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February 28, 2014

The Honorable
Erie County Legislature
92 Franklin Street
Buffalo, New York 14202

Re: Erie County Sheriff's Office
Contract Approval – Psychological Evaluations
Immediate Consideration Requested

Honorable Members:

Attached please find a proposed resolution and accompanying memorandum requesting authorization to enter into contract with George E. Deitz, Ph. D. to perform psychological evaluations of perspective employees of the Erie County Sheriff's Office.

Please refer this matter for immediate consideration and approval at the next meeting of your Honorable Body. Representatives of the Sheriff's Office will be available to answer any questions.

Very truly yours,

TIMOTHY B. HOWARD
SHERIFF OF ERIE COUNTY

Attachments

ACCOMPANYING MEMORANDUM

RE: Erie County Sheriff's Office -
Contract Approval – Psychological Evaluations

I. Summary of Recommended Action

The attached resolution requests authorization for the Erie County Sheriff's Office to appoint George E. Deitz, Ph. D. for the purposes of providing psychological examinations of perspective employees and authorize the County Executive to execute a contract with Dr. Deitz for these services. Budget Resolution #35 of 2014 authorized the procurement of psychological evaluations at a rate not to exceed \$350 pre exam and waived the RFP process as provided for in Section 19.08 of the Erie County Administrative Code.

II. Fiscal Implications of Proposal

Funding for these services is available in the Sheriff's Office 2014 Operating Budget in Account 516020 – Professional Services & Fees therefore, requiring no additional funds.

III. Reasons for Recommendation

As part of the vetting process of potential candidates for the Erie County Sheriff's Office, psychological evaluations are an invaluable tool to determine the candidate's fitness to serve. This tool allows ECSO management to determine if the individual has the proper temperament and psychological makeup to safely and appropriately perform the functions of the Erie County Sheriff's Office.

IV. Consequence of Negative Action

The Erie County Sheriff's Office will not be able to appropriately screen potential employees. Failure to use all available tools to screen potential employees creates greater liability for Erie County and potentially places the community at risk.

V. Steps Following Approval of Measure

Certified copies of this resolution will be forwarded to the County Executive's Office, the Office of the Sheriff, the Erie County Comptroller and the County Attorney.

PROPOSED RESOLUTION

Re: Erie County Sheriff's Office
Contract Approval – Psychological Evaluations

WHEREAS, the Erie County Sheriff's Office requires the services of a qualified individual to perform psychological evaluations of perspective employees, and

WHEREAS, George E. Deitz, Ph.D. has been selected by the Sheriff's Office to serve in this capacity; and

WHEREAS, the Erie County Sheriff's Office has sufficient funds to cover the estimated cost of these services, therefore requiring no additional tax dollars.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Sheriff's Office is hereby authorized to appoint George E. Deitz, Ph. D. for purposes of performing psychological evaluations; and be it further

RESOLVED, that the Erie County Legislature does hereby authorize the County Executive to enter into contract with George E. Deitz, Ph.D. to perform psychological examinations at a rate not to exceed \$350 as approved in Budget Resolution #35 of 2014; and be it further,

RESOLVED, that certified copies of this resolution be sent to the County Executive's Office, the Office of the Sheriff, the Erie County Comptroller and the County Attorney.