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COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

June 5, 2015

Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

RE: Black Rock Canal Park Improvements – Phase II – Contractor Bid Deposits

Dear Honorable Members:

Enclosed please find a suggested resolution and accompanying memorandum authorizing acceptance of \$1,250 in contractor bid deposits. The monies will be used to further improvements at the County's Black Rock Canal Park in the City of Buffalo.

Should your Honorable Body require further information, I encourage you to contact Deputy Commissioner Thomas J. Dearing in the Department of Environment and Planning. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/cw

Cc: Maria R. Whyte, Commissioner
Thomas J. Dearing, Deputy Commissioner

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Environment and Planning
Re: Black Rock Canal Park Improvements – Phase II – Contractor Bid Deposits
Date: June 5, 2015

SUMMARY

The resolution authorizes the County Executive to receive \$1,250 in contractor bid deposits. These funds will be budgeted into appropriate County accounts for additional work at Black Rock Canal Park.

FISCAL IMPACT

There is no fiscal impact.

REASONS FOR RECOMMENDATION

In order to properly account for the bid deposit monies, adjustments are necessary to SAP Project # A.21016 within the Erie County Budget.

BACKGROUND INFORMATION

Contractors interested in the re-bidding on the Black Rock Canal Park Phase II Project were required to submit a deposit in order to obtain official bidding documents. Contractors that obtained official bidding documents were able to have their deposits returned within the 30 days of the bid date, if they returned the bid documents in a good re-usable condition. The \$1,250 reflects the deposits from perspective bidders that did not return the official bid documents within the 30 day time limit.

CONSEQUENCES OF NEGATIVE ACTION

Erie County would forego an opportunity to utilize \$1,250 for needed park improvements.

STEPS FOLLOWING APPROVAL

A revenue and appropriations increase in the amount of \$1,250 will be made to the Erie County Department of Environment and Planning SAP Project # A.21016 within the Erie County Budget. It will be noted as “Other Local Source Revenue” and “Professional Services – Contractual Fees”.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF ENVIRONMENT AND PLANNING

RE: Black Rock Canal Park Improvements – Phase II – Contractor Bid Deposits

WHEREAS, \$1,250 in local source revenue is available from unclaimed bid deposit funds received from contractors during the re-bidding of Phase II Black Rock Canal Park Improvements.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Executive is authorized to accept \$1,250 in contractor bid deposits for improvements to Black Rock Canal Park; and be it further

RESOLVED, that authorization is hereby provided to complete the following budget adjustment to SAP Project #A.21016 within the Erie County Budget

– Increase Revenue and Appropriations totaling \$1,250 as follows:

Revenue

Commitment Item #409010 (Other Local Source Revenue)	(\$1,250)
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Appropriations

Commitment Item #516020 (Professional Services – Contractual Fees)	\$1,250
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and be it further

RESOLVED, that the Director of the Division of Budget and Management is hereby authorized to implement any budget adjustments as required to comply with Federal, State, and local funding requirements; and be it further

RESOLVED, that certified copies of this resolution be sent to the County Executive’s Office; the Comptroller’s Office; the Director of the Division of Budget and Management; the County Attorney; and the Commissioner of the Department of Environment and Planning, Rath Building, 10th Floor; and be it further

RESOLVED, that this Resolution shall take effect immediately.