



# COUNTY OF ERIE

**MARK C. POLONCARZ**  
COUNTY EXECUTIVE

January 28, 2014

Erie County Legislature  
92 Franklin Street, 4<sup>th</sup> Floor  
Buffalo, New York 14202

**Re: Buffalo and Erie County Botanical Gardens – 2013 Site Drainage  
Improvements**

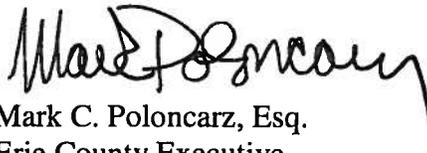
Dear Honorable Members:

The enclosed resolution seeks authorization for the County Executive to issue a contract amendment to the A/E firm of Trautman Associates for architectural and engineering consulting services and increase the construction contingency fund for the Buffalo and Erie County Botanical Gardens – 2013 Site Drainage Improvements project.

Additional design services and a construction contingency increase are required to construct a new force main that will run from the Administration Building to South Park Avenue.

Should your Honorable Body require further information, I encourage you to contact Commissioner John C. Loffredo at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,



Mark C. Poloncarz, Esq.  
Erie County Executive

MCP/dab  
Enclosure

cc: John C. Loffredo, Commissioner

## MEMORANDUM

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Public Works  
**Re:** Buffalo and Erie County Botanical Gardens – 2013 Site Drainage Improvements  
**Date:** January 24, 2014

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### **SUMMARY**

This resolution is requesting authorization for the County Executive to issue a contract amendment to the A/E firm of Trautman Associates for architectural and engineering consulting services and increase the construction contingency fund for the Buffalo and Erie County Botanical Gardens – 2013 Site Drainage Improvements project. Additional design services and a construction contingency increase are required to construct a new force main that will run from the Administration Building to South Park Avenue.

### **FISCAL IMPLICATIONS**

Funds for the project are currently available from the approved and adopted 2013 capital budget. The SAP project accounts are A.13002 – 2013 Buffalo & Erie County Botanical Gardens Master Plan Implementation and A.13006 – 2013 Countywide Mechanical, Electrical & Plumbing Improvement.

### **REASONS FOR RECOMMENDATION**

A new force main must be constructed that will run from the Administration Building to South Park Avenue. Additional design services and construction contingency increase are required for this work.

### **BACKGROUND INFORMATION**

Your Honorable Body previously approved a resolution for the A/E firm of Trautman Associates to perform a study on the storm and sanitary sewers to determine what is causing flooding conditions. During the investigation of the sanitary sewer flooding issues, it was determined that the sanitary sewer discharge was connected to a storm sewer main at South Park Avenue versus a sanitary sewer main.

### **CONSEQUENCES OF NEGATIVE ACTION**

Without the installation of the new force main, additional flooding and backup of the sewer may occur.

### **STEPS FOLLOWING APPROVAL**

Upon Legislative approval, the County Executive will execute an Agreement Amendment with the A/E firm of Trautman Associates so that design work can proceed.

**COMPTROLLER'S OFFICE REVIEW**

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.



GREGORY GACH  
Deputy Comptroller  
Comptroller's Office

A RESOLUTION SUBMITTED BY:  
DEPARTMENT OF PUBLIC WORKS

**Re: Buffalo and Erie County Botanical Gardens – 2013 Site Drainage Improvements**

**WHEREAS**, this Honorable Body has previously authorized the County Executive to enter in a General Architectural/Engineering services agreements with the firm of Trautman Associates for providing professional design and construction document services on Erie County projects; and

**WHEREAS**, the County Executive is requesting authorization to issue an Agreement Amendment to the firm of Trautman Associates for providing design and construction administration services to construct a new force main that will run from the Administration Building to South Park Avenue at the Buffalo and Erie County Botanical Gardens facility; and

**WHEREAS**, the construction contingency must be increased in order to fund the installation of a new force main that will run from the administration building to South Park Avenue.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the County Executive be authorized to enter into a contract amendment with the A/E firm of Trautman Associates for an amount not to exceed \$50,000.00; and be it further

**RESOLVED**, that the County Executive be authorized to increase the construction contingency fund by an amount not to exceed \$83,000.00; and be it further

**RESOLVED**, that the Comptroller's Office be authorized to make payment for the additional funding from SAP project accounts as follows:

A.13002 – 2013 Buffalo & Erie County Botanical Gardens Master Plan Implementation	\$ 50,000.00
A. 13006 – 2013 Countywide Mechanical, Electrical & Plumbing Improvement	\$ 83,000.00
<hr/> Total Payment Not To Exceed:	<hr/> \$133,000.00

and be it further

**RESOLVED**, that two certified copies of this resolution shall be sent to the Commissioner of the Department of Public Works; and one copy each to the Office of the County Executive; the Director of the Division of Budget and Management, the Department of Parks, Recreation and Forestry and the Office of the Comptroller.

TO: GREGORY GACH, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST  
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

<u>REQUESTING DEPARTMENT</u>	<u>COMPLETE ITEMS 1 THROUGH 5</u>
1. CONSULTANT'S NAME	Trautman Associates \$ 50,000.00 Add'l Construction Contingency \$ 83,000.00
2. AMOUNT OF CONTRACT	Not to Exceed \$133,000.00
3. PROJECT NUMBER	A.13002 – 2013 Buffalo & Erie County Botanical Gardens Master Plan Implementation \$ 50,000.00 A.13006 – 2013 Countywide Mechanical, Electrical & Plumbing Improvement \$ 83,000.00
4. PROJECT TITLE	Buffalo and Erie County Botanical Gardens – 2013 Site Drainage Improvements
5. DEPARTMENT CONTACT	Funding questions: Jeffrey P. Zack, PE at x8824 Letter pickup: Diane Bukowski at x8301
<u>COMPTROLLER'S OFFICE</u>	<u>COMPLETE ITEMS 6 AND 7</u>
6. AVAILABILITY OF FUNDS	A.13002 \$ 1,000,000.00 A.13006 \$ 405,240.85
7. PERFORMED BY	<i>Don Wilson</i>
Date Sent to Comptroller's Office:	January 24, 2014

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