13005- 2013 Countywide Roof Replacement and Waterproofing.

### **REASON FOR RECOMMENDATION**

With respect to the vehicle storage building located at the Hamburg highway facility, the roof system has exceeded its useful life and to avoid further costs associated with temporary “stop-gap” measures just to keep the building weather tight, a full roof replacement is warranted.

However, after assessing the overall condition of the vehicle storage building located at the Collins highway facility a repair is warranted.

The goal of the roof repair and replacement project is to provide the facilities with safe and sustainable buildings and preserve the building for a longer useful life.

### **BACKGROUND INFORMATION**

The existing 30 year roof systems require continual maintenance to troubleshoot and to stop roof leaks from further damages to the interior space and systems.

### **CONSEQUENCES OF NEGATIVE ACTION**

If this project is not completed, the roof will continue to leak and will lead to further deterioration of the building and ultimately closure of the facility as it will become unsafe to occupy.

### **STEPS FOLLOWING APPROVAL**

The County Executive shall enter into an agreement with the lowest responsible bidder so the work can proceed.

**COMPTROLLER'S OFFICE REVIEW**

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.



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GREGORY GACH  
Deputy Comptroller  
Comptroller's Office

A RESOLUTION SUBMITTED BY:  
DEPARTMENT OF PUBLIC WORKS

**RE: Erie County Highways -2014- Hamburg and Collins Facilities  
Roof Repair and Replacement Project**

WHEREAS, Advanced Architecture & Planning has the necessary expertise and manpower to provide professional design, construction administration services for the Erie County Highways -2014- Collins Salt Storage Building Roof Replacement and Repairs project; and

WHEREAS, this Honorable Body has previously authorized the County Executive to enter into a General Architectural/Engineering Services Agreement with Advanced Architecture & Planning for providing Professional Design Services on Erie County Projects; and

WHEREAS, the County Executive requests authorization to enter into an Agreement Amendment with the firm of Advanced Architecture & Planning for providing Professional Architectural/Engineering Services for the Erie County Highways -2014- Collins Salt Storage Building Repairs and Roof Replacement project; and

WHEREAS, the existing roof systems of the vehicle storage buildings at the Erie County Highways- Hamburg and Collins Facilities, are past their useful life and are actively leaking into the building; and

WHEREAS, the Department of Public Works received bids for the Erie County Highways -2014- Hamburg and Collins Facilities- Roof Repair and Replacement project on October 23, 2014; and

WHEREAS, the lowest responsible bidder is Grove Roofing Systems, Inc.; and

WHEREAS, the Erie County Department of Public Works, along with its Consultant, is recommending award of the contract to the lowest responsible bidder.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to execute an Agreement Amendment with the firm of Advanced Architecture & Planning for providing Professional Architectural/Engineering Services for the Erie County Highway Facilities-2014- Collins Salt Storage Building Roof Replacement and Repairs project, for an amount not to exceed \$45,000.00, including a design contingency; and be it further

RESOLVED, that the County Executive is authorized to enter into a contract with the lowest responsible bidder, Grove Roofing Systems, Inc., for the Erie County Highway Department- 2014- Hamburg and Collins Facilities- Roof Repair and Replacement project for an amount not to exceed \$416,888.00; and be further

RESOLVED, that the sum of \$62,112.00 be allocated to a Construction Contingency Fund for the Erie County Highway Department- 2014- Hamburg and Collins Facilities- Roof Repair and Replacement project with authorization for the County Executive to approve change orders in an amount not to exceed the Contingency Fund; and be it further

RESOLVED, that deduct change orders will result in these funds being returned to the Construction Contingency Fund; and be it further

RESOLVED, that the Comptroller's Office be authorized to make payment for all the above from SAP project accounts as follows:

A.11004- 2011 Roof Replacement and Exterior Waterproofing	\$400,000.00
A.20918- 2009 Countywide Roof Replacement and Waterproofing	\$57,703.00
<u>A.13005- 2013 Countywide Roof Replacement and Waterproofing</u>	<u>\$66,297.00</u>
Total Amount Not to Exceed: \$524,000.00	

;and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the Office of the County Executive, the Division of Budget and Management, and the Office of the Comptroller.

TO: GREGORY GACH, COMPTROLLER'S OFFICE  
PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST

CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

<u>REQUESTING DEPARTMENT</u>	<u>COMPLETE ITEMS 1 THROUGH 5</u>
1. CONTRACTOR'S NAME	Grove Roofing Services <u>Advanced Architecture &amp; Planning</u>
2. AMOUNT OF CONTRACT	Grove Roofing Services- \$416,888.00 Construction Contingency- \$62,112.00 <u>Advanced Architecture &amp; Planning- \$45,000.00</u>
3. PROJECT NUMBER	<u>A.20918, A.13005 A.11004,</u>
4. PROJECT TITLE	A.11004- 2011 Roof Replacement and Exterior Waterproofing, A.20918- 2009 Countywide Roof Replacement and Waterproofing, A.13005- 2013 Countywide Roof Replacement and Waterproofing
5. DEPARTMENT CONTACT	Funding questions: Jeffrey P. Zack #8824 <u>Letter pickup: Diane Bukowski at 8301</u>

<u>COMPTROLLER'S OFFICE</u>	<u>COMPLETE ITEMS 6 AND 7</u>
6. AVAILABILITY OF FUNDS	<i>A.11004</i> \$ 1,000,000.00 <i>A.20918</i> \$ <u>1,424,316.53</u>
7. PERFORMED BY	<i>A.13005</i> \$ <u>399,709.66</u> <i>Don Uebler</i>

Date sent to Comptroller's Office: November 25, 2014

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**Erie County Department of Public Works  
Bid Tabulation Worksheet**

**Bid Date: October 23, 2014  
at 10:30 AM**

**Erie County Highways-2014-  
Hamburg & Collins Facilities Roof Repair and Replacement Project  
ECDPW Project # GW-14-08**

<b>Bidder</b>	<b>Base Bid Amount</b>
<b>Grove Roofing</b>	\$416,888.00
<b>Jos. Sanders and Sons</b>	\$481,187.00
<b>Jameson Roofing</b>	\$514,600.00
<b>Progressive Roofing</b>	\$519,400.00