



March 17, 2014

The Honorable  
Erie County Legislature  
92 Franklin Street  
Buffalo, New York 14202

Re: Erie County Sheriff's Office  
Authorization to Contract – Flight Instructor Services  
**Immediate Consideration Requested**

Honorable Members:

Attached please find a proposed resolution and accompanying memorandum requesting authorization to enter into contract with Jacob Ventura for flight instructor services for the Erie County Sheriff's Office.

Please refer this matter for immediate consideration and approval at the next meeting of your Honorable Body. Representatives of the Sheriff's Office will be available to answer any questions.

Very truly yours,

A handwritten signature in black ink, appearing to read "Timothy B. Howard", is written over a horizontal line.

TIMOTHY B. HOWARD  
SHERIFF OF ERIE COUNTY

Attachments

## ACCOMPANYING MEMORANDUM

RE: Erie County Sheriff's Office -  
Authorization to Contract – Flight Instructor Services

I. Summary of Recommended Action

The attached resolution requests authorization for the Erie County Sheriff's Office and the County of Erie to enter into a contract with Jacob Ventura for the purpose of providing flight instructor services and authorize the County Executive to execute said contract. This resolution also authorized the waiving of the RFP process as provided for in Section 19.08 of the Erie County Administrative Code.

II. Fiscal Implications of Proposal

Funding for these services has previously been appropriated. There is no additional budgetary impact.

III. Reasons for Recommendation

With the retirement of Captain Kevin Caffery, training by an appropriately certified FAA instructor is required to add an additional pilot for Air One.

IV. Consequence of Negative Action

The Erie County Sheriff's Office will not be able for man Air One with a pilot.

V. Steps Following Approval of Measure

Certified copies of this resolution will be forwarded to the County Executive's Office, the Office of the Sheriff, the Erie County Comptroller and the County Attorney.

## PROPOSED RESOLUTION

Re: Erie County Sheriff's Office  
Authorization to Contract – Flight Instructor Services

WHEREAS, the Erie County Sheriff's Office requires the services of a qualified individual to perform flight instructor services for a new pilot in the Aviation Division, and

WHEREAS, Jacob Ventura has been selected by the Sheriff's Office to serve in this capacity; and

WHEREAS, sufficient funds have already been appropriated therefore requiring no additional tax dollars.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Sheriff's Office and the County Executive are hereby authorized to enter into an agreement with Jacob Ventura (license # 3214005) in an amount not to exceed \$17,100 for the purpose of training and certifying a pilot for the Aviation Division; and be it further

RESOLVED, that the Erie County Legislature does hereby authorize the waiving of Section 19.08 of the Administrative Code for this purpose; and be it further

RESOLVED, that certified copies of this resolution be sent to the County Executive's Office, the Office of the Sheriff, the Erie County Comptroller and the County Attorney.