

ERIE COUNTY
BOARD OF ELECTIONS
134 West Eagle Street
Buffalo, New York 14202

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Ralph M. Mohr, Commissioner
Leonard R. Lenihan, Commissioner

August 26, 2015

Erie County Legislature
92 Franklin Street - 4th Floor
Buffalo, New York 14202

**Re: ERIE COUNTY BOARD OF ELECTIONS (BOE)
BUDGET TRANSFER
IMMEDIATE CONSIDERATION REQUESTED**

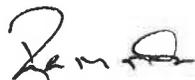
Dear Honorable Members:

Enclosed please find a memorandum and proposed resolution requesting authorization to transfer \$55,000.00 from the BOE 2015 "office supply" budget line (505000) to the "other expenses" budget line (530000).

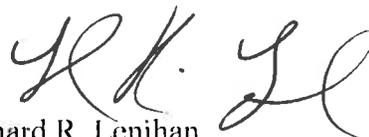
The additional funds are necessary to cover the postal rate increase and the increased cost of postage associated with the mailing of the BOE's annual post card check to about 575,000 voters.

Should your Honorable Body require further information, kindly contact the Board of Elections and we will be happy to accommodate your request. Thank you for your consideration on this matter.

Sincerely,



Ralph M. Mohr
Commissioner



Leonard R. Lenihan
Commissioner

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Board of Elections
Re: BOE Budget Transfer
Date: August 26, 2015

SUMMARY

The proposed resolution and accompanying memorandum request authorization for the Director of Budget and management to revise the BOE's 2015 budget by increasing line 530000 "other expenses by \$55,000.00 and decreasing line 505000 "office supply" by same amount.

The transfer became necessary to cover the increased cost of postage associated with the annual mailing of approximately 575,000 post cards to registered voters.

FISCAL IMPLICATIONS

The proposed transfer has no fiscal implications.

REASONS FOR RECOMMENDATION & BACKGROUND INFORMATION

The BOE is required to annually check the validity of registered voters in Erie County. This check is being done by mailing a post card to every registered voter at their current known address. Because of postal rate increases the BOE needs to transfer funds within its own budget to cover the additional cost.

CONSEQUENCES OF NEGATIVE ACTION

The Board of Elections will not be able to comply with the voter validation requirement.

STEPS FOLLOWING APPROVAL

The Director of Budget and Management will revise the 2015 BOE's budget as authorized.

**A RESOLUTION SUBMITTED BY THE
ERIE COUNTY BOARD OF ELECTIONS**

RE: BOE Budget Transfer

WHEREAS, the Erie County Board of Elections (BOE) mails annually approximately 575,000 post cards to registered voters; and

WHEREAS, the cost of such mailing is \$270,000.00; and

WHEREAS, the Erie County Board of Elections requires an additional \$55,000 to cover the increased cost of mail; and

WHEREAS, funds are available within the existing 2015 BOE's budget.

NOW, THEREFORE, BE IT

RESOLVED, that authorization is granted for the Director of the Division of Budget and Management to make the following adjustments to the 2015 Budget of the Board of Elections:

Fund 110, Fund Center 1500020, Board of Elections

Account 505000 Office Supply	Decrease	\$55,000.00
Account 530000 Other expenses	Increase	\$55,000.00

and be it further

RESOLVED, that two (2) certified copies of this resolution be forwarded to the Board of Elections, one (1) certified copy be forwarded to the Division of Budget and Management, the Office of the Comptroller, the County Attorney's Office and the Division of Purchase.