



# COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

March 4, 2014

Erie County Legislature  
92 Franklin Street – 4<sup>th</sup> Floor  
Buffalo, New York 14202

**RE: Erie County Toxicology Laboratory-HVAC Upgrades Construction  
Contingency Increase**

Dear Honorable Members:

On April 11, 2013, your Honorable Body awarded construction contracts for the Erie County Toxicology Laboratory – HVAC Upgrade project, including a construction contingency.

The construction contingency needs to be increased for additional medical gas relocation and temporary air conditioners to complete the work.

Should your Honorable Body require further information, I encourage you to contact Commissioner John C. Loffredo at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely,

Mark C. Poloncarz, Esq.  
Erie County Executive

MCP/mc  
Enclosure

cc: John C. Loffredo, Commissioner of Public Works

## **MEMORANDUM**

To: Honorable Members of the Erie County Legislature  
From: Department of Public Works  
Re: Erie County Toxicology Laboratory – HVAC Upgrades  
Construction Contingency Increase  
Date: **March 4, 2014**

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### **SUMMARY**

The Erie County Toxicology Laboratory was constructed in the late 1960's and has not been updated to current heating, cooling and ventilation standards. Currently, the cooling system for the laboratory is not functioning. The construction contingency needs to be increased for additional medical gas relocation and temporary air conditioners to complete the work.

### **FISCAL IMPLICATIONS**

Funds for the project are currently available from the approved, as amended 2011 Capital Budget, SAP Project: A.11005 Countywide Building & Facility Improvements

### **REASONS FOR RECOMMENDATION**

A much needed overhaul of the existing HVAC system is necessary for the Toxicology Laboratory. At times, odors from the adjacent autopsy area enter the Toxicology Laboratory. In order for the contractors to complete their work, additional medical gas relocation and temporary air conditioning is required to complete the work.

### **BACKGROUND INFORMATION**

The Toxicology Laboratory's HVAC equipment is original from the 1960's and does not function properly. Without proper HVAC equipment, the Laboratory will lose its accreditation.

### **CONSEQUENCES OF NEGATIVE ACTION**

Funds will not be available to relocate additional medical gases and temporary air conditioners required to complete the work.

### **STEPS FOLLOWING APPROVAL**

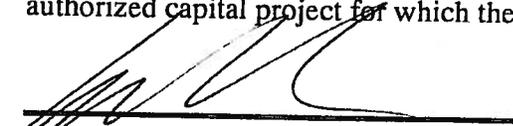
Upon approval by the Erie County Legislature, Contract Amendments will be issued to the approved contractors on site so the work can be completed.

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## **COMPTROLLER'S OFFICE REVIEW**

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.



STEFAN MYCHAJLIW  
Erie County Comptroller  
Comptroller's Office

**RESOLUTION SUBMITTED BY:  
DEPARTMENT OF PUBLIC WORKS**

**RE: Erie County Toxicology Laboratory - HVAC Upgrades – Construction Contingency Increase**

**WHEREAS**, several months ago construction contracts were authorized by this Honorable Body for renovations of the Erie County Toxicology Laboratory HVAC Upgrades; and

**WHEREAS**, additional medical gas relocation and temporary air conditioning is required to complete the work; and

**WHEREAS**, the construction contingency must be increased in order to fund the additional work.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the County Executive is hereby authorized to increase the current construction contingency fund by \$40,000.00 from \$30,000.00 to \$70,000.00; and be it further

**RESOLVED**, that the deduct change orders will result in these funds being returned to the Contingency Fund; and be it further

**RESOLVED**, that Contract Amendments will be negotiated and issued to the previously approved contractor on the site to complete the additional medical gas relocation and temporary air conditioning to complete the upgrades; and be it further

**RESOLVED**, that the Comptroller's office be authorized to make payments for all the above from SAP Project A.11005- Countywide Building & Facility Improvements, for an amount not to exceed \$40,000.00; and be it further

**RESOLVED**, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the Office of the County Executive, the Division of Budget and Management, and the Office of the Comptroller.

TO: GREGORY GACH, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST

CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

<u>REQUESTING DEPARTMENT</u>	<u>COMPLETE ITEMS 1 THROUGH 5</u>
1. CONTRACTOR'S NAME	<u>N/A</u>
2. AMOUNT OF CONTRACT	<u>Construction Contingency \$40,000.00</u>
3. PROJECT NUMBER	<u>A.11005</u>
4. PROJECT TITLE	<u>Erie County Toxicology HVAC-Upgrades</u> <u>Construction Contingency Increase</u> Funding questions: Jeffrey P. Zack #8824
5. DEPARTMENT CONTACT	<u>Letter pickup: Diane Bukowski at 8301</u>
<u>COMPTROLLER'S OFFICE</u>	<u>COMPLETE ITEMS 6 AND 7</u>
6. AVAILABILITY OF FUNDS	<u>\$ 564,526.65</u>
7. PERFORMED BY	<u>Dani Urban</u>
8. Date sent to Comptroller's Office:	<u>February 27, 2014</u>

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