



COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

July 20, 2015

The Honorable
Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: Erie County Family Court – 2015 - Lobby Renovations

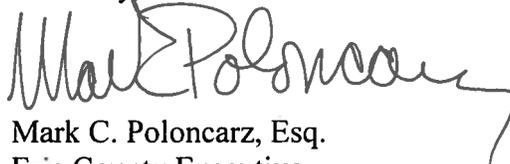
Dear Honorable Members:

Please find enclosed a resolution from the Department of Public Works concerning a project to conduct renovations to the Erie County Family Court building lobby, seeking approval to retain consultants and construction bids for said project. The resolution is the result of a request from the Unified Court System, Eighth Judicial District to renovate the lobby of the Family Court building.

Representatives from the Department of Public Works and Division of Budget and Management are available to answer questions regarding this request.

Thank you for your consideration on this matter.

Sincerely,



Mark C. Poloncarz, Esq.
Erie County Executive

cc: Robert W. Keating, Director of Budget and Management
John Loffredo, PE, Commissioner of Public Works

MEMORANDUM

To: Erie County Legislature
From: Department of Public Works/Office of the Commissioner
Re: Erie County Family Court - 2015 - Lobby Renovations
Date: July 20, 2015

SUMMARY

The Unified Court System, Eighth Judicial District (“UCS”) desires to expand the Erie County Family Court building lobby including installing an additional magnetometer. The lobby expansion and additional magnetometer will greatly improve the screening and queuing space.

The project will be reimbursed by the UCS as a tenant request line item in the Chapter 686 cleaning and minor maintenance contract with the County, for the New York State fiscal year beginning April 1, 2015. The maximum reimbursement for the project is \$360,000.

This resolution is requesting authorization for the County Executive to enter into an Agreement for Architectural/Engineering services and construction contracts and seeking approval of consultants and bids for contracting the Erie County Family Court -2015-Lobby Renovations project.

FISCAL IMPLICATIONS

The cost of the project is not to exceed \$360,000, and will require no local share. The project will be reimbursed by the UCS. A new capital project, in the amount of \$360,000 will be created in BA122, Fund 410.

REASONS FOR RECOMMENDATION

The lobby expansion and additional magnetometer will greatly improve the screening and queuing space.

CONSEQUENCES OF NEGATIVE ACTION

The improvements to the screening and queuing space will not be implemented and patrons entering the building will continue to back-up outside the building.

STEPS FOLLOWING APPROVAL

Upon approval of this resolution, the Comptroller will create a new SAP project, the Division of Budget and Management will establish a budget in the new capital project in the amount of \$360,000, the amount of the anticipated reimbursement from the UCS, and the County Executive will enter into contracts for Architectural/Engineering Services and construction contracts.

**RESOLUTION SUBMITTED BY
DEPARTMENT OF PUBLIC WORKS**

Re: Erie County Family Court Lobby Renovations

WHEREAS, the Unified Court System Eight Judicial District (“UCS”) has requested that the Erie County Department of Public Works renovate the first floor lobby of the Erie County Family Court Building; and

WHEREAS, this project will greatly improve the screening and queuing space in the Family Court building lobby and the cost of the project is 100% reimbursable to the county; and

WHEREAS, the Erie County Department of Public Works received bids for the Erie County Family Court–2015-Lobby Renovations on June 25, 2015; and

WHEREAS, the Erie County Department of Public Works along with HHL Architects are recommending award of the contract to the lowest responsible bidder; and

WHEREAS, this honorable body has previously authorized architecture/Engineering Term Agreements for several architectural/engineering firms; and

WHEREAS, the County Executive is requesting authorization to enter into an agreement amendment with the firm of HHL Architects to provide architectural/engineering services for the Erie County Family Court-2015- Lobby Renovations.

WHEREAS, the current estimate for the project is in an amount, not to exceed \$360,000; and

WHEREAS, a new SAP capital project will be created in BA122, Fund 410, in the amount of \$360,000 the amount of the anticipated reimbursement from the UCS; and

WHEREAS, the project will be reimbursed by the UCS as a tenant request line item in the Chapter 686 cleaning and minor maintenance contract with the County, for the New York State fiscal year beginning April 1, 2015; and

NOW, THEREFORE, BE IT

RESOLVED, that in order to comply with the Unified Court System Eighth Judicial District request to improve the lobby of the Family Court Building, the County Executive is authorized to enter into a contract with the lowest responsible bidder for the Erie County Family Court Lobby Renovation project as follows:

GENERAL CONSTRUCTION WORK

Sicoli Construction Services, Inc.	Base Bid	\$298,000.00
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; and be it further

RESOLVED, that the sum of \$19,000.00 be allocated to a Construction Contingency Fund with authorization for the County Executive to approve change orders in an amount not to exceed the contingency; and be it further

RESOLVED, that deduct change orders will result in these funds being returned to the Construction Contingency Fund; and be it further

RESOLVED, that the County Executive is authorized to execute an Agreement Amendment with the firm of HHL Architects for providing professional Architectural/Engineering services for the Erie County Family Court-2015- Lobby Renovations for an amount not to exceed \$43,000.00 including approved reimbursable expenses; and be it further

RESOLVED, that the pre-approved contract authorization as designated by the Commissioner of Public Works shall not exceed an aggregate total of \$360,000; and be it further

RESOLVED, that such costs shall be recorded in a newly-created SAP project in BA122, Fund 410; and be it further

RESOLVED, that the Division of Budget and Management is authorized to make the following budgetary changes in SAP:

BA122, Fund 110, Fund Center 12220

Revenue Account	Description	Current Budget	Increase (Decrease)	Revised Budget
405170	State Aid Court Facility	\$2,118,470	\$360,000	\$2,478,470
Expense 575000	Interfund Exp Non-Subsidy	\$ 0	\$ 360,000	\$ 360,000
	Net Change Fund 110		\$ 0	

BA122, Fund 410, New Project

Revenue Account	Description	Current Budget	Increase (Decrease)	Revised Budget
450000	Interfund Rev Non-Subsidy	\$ 0	\$360,000	\$ 360,000

Expense

CAPITALPROJECT Capital Projects Exp	\$	0	\$360,000	\$ 360,000
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Net Change Fund 410	\$	0		
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; and be it further

RESOLVED, that the Comptroller's Office is directed to effectuate the release of funds for this project based on requests from the Department of Public Works from the above-noted funding sources; and be it further

RESOLVED, that certified copies of this resolution be sent to the Department of Public Works, Office of the Commissioner, Office of the County Executive, the Division of Budget and Management, the Office of the Comptroller and the Unified Court System Eighth Judicial District c/o Andrew Isenberg.



COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

June 30, 2015

Erie County Legislature
92 Franklin Street – 4th Floor
Buffalo, New York 14202

RE: Erie County Family Court Lobby Renovations

Dear Honorable Members:

The Department of Public Works received bids for the Family Court Lobby Renovation project on June 25, 2015. The County Executive's office anticipates submitting a resolution in the near future and will be seeking authorization to award a contract to the lowest responsible bidder.

Due to the critical time schedule for this project, we are requesting that this item be placed on the next Economic Development Committee meeting agenda as an open item.

Should your Honorable Body require further information, I encourage you to contact the Commissioner of Public Works, John C. Loffredo. Thank you for your consideration on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP:jh/dab

cc: John C. Loffredo, Commissioner of Public Works