



COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

August 28, 2015

The Honorable
Erie County Legislature
92 Franklin Street
Buffalo, New York 14202

FOR IMMEDIATE CONSIDERATION

Re: Youth Services Capital Project

Dear Honorable Members:

The attached resolution requests authorization to transfer funds within the Youth Services Division in order to fully fund Project A.14019 Cabinet Replacement at the Youth Detention Facility. Authorization is also requested to enter into contract with successful bidders.

The original budget for this project, approved at \$25,000 in 2014, requires additional funds due to higher than expected bids and the need for additional electrical work. No additional county dollars are required. Available funding in the Division of Youth Services will be transferred for this request.

Should your Honorable Body require further information, I encourage you to contact the Department of Social Services, Youth Services Division. Thank you for your consideration on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark C. Poloncarz", is written over a faint, larger version of the signature.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/map

cc: Al Dirschberger, Commissioner of Social Services

MEMORANDUM

TO: Honorable Members of the Erie County Legislature
FROM: Office of the County Attorney
RE: Youth Services Capital Project
DATE: August 28, 2015

SUMMARY

The attached resolution requests authorization to transfer funds within the Youth Services Division in order to fully fund Project A.14019 Cabinet Replacement at the Youth Detention Facility. Authorization is also requested to enter into contract with successful bidders.

FISCAL IMPLICATIONS

The original project funded at \$25,000 requires additional funds to successfully implement the project. Funding in that amount is available within the operating budget of the Youth Division and is available for transfer to the Capital project.

REASONS FOR RECOMMENDATION

Legislative approval is required to transfer funds and to award contracts to the recommended vendors.

BACKGROUND INFORMATION

The Erie County Division of Youth Services is required to provide safe and secure housing for detained youth. The 2014 Capital Budget approved the replacement of deteriorated cabinetry in the intake unit, dayrooms, and other areas of the Youth Detention Facility. Upon completion of the bidding process it was discovered that the required cost of the replacement cabinetry was \$4,400 greater than the established budget. The cabinetry contract will be awarded to Miller Enterprises, Inc.

Also, it was determined that to install the cabinetry countertops, an additional award would be required for the related electrical work needed to remove and reinstall the security console equipment within each dayroom area. It is recommended that U&S Services, Inc., the vendor who originally installed similar security camera work, be awarded the contract in the amount of \$3,120 based on State contract pricing.

CONSEQUENCES OF NEGATIVE ACTION

Failure to approve this resolution will serve to hinder the provision of a safe and secure environment for the youth housed at the Erie County Detention Facility.

STEPS FOLLOWING APPROVAL

Budgets will be adjusted by the Division of Budget and Management and contracts will be awarded.

A RESOLUTION SUBMITTED BY:
DIVISION OF YOUTH SERVICES

RE: Youth Services Capital Project

WHEREAS, the Division of Youth Services is required to provide a safe and secure environment for youth held at the Youth Detention Facility, and

WHEREAS, funding in the amount of \$25,000 was provided in the 2014 Capital Budget for the replacement of deteriorated cabinetry in the intake unit, dayrooms, and other areas of the Youth Detention Facility, and

WHEREAS, that final bids indicate the need for an addition of \$7,520 to enter into contract and implement the project, and

WHEREAS, the Youth Services Division has identified available balances within their operating fund to transfer to the Capital Project.

NOW, THEREFORE, BE IT

RESOLVED, that the Director of Budget and Management is hereby authorized to transfer funds in the 2015 Budget in order to fully fund the 2014 Cabinetry project in the Youth Services Division as follows:

Division of Youth Services
Fund 110 - Fund Center 12520

Expense	Increase/(Decrease)
516020 Professional Services	(7,520)
570050 Interfund Transfer to Capital	<u>7,520</u>
Total	0

Fund 410 - Project A.14019
Cabinet Replacement

Revenue	Increase
486000 Interfund Revenue Subsidy	7,520
Expense	
Capital Projects	<u>7,520</u>
Net	0

and be it further

RESOLVED, that authorization is hereby provide to enter into contract with the successful bidder, Miller Enterprises, Inc., in the amount of \$29,400 for the cabinetry, and also to enter into contract with U&S Services, Inc. utilizing New York State contract pricing for up

\$3,120 in electrical work as required for the cabinetry project, and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Division of Youth Services, Department of Social Services, the Office of the Comptroller, the County Executive's Office and the Division of Budget and Management.