



COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

June 19, 2015

Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

**Re: Re-Appointments and Appointments of Members to the
Erie County Commission on the Status of Women**

Dear Honorable Members:

Pursuant to the Erie County Charter Article XVI-E, I, Mark C. Poloncarz, Erie County Executive do hereby submit for your confirmation the following individuals to be appointed and reappointed to the Erie County Commission on the Status of Women:

- Hadar Borden, re-appointment to a second term as a Member;
- Deborah Billoni, re-appointment to a second term as a Member;
- Joelle Logue, appointment to a first term as a Member; and
- Gina LaPlante, appointment to a first term as a Member.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark C. Poloncarz", is written over a horizontal line.

Mark C. Poloncarz, Esq.
Erie County Executive

EDUCATION

MASTER OF ARTS IN GEOGRAPHY, Concentration: *International Trade*

University at Buffalo, The State University of New York

Thesis: An Analysis of the Effect of Domestic and Foreign Investment on High Technology Employment in the United States

Degree acquired February 2000

BACHELOR OF ARTS IN GEOGRAPHY, Concentration: *International Business and World Trade*

University at Buffalo, The State University of New York

Degree acquired June 1997

PROFESSIONAL EXPERIENCE

UNIVERSITY AT BUFFALO, THE STATE UNIVERSITY OF NEW YORK, Buffalo, NY

Administrative Director – Undergraduate Academies

May 2008 – present

- Oversee daily operations of living and learning community (550 students are affiliated) including programmatic development and strategic planning
- Develop and assess program learning outcomes. Design and administer appropriate assessment strategies, collect, and implement lessons learned
- Develop, evaluate, administer, and refine recruitment policies and procedures for seminar and residential components of the Academies
- Oversee training, supervision and evaluation of Program Coordinator, Administrative Assistant, and graduate assistants
- Create and enhance co-curricular activities to complement the mission, objectives, and learning outcomes of the Academies
- Manage, monitor and administer budget of \$400K
- Serve as a support to Academy Academic Directors and University personnel on matters of recruitment and programming initiatives
- Develop and deliver content for service-learning seminar course based on accepted AACU grant award
- Collaborate with campus partners to develop campus-wide initiatives focused on Academy themes
- Administer Discovery Seminar Program, one-credit, topic-based seminars for approximately 500 first and second-year students in 25 separate sections that provide an opportunity to engage with Distinguished faculty in a small-class environment

Assistant Administrative Director – University Honors College

October 2004 – May 2008

- Academically advised University Honors Scholars
- University-wide Coordinator of nationally competitive fellowship and scholarship awards.
- Successfully assisted students in the fellowship and scholarship application process: 2-Truman Finalists, 1-Rhodes Finalist, 1-Marshall Finalist, 4-Morris K. Udall Scholars, 4-Goldwater Scholars, 6-NSF Scholars, and 1-USA Today College All Star Team.
- Planned and coordinated Scholars of Excellence luncheon recognizing students nominated to represent The University at Buffalo in prestigious fellowship and scholarship competitions
- Established fellowship-specific faculty advisory committees
- Member of Undergraduate Research Group
- Planned and coordinated University Honors Convocation recognizing over 700 University graduates with Latin Honors
- Administrator of Jeremy M. Jacobs International Honors Study Abroad Scholarship
- Hosted prospective student and family visits to University Honors College

Assistant Director, Out of State Recruitment – Office of Admissions

August 2003 – October 2004

- Managed a team responsible for recruitment of college bound students from UB and SUNY defined special markets outside New York State
- Developed relationships with the school counseling community in target areas
- Planned and hosted prospective student and family visits to UB
- Planned and presented information sessions at UB and in target area venues
- Supported University student retention goals by implementing a telephone survey of first year students to assess their experience at UB and to increase awareness of available services, programs, and activities
- Supervised professional staff and graduate students

Admissions Advisor – Office of Admissions

February 2002 – August 2003

- Recruited and reviewed applications of prospective students from the metropolitan New York area
- Coordinated UB Telecounseling Program charged with making contact with prospective students throughout the recruitment process via telephone and instant messaging

- Supervised and trained Graduate and Student Assistants
- Co-chaired Sponsors, Gifts, and Vendors Committee for New York State Association of College Admissions Counselors conference hosted by UB
- Established University Student Group Advisory Board to connect campus wide student group advisors to collaborate on student initiatives and common objectives
- Counseled students and families through the admissions application process

ATTO TECHNOLOGY, INC., Amherst, NY**Senior Marketing Coordinator***July 2001 – January 2002*

- Supported corporate marketing initiatives in domestic and international channel markets
- Managed marketing programs for domestic and international distribution efforts
- Lead targeted distributor marketing campaigns
- Coordinated and wrote press announcements, success stories and corporate newsletter
- Supported alliance partnering initiatives
- Administered Cooperative Advertising program and Market Development Funds program

International Marketing Coordinator*June 2000 – July 2001*

- Supported corporate marketing initiatives in the international arena
- Administered the Global Alliance Partner program for ATTO International Authorized Distributors and ATTO Worldwide Authorized Resellers
- Directed Cooperative Advertising program
- Designed and coordinated improvements to the international section of the corporate web site
- Supported international sales in identifying partnering candidates
- Represented the ATTO team at trade shows

UNIVERSITY AT BUFFALO, THE STATE UNIVERSITY OF NEW YORK, Buffalo, NY**Financial Aid Assistant – Office of Financial Aid***September 1994 – June 2000*

- Advised students and parents with financial aid information
- Assisted Senior Financial Aid Advisor with Work-Study and Grant-In-Aid Scholarship programs
- Lead Quality Assurance Program team
- Designed and coordinated improvements to the Financial Aid web site and print publications
- Presented financial aid seminars to prospective and continuing students
- Coordinated and maintained all scholarship information
- Supervised and trained College Work-Study Student Assistants

COMPUTING SKILLS

- Microsoft Office Applications (Access, Excel, Word, PowerPoint, Visio, Outlook, Publisher)
- SPSS
- Enrollment Management Action System (EMAS)
- InfoSource, HUB, Ereq System
- Prezi

PRESENTATIONS**SUPPORTING STUDENTS IN THE SOPHOMORE YEAR: THE UNDERGRADUATE ACADEMIES APPROACH***March 2011*

Uniting Across Campuses, Academic Advising Conference, Buffalo, NY

THE UNDERGRADUATE ACADEMIES, A MODEL FOR FUTURE LIVING & LEARNING COMMUNITIES*October 2010*

Presentation at the College Student Personnel Association – NYS Annual Conference, Rochester, NY

MISSION STATEMENTS AND RECRUITMENT*October 2005*

National Collegiate Honors Council, St. Louis, MO

CHANGING THE FACE: USING E-COMMUNICATIONS TO ATTRACT SPECIAL MARKETS*Summer 2004*

Presentation to college admissions professionals and school counselors at the SUNY College Admissions Counselors, the New York State Association of College Admissions Counselors, and the Pennsylvania Association of College Admissions Counselors Annual Conferences

CROSSING BORDERS -Multidisciplinary Conference on Canada and the United States, Niagara Falls, NY*February 1998*

Assessment of the North American Free Trade Agreement in Relation to the Trucking Industry

Comm. 13E-13
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UNIVERSITY SERVICE AND LEADERSHIP

| | |
|--|--------------------------------|
| SOPHOMORE EXPERIENCE WORKING GROUP Founding Member of Group; Programming subcommittee Co-chair | March 2011 - present |
| INTERNATIONAL EDUCATION WEEK PLANNING COMMITTEE | March 2010 - present |
| SERVICE-LEARNING WORKING GROUP | June 2011 - present |
| UNDERGRADUATE RESEARCH TEAM | September 2005 – present |
| UNDERGRADUATE ADVISEMENT COUNCIL – EXECUTIVE COMMITTEE MEMBER Council Chair – August 2009 – present | September 2005 – present |
| CAREER SERVICES MEET-A-MENTOR PROGRAM | September 2002 – present |
| UNIVERSITY AT BUFFALO ALUMNI ASSOCIATION Lifetime Membership Award in Recognition of Service as an Undergraduate student • Blue Ribbon Panel for J. Scott Fleming Scholarship • Dinner for 12 Strangers Committee • Real Life 101 Committee | May 1997 – present May 1997 |
| UNIVERSITY EXPERIENCE (UB101) – Instructor | Fall 2003 |

GRANTS

| | |
|--|----------------------------|
| Association of American Colleges and Universities: Bringing Theory to Practice Co-principal investigator: Continuing Undergraduate Academies Experience Seminar – Community Linked Interdisciplinary Research | December 2010 – May 2012 |
| State University of New York, Office of the Provost for Educational Equity and Diversity Grant Award, Explorations in Diversity and Academic Excellence - Gender and Education: Women in Science | September 2010 – June 2011 |

HONORS

| | |
|---|-------------------------------|
| SUNY CHANCELLOR'S AWARD FOR EXCELLENCE IN PROFESSIONAL SERVICE The Chancellor's Awards for Excellence are System-level honors conferred to acknowledge and provide system-wide recognition for consistently superior professional achievement and to encourage the ongoing pursuit of excellence. | MAY 2012 |
| SUNY COLLEGE ADMISSIONS PROFESSIONALS Recipient of 2003 New Professional of the Year Award | February 2002 – December 2005 |

PROFESSIONAL AFFILIATIONS & HONORS

| | |
|---|---|
| WESTERN NEW YORK LIVING AND LEARNING COMMUNITIES CONSORTIUM Founding Member and Chair | June 2010 – present |
| COLLEGE STUDENT PERSONNEL ADMINISTRATION – NYS | October 2010 - present |
| NATIONAL COLLEGIATE HONORS COUNCIL | October 2004 – September 2009 |
| NATIONAL ASSOCIATION OF FELLOWSHIP ADVISORS Coordinated and hosted NAFA Regional Workshop at The University at Buffalo – July 2008 | October 2004 – September 2009 |
| NEW YORK STATE ASSOCIATION FOR COLLEGE ADMISSION COUNSELING | February 2002 – December 2005 |
| GEOGRAPHY UNDERGRADUATE STUDENT ASSOCIATION | January 1995 – May 1997 |
| PI SIGMA EPSILON, OMICRON CHAPTER, BUFFALO, NY National, professional, coeducational fraternity in sales management, marketing, and selling | January 1995 – May 1997 Comm. 13E-13 |

UNIVERSITY AT BUFFALO STUDENT ALUMNI BOARD*August 1994 – May 1997*

Vice President of Student / Alumni Affairs

Oversaw and communicated between program Directors and Executive Board

Co-Chairperson of Oozfest '96

Coordinated all aspects of the largest mud-volleyball tournament in the United States

Volunteer Coordinator for Oozfest '95

*Recruited volunteers for event, processed volunteer request forms***CO-CHAIRPERSON OF UB SENIOR CHALLENGE COMMITTEE**

Coordinated gift decision for the Class of 1997 Senior Gift

UNIVERSITY AT BUFFALO PRESIDENTIAL AMBASSADORS*SEPTEMBER 1995 – MAY 1997*

Student Ambassador

*Student liaison to donors and alumni for functions held by University President***COMMUNITY AFFILIATIONS**

UNIOR LEAGUE OF BUFFALO*September 2005 – present*

- Community Council, Chair, Community Assistants Grants – June 2011- present
- Community Council, Chair of Roundtable Discussion Committee – June 2011- present
- 2011 Show House Steering Committee: Chair, Staffing Committee – June 2010 – May 2011
- 2010 Do It In A Day Committee Chair – June 2009 – May 2010
- 2009 Show House Steering Committee: Chair, Show House Gala – June 2008 – May 2009
- *Recipient of 2009 Financial Council Award*
- New Member Advisor – August 2006 - May 2008
- High School Scholarship Committee – August 2007 - May 2008

TEMPLE BETH ZION*June 2005 – present*

- Temple Board of Trustees – June 2007 – November 2010
- Mitzvah Day Committee Chair – June 2005 - May 2007
- Mitzvah Day Co-Captain – May 2008 - present

UNITED WAY BOARD GOVERNANCE TRAINING*September 2010 – November 2010***DESTINATION COLLEGE***March 2011 – present*

Mentor underrepresented students and first-generation college-bound students to navigate the college admissions process

SMALLWOOD DRIVE ELEMENTARY SCHOOL: PARENT TEACHER ASSOCIATION*September 2009 – present*

Parent Teach Association, Grant Committee – September 2010 – present

Deborah Billoni
4178 East River Road
Grand Island, NY 14072
Phone 716-523-8112
debabilloni@aol.com

CORE COMPETENCIES

Staffing & Management
Cost Benefits Analysis
Team Building and Leadership
Financial Planning & Forecasting
Client Development and Retention

Investments & Trust Management
Maximize Productivity & Profits
Capital Budgeting & Administration
Resources Planning and Allocations
Systems Design and Implementation

NOTABLE ACHIEVEMENTS

- Instrumental in improving operating profits from -300K to 250K in 10 months.
- Boosted market penetration by 30%, which increased gross sales 35% through contract negotiations and reliable A/P and A/R practices.
- Restructured organization to eliminate complete operations with negative cash flow from a multi-diversified organization, by finding a collaborative partnership and alliances.
- Financially handled the merger of two law firms and increased gross services 1m.
- Built own business from 0- 500k in 3 years.
- Training award from the Department of Justice Financial Management Division.

PROFESSIONAL BACKGROUND

Director of Finance, International Institute of Buffalo, 2009-present.

Recruited to straighten out the financial aspect of this not for profit that had produced unreliable financial data for five months. Proactively led the team in processing transactions that had taken place and developed procedures to record current activity. Prepare monthly close and analysis of financials, for finance committee and 17 person board meetings. Weekly meetings with department heads and ED on status of departments. Report to Executive Director and Board of Directors. Developed departmental budgets and the agency's annual budget 2 months into the job. Pension and insurance administrator, oversee payroll, handle annual audit and manage technical support for software and hardware.

- Redesigned financial planning model to analyze profitability and optimize return on equity, including custom-made cash flow, and excel spreadsheets of P&L, to Budget, MTD and YTD.
- Instrumental in improving operating profits from -300K to 250K and paid down line of credit by 135k in 10 months.

- Boosted market penetration by 30%, which increased gross sales 35% through contract negotiations and reliable A/P and A/R practices.
- Supervise (5), train, and provide all staff individual guidance to implement changes and increase productivity.
- Implement purchase order system which resulted in 25% operational cost reduction
- Cut receivable write-offs by 40K by developing credit policies, instituting aggressive collection strategies and establishing constructive dialogue with clients.

Senior Accounting Manager, Regional Integrated Logistics, 2008-2009.

A member of the weekly risk management team where I present weekly achievements and discussed possible improvements to existing duties and responsibilities and overall effect on organization. Report to COO. Owner Operator, Company and Local warehousing distribution and storage operation producing A/R from warehouse software and trucking operations. 10m in debt upon arrival. Analyzed and cut expenses in operations.

- Eliminated deficiencies in financial system, which decreased negative cash flows by 25k monthly, reconciled inter-company loans for month end close, accrued liabilities (hybrid accounting).
- Orchestrated monthly sale of receivables 60K for current cash flow needs and recorded transactions.
- Analyze the allocation of expenses by department class to ensure proper reflection in budget and P&L statements to determine profitability of revenue sources.
- Strategically used my network to innovate with top management to produce new revenue sources, increased gross sales 20% with new clients.
- Prepared for fiscal year end and supported outside accountant by providing a complete set of books and financial Excel reporting spreadsheets. Prepared 1099.

Bookkeeper, Duke, Holzman, Photiadis & Gresens LLP, 2006-2008.

Responsible for all financials transactions including client trust accounts, partner equity statements, partnership taxes and supported outside accountant by providing a complete set of books for monthly audited financials statements required by managing partner.

- Managed accounts receivable US and international \$2-5M, cash basis. Oversaw accounts payable and processed some invoicing. Processed daily banking deposits, international money transfers, and special checks for real estate closings.
- Write and implement human resource policies to establish a solid, positive, and productive work environment. All policies and procedures, consistent with NYSDOL and FLSA.
- Trained staff and provide individual guidance to implement changes and increase productivity.
- Evaluated risk and effectively managed the merging of two law firms. Filed documentation for the name change with NYS Unemployment, IRS and state reporting for ADP payroll, NYS workers compensation, accountant, NYSDBL, and all banking accounts and negotiable instruments.

Librarian Assistant, Hilbert College,

2005-2006.

- Strategically planned innovative and on-going programs for the community on library utility.
- Built strategic alliances and continuously improved the library's appearance and student relation.
- Maintained legal section of the library and general processing of books.

Executive Assistant, Robar General Funding,

2004-2005.

- Communicated with clients, and orchestrated mortgage-processing procedures.
- Supervised initial construction loan and cleared bank conditions for refinancing.
- Closed client files and tracked updates as necessary.

Operations Manager/Owner, The Pump Doctor,

1987-2004.

- Championed installation of leading edge technology systems computerized the office with multi workstations and implemented software. Developed and maintained spreadsheets for warehouse inventory counts, resolving long-standing profit measuring problems and created infrastructure to support growth.
- Provided risk management assessments and operational tasks that produced net gains of 0-500k gross sales in 3years. Secured equity financing for start-up.
- Wrote and implemented policies and procedures for all aspects of customer service representation and human resource management.
- Supervised and developed performance management activities for service technicians' bonuses and incentives to drive sales and accuracy.
- Marketed and cultivated relationships within the industry, nationally and internationally.

EDUCATION

2013 Hilbert College

Bachelors of Science ~ Accounting

2009 Empire State College

MBA program in financial management/ leadership.

2007 Hilbert College

Bachelors of Science ~ Financial Business Administration.

2000 Erie Community College

Associate Degree ~ Accounting.

OTHER

Private consultant

Notary public

Licensed tax preparer

Board Treasurer for a few nonprofits 504c and 503c

Appointment to Town of Grand Island Ethics Board

Joelle Logue
327 N. Forest Road
Williamsville, NY 14221

Phone: 716-634-2981 Cell: 908-3964 E-mail: jblogue@yahoo.com

Education:

B.A. English & International Relations
Pennsylvania State University, University Park, PA, 1963

M.A. English & Journalism
University of North Carolina, Chapel Hill, NC, 1972

YWCA Volunteer Experience:

President, YWCA Tonawandas, 2001-2006
Vice President, YWCA Tonawandas, 2006-2012
Secretary, YWCA USA World Service Council – 2006 to present
Co-Chair, International Relations Council, YWCA USA, 2008 to 2012
Vice President, YWCA Northeast Regional Council, 2008-2009
President, YWCA Northeast Regional Council, 2009-2013

Observer to YWCA World Council, Brisbane, Australia, 2003
YWCA USA delegate to China YWCAs, March 2006
Voting delegate to YWCA World Council, Nairobi, Kenya, 2007
Chair, Advocacy & Public Policy Committees, YWCA Tonawandas, 2007 to present
Participant in World YWCA's Peace & Justice Witness Trip to Palestine, 2009
Member, 2.0 YWCA USA Task Force to assess organization's structure, 2011
World YWCA Meeting, Zurich, 2011
Member, YWCA USA Strong Foundation, Fearless Future Leadership Group, 2012
Member, YWCA Young Women's Leadership Conference Steering Committee,
2012-2013
Member, YWCA National Global Relations Committee, 2012-present

Riviera Theatre Volunteer Experience:

Member of the Board of Directors – 2006-present
Secretary of the Board – March 2013-present
Nominating Committee Chair – 2007-present
Membership Co-Chair – 2009, 2010
Annual Meeting Chair – 2007, 2008, 2010, 2012
Friends of the Riviera Theatre Member– 2006-2012

Employment History:

Freelance Writer, 2001-present

Managing Editor

Grand Island Record Newspaper, 1996-2001

Managing Editor

Niagara Frontier Publications, Grand Island, NY

Grand Island Dispatch Newspaper, 1986-1995

Lewiston-Porter Sentinel Newspaper, 1987-1995

Niagara-Wheatfield Tribune Newspaper, 1989-1995

Marketing Director

Summit Park Mall, Niagara Falls, NY, 1982-86

Marketing Director

South Square Mall, Durham, NC, 1976-79

Editor

Arterie, Durham Arts Council Monthly Newspaper, Durham, NC 1975-77

Editor & Feature Writer

Marketplace Newspapers, Fairfax, VA 1974-77

Copywriter & Account Executive

SM Advertising Agency, Bethesda, MD, 1972-74

Promotional Director

Belk Leggett Dept. Store, Durham, NC 1967-70 & 1971-72

Copywriter

Herald-Sun Newspapers, Durham, NC 1966-67

Copywriter

Kaufmann's Dept. Store, Pittsburgh, PA 1964-66

Other Memberships & Organizational Work

American Association of University Women

League of Women Voters

The Feminist Majority

Human Rights Watch

Women's Rights National Historic Park, Seneca Falls, NY

Autism Society of America (SpeakAutism)

Awards & Presentations

Recipient of the first K.Brantley Watson Award for the Arts, Durham Arts Council,
1976

Recipient of the Business of the Year Award for Grand Island Record Newspaper,
GI Chamber of Commerce, 1998

Recipient of the Alma Creekmore Award for Dedicated Service, YWCA
Tonawandas, 2003

Recipient of Woman of the Year Award, YWCA Tonawandas, 2007

Recipient of Catherine Rowley Lautz Award, YWCA Tonawandas, 2008

Recipient of the Mary Beth Lawton Leadership Award, YWCA Tonawandas, 2011

Recipient of the Woman of Distinction Award, Tonawanda News, 2011

Recipient of the Marty Camann Special Service Award – YWCA Tonawandas, 2013

Presenter, American Perspective on Domestic Violence, World YWCA Council
Meeting, Nairobi, Kenya, 2007

Presenter, the Plight of Palestine, World Service Council Annual Meeting,
New York City, 2009

Presenter, Public Policy, YWCA Young Women's Leadership Conference, Barbados,
June, 2013

GINA M. LAPLANTE, PMP, JD

773 Elmwood Ave.
Buffalo, New York 14222

Cell: 617-894-5986
gina.laplane@gmail.com

PROFESSIONAL SUMMARY

Project Manager with leadership experience in health care, finance and not-for-profit sectors. Combined IT accomplishments, strong problem-solving abilities, legal and compliance knowledge, and dynamic interpersonal skills provide enhanced ability to deliver positive outcomes effectively and collaboratively.

PROFESSIONAL EXPERIENCE

M&T BANK, Buffalo, NY

Feb 2015 – Present

Sr. Project Manager, Vice President, Bank-wide Transformation Team, PMP certified

- Managing enterprise wide Credit Policy training effort
- Managing procurement and implementation of a Credit policy, procedure and process initiative

FIRST NIAGARA FINANCIAL GROUP, Buffalo, NY

2013 – Jan 2015

Project Manager, Vice President

- Managed the data and reporting team for the Commercial Loan System Replacement Program
- Managed the implementation of Commercial Banking IT projects

HEALTHNOW, NY Inc., d/b/a BCBS WNY; BCBS NENY Buffalo, NY

2010 – 2012

Network Development Manager

- Developed, recruited and contracted provider network for innovative tailored network commercial product
- Internal liaison between business and technology, assisted with development of business cases for initiatives
- Managed medium to large-scale business and technical project implementations

GINA LAPLANTE, INC, Boston, MA

2006 - 2010

Business Consultant (Contracted by Questas Consulting)

Consulting Projects/Clients:

- Excellus BlueCross Blue Shield, Rochester, NY (2008-2010)
- WellPoint, Inc. (2006-2008)

TIER TECHNOLOGIES, INC, Reston, VA/Boston, MA

2001 - 2005

Manager, Business Development Strategy & Market Research

- Lead analyst for acquisition target identification, research and evaluation of new lines of business

Business Consultant

Consulting Projects/Clients:

- Boston Logan Airport (2004)
- Massachusetts League of Community Health Centers and Neighborhood Health Plan (2003 – 2004)
- SeniorLink (2003 – 2004)
- Anthem BlueCross BlueShield of Colorado Springs, CO (2002 – 2003)
- Delta Dental of Massachusetts (Fall 2002)
- Anthem BlueCross BlueShield of Indiana, Ohio and Kentucky (2001)

EDUCATION

CASE WESTERN RESERVE UNIVERSITY SCHOOL OF LAW

Juris Doctorate

BOSTON UNIVERSITY

Bachelor of Arts – cum laude, History, minor: Sociology

- NCAA Division I Women's Basketball athletic scholar recipient, Captain senior season
- Recipient of John B Simpson Leadership Award, May 1999

CORNELL UNIVERSITY

- Certificates in Executive Leadership, High Performance Leadership, Managing for Execution, Change Leadership

PROFESSIONAL AFFILIATION

PROJECT MANAGEMENT INSTITUTE, BUFFALO CHAPTER

- Project Management Professional (PMP) Certified Member
- Project Managers for Non Profits Program (PM4NP) mentor to Compass House

COMMUNITY INVOLVEMENT

LEADERSHIP BUFFALO

- 2014 Class Graduate & Present Class Chair

WOMEN ON THE RISE (WOTR)

- Co-Chair

COMPASS HOUSE

- Board Member

SUSAN G KOMEN, WNY AFFILIATE

- Board Member
- Race for the Cure Co-Chair 2014, 2015

JUNIOR LEAGUE OF BUFFALO

- Active Member, Serving on Fundraising Event Committees

JUNIOR ACHIEVEMENT

- J.A. WNY Instructor at Lafayette High School (COURSES: Fall 2013 - GLOBAL MARKETPLACE; Spring 2014 - CAREER SUCCESS)

GIRLS BASKETBALL COACH

- Niagara Rapids 16 and under AAU Travel Team, Assistant (Spring/Summer 2015)
- Pinnacle Sports Academy, Head 8th grade girls travel team (Fall/Winter 2014/2015)
- Nardin Academy , Head Freshman; Assistant Varsity & Junior Varsity (2010/2011 Season)

SELECT OTHER VOLUNTEER AFFILIATIONS

- Buffalo Promise Neighborhood, Matt Urban Hope Center, Habitat for Humanity, Food Bank of WNY

REFERENCES

- Personal and professional references available upon request