



ECLEG JUN18'15 PM12:14

## COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

June 18, 2015

Erie County Legislature  
92 Franklin Street, 4<sup>th</sup> Floor  
Buffalo, New York 14202

**Re: Bethlehem Steel Shoreline Trail, PIN 5761.04 – Preliminary Design Agreement – Greenman-Pedersen, Inc.**

Dear Honorable Members:

Enclosed please find a memorandum and proposed resolution pertaining to the execution of a contract for preliminary design services relative to the Bethlehem Steel Shoreline Trail project.

Should your Honorable Body require further information, I encourage you to contact Christopher Pawenski, Coordinator of Industrial Assistance at the Department of Environment and Planning. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Mark C. Poloncarz", with a stylized flourish at the end.

Mark C. Poloncarz, Esq.  
Erie County Executive

MCP/cw  
Enclosure

Cc: Maria R. Whyte, Commissioner  
Thomas J. Dearing, Deputy Commissioner

## **MEMORANDUM**

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Environment and Planning  
**Re:** Bethlehem Steel Shoreline Trail, PIN 5761.04 – Preliminary Design Agreement – Greenman-Pedersen, Inc.  
**Date:** June 18, 2015

---

### **SUMMARY**

The Department of Environment and Planning is requesting authorization for the County Executive to execute a consultant contract with Greenman-Pedersen, Inc. for preliminary design services relative to Bethlehem Steel Shoreline Trail project.

### **FISCAL IMPLICATIONS**

The proposed resolution requests that a total amount of \$150,000 be allocated from available funds in the SAP Account A.20911, Bethlehem Steel Redevelopment. An additional \$ 6,000 is being requested from the same account for contract contingencies. The source of funding is being shared between Erie County (20%) and New York State (80%).

### **REASONS FOR RECOMMENDATION**

The selected firm has broad experience in engineering design work for bicycle/pedestrian trails, especially within the parameters of the Federal Aid procedures, as well as experience working on projects within brownfields. Greenman-Pedersen will provide a seamless approach to the engagement given their in-house capacity in environmental analysis, engineering, and federal aid contract management. The consultants presented a sound proposal which reflected a thorough understanding of the scope of services defined by the Department of Environment and Planning. Given the federal aid nature of this project, the consultant selection process was guided by those procedures outlined in New York State Department of Transportation documents pertinent to locally administered federal aid projects. Thus a cost proposal was only solicited from the recommended firm.

### **BACKGROUND INFORMATION**

A request for proposal (RFP) was issued for Design Services on March 20, 2015. Ten firms responded to the solicitation. The results of the consultant review are included as Attachment A to this resolution. Greenman-Pedersen was the unanimous number one rated firm by each member of the review committee.

### **CONSEQUENCES OF NEGATIVE ACTION**

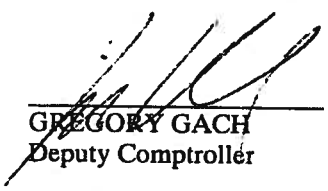
The initiation of the Design Phase could be delayed a minimum of three months, thus straining the targeted completion schedule.

### **STEPS FOLLOWING APPROVAL**

The contracts will be prepared and executed by all parties.

**COMPTROLLERS OFFICE REVIEW**

The proposed legislation has been reviewed by the Office of the Comptroller and is related to an authorized Capital Project for which there is sufficient account balances for the action proposed.



\_\_\_\_\_  
GREGORY GACH  
Deputy Comptroller

A RESOLUTION SUBMITTED BY:  
DEPARTMENT OF ENVIRONMENT AND PLANNING

RE: Bethlehem Steel Shoreline Trail,  
PIN 5761.04 – Preliminary Design  
Agreement – Greenman-Pedersen, Inc.

WHEREAS, Erie County is desirous of engaging engineering services for the Bethlehem Steel Shoreline Trail; and

WHEREAS, in compliance with Section 19.08 of the Erie County Administrative Code, a consultant selection process was undertaken to evaluate responses to a Request for Supplemental Information to Expression of Interest Document dated March 20, 2015.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive be authorized to execute a contract with Greenman-Pedersen, Inc. in an amount not to exceed \$150,000 for the purposes of conducting Engineering Design Services which are necessary prior to construction of the Bethlehem Steel Shoreline Trail; and be it further

RESOLVED, that the County Executive be authorized to execute contract amendments to the aforementioned contract in a cumulative amount not to exceed \$6,000; and be it further

RESOLVED, that said funding amounts shall be allocated from SAP Account No. A.20911, Bethlehem Steel Redevelopment; and be it further

RESOLVED, that the Clerk of the Legislature be instructed to forward certified copies of this resolution to the Commissioner of the Department of Environment and Planning, 10<sup>th</sup> Floor, Rath Building; the Office of the County Executive; the Director of the Division of Budget and Management; the Office of the Comptroller; and the Office of the County Attorney.

## ATTACHMENT A


### BETHLEHEM STEEL – SHORELINE TRAIL CONSULTANT EVALUATION SUMMARY

This scoring matrix shows the scoring and ranking of each individual selection committee member and the tabulated total scores and final ranking. Individual rankings were done separately by each selection committee member to break any possible score ties.

FIRM	REVIEWER 1		REVIEWER 2		REVIEWER 3		TOTAL SCORE	Consensus Rank	TOTAL COST
	SCORE	RANK	SCORE	RANK	SCORE	RANK			
<b>Greenman-Pedersen</b>	<b>111</b>	<b>1</b>	<b>120</b>	<b>1</b>	<b>110</b>	<b>1</b>	<b>341</b>	<b>1</b>	<b>\$150,000</b>
Wendel	102	4	115	3	103	4	320	2	N/A
CHA	107	3	97	8	110	2	314	3	N/A
Hatch Mott McDonald	107	2	100	6	102	5	309	4	N/A
Nussbaumer & Clarke	95	6	110	4	97	8	302	5	N/A
Erdman Anthony	90	8	120	2	91	9	301	6	N/A
C&S Companies	95	5	99	7	105	3	299	7	N/A
Fisher Associates	93	7	101	5	100	7	294	8	N/A
LaBella Associates	88	9	95	9	101	6	284	9	N/A
T-Y-Lin	88	10	95	10	92	10	275	10	N/A

#### **Bolded is Selected Firm**

In my opinion, in recommending Greenman-Pedersen, Inc. to provide engineering services for the Bethlehem Steel Shoreline Trail, the Department of Environment and Planning (DEP) has complied with the applicable provisions of Section 19.08 of the Erie County Administrative Code, the New York State Department of Transportation's (NYSDOT) Transportation Alternatives Program requirements and the Title 23 U.S. code as administered by the Federal Highway Administration (FHWA).

  
**MARIA R. WHYTE**  
 Deputy County Executive

## **ATTACHMENT B**

### **Summary of Meeting Comments by Selection Committee Members**

Bethlehem Steel Shoreline Trail  
Design Consultant Selection Meeting  
Rating Meeting Summary  
April 1, 2015  
Rath Building Room 1004

Attendees: Christopher Pawenski, Ken Swanekamp, Fred Heinle

There was a unanimous consensus among the Selection Committee, that Greenman-Pedersen, Inc. (GPI) was both the number one ranked firm and number one scoring firm and that interviews of a short list of firms was not necessary. The following is a summary of comments of the Selection Committee, in regards to GPI, while reviewing and scoring firms that submitted proposals:

- The group agreed that Greenman-Pedersen, Inc. (GPI) was the most familiar with the proposed Shoreline Trail Right-of-Way area.
- GPI is the only firm to submit graphics with its proposal. The graphic went beyond the proposed pedestrian/bicycle trail and included possible other public uses.
- GPI has the most experience with the administration of Locally Administered Federal Aid projects. They are very knowledgeable of State and Federal requirements.
- GPI has above average M/WBE utilization.
- “GPI seems to have best understanding of what the intent is of Erie County in the installation of the Shoreline Trail along Route 5.”
- “Right-of-Way’ acquisition is a critical part of this project and GPI has an abundance of experience in assisting government agencies in this area”
- GPI’s current contract with the Erie County Water Authority to perform studies along the Route 5 corridor gives them a leg up in understanding the issues in this area.
- GPI is very qualified to provide assistance to Erie County in regards to any requirements in regards to working on brownfield property.