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COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

March 13, 2014

Erie County Legislature
92 Franklin Street – 4th Floor
Buffalo, New York 14202

RE: Erie County Sewer District Nos. 1, 2, 4, & 5, Engineer Term Contract Agreement, Wm Schutt Associates – Work Order WS - 1

Honorable Members:

Enclosed please find a memorandum from the Department of Environment and Planning, Division of Sewerage Management, for the issuance of a work order as authorized by the resolution, passed by the Erie County Legislature on December 12, 2013, related to 3-year Term Agreements.

Should your Honorable Body require further information, I encourage you to contact Joseph L. Fiegl, P.E. in the Division of Sewerage Management. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/mc
Enclosure

MEMORANDUM

To:	Honorable Members of the Erie County Legislature
From:	Division of Sewerage Management
Re:	Erie County Sewer District Nos. 1, 2, 4, & 5, Engineer Term Contract Agreement Wm Schutt Associates - Work Order: WS - 1
Date:	March 13, 2014

SUMMARY

The Erie County Legislature is requested to receive and file this communication pertaining to the Department of Environment and Planning's approval of a work order with Wm Schutt Associates for Erie County Sewer District Nos. 1, 2, 4, & 5 in an amount not exceed $50,000.00.

FISCAL IMPLICATIONS

There will be no impact on to the County's General Fund. The cost of the engineering inspection work related to this communication will be paid from the 2014 adopted Sewer Fund Operating Budget; Sewer professional services account 516020 of District Nos. 1, 2, 4, & 5.

REASONS FOR RECOMMENDATION

The Division of Sewerage Management has issued work order WS - 1 to Wm Schutt Associates to provide resident engineering services. Wm Schutt Associates will provide construction inspection for various roof replacement and subdivision projects in Erie County Sewer District Nos. 1, 2, 4, & 5.

BACKGROUND INFORMATION

On December 12, 2013, the Erie County Legislature passed a resolution (Comm. 20E-9) (2013) authorizing a 3-year Term Agreement with Wm Schutt Associates. At the time of the contract award, the Division of Sewerage Management committed to notifying the Honorable Legislature of each work order issued.

The Term Agreement was approved to provide the Division of Sewerage Management with engineering services required to complete various construction inspections throughout the Erie County Sewer Districts.

CONSEQUENCES OF NEGATIVE ACTION

This is a receive and file item.

STEPS FOLLOWING APPROVAL

This is a receive and file item.