

**ERIE COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING**  
121 Ellicott Street, Buffalo, New York – President's Board & Conference Room  
9:00 a.m. – Subcommittee Meetings; 10:00 a.m. – Regular Meeting

**A G E N D A**  
**THURSDAY, August 27, 2015**

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*Erie Community College meets the needs of a diverse student body and contributes to regional economic vitality by providing excellent, flexible, affordable and accessible educational programs in a multi-campus environment committed to continuous improvement.*

**PRESENTATION:**

- **Enrollment Initiatives – Student Affairs Administrators**

**9:00 a.m. – Subcommittee Meetings**

**I. Subcommittee: Academic Affairs – Chair, Michelle A. Mazzone**

**For the Board's Approval:**

1. Fees for Service in August 2015 for ECC:
  - a. Workforce Development Community Education Training – Pg. 6
  - b. Law Enforcement Training Academy (LETA) – Pg. 8
2. Articulation Agreements between:
  - a. ECC Early Childhood Department and Child Care Resource Network (CCRN) – Pg. 14
  - b. ECC and Chamberlain College of Nursing for Nursing AAS Degree Graduates – Pg. 17
3. Proposed ECC Academic Calendar for Academic Year 2016-2017 – Pg. 25
4. Pending ECC Legal Affairs Approval:
  - a. Affiliation Agreement between ECC and Lakeshore Primary Care Associates for the Clinical Laboratory Technician and Medical Assisting (CLT/MA) AAS Degree Programs – Pg. 28
  - b. Agreement between ECC and Buffalo State College for Honors Program Room Rental at Burchfield Penny Art Center – Annual Event – Pg. 36
  - c. Agreement between ECC (Associate Degrees in Business/Human Services) and Erie County Department of Social Services (ECDSS) for Staff Training – Pg. 47
  - d. Agreement between ECC and Buffalo Promise Neighborhood (BPN) through Casey Foundation Funding in Buffalo's Westminster Community – Renewal – Pg. 87
  - e. Agreement between ECC and the Buffalo and Erie County Workforce Development Consortium, Inc. for ECC One-Stop Center 2015-2016 – Renewal – Pg. 99
  - f. Memorandum of Agreement (MOA) between ECC and Erie 1 BOCES Manufacturing Technology Program for ECC Computer Numerical Controls (CNC) Certificate Program – Amendment – Pg. 138
  - g. Online Tutoring Service Agreement between ECC and Smarthinking, Inc. (NCS Pearson, Inc.) – Addition of Appendix C Statement of Work – Renewal – Pg. 145
  - h. Partner Agreement Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grants Program for Training and Education in Advanced Manufacturing (TEAM) – Amendment – Pg. 156
  - i. Pathways to Success Program 2015-2016 Contract: Renewals with Buffalo Public Schools, Cheektowaga-Maryvale UFSD, and Erie 2 Chautauqua-Cattaraugus BOCES and a New Contract with Journey's End Refugee Services, Inc. for Student and Continuing Education – Pg. 169

- j. School Agreement between ECC and Mopar Career Automotive Program (CAP) for the Automotive Technology AAS Degree Program – Renewal – Pg. 206
- k. State of New York Master Contract for Grants – Notification to ECC Workforce Development (WFD) Corporate Training for 2015-2016 New York State Department of Labor (NYSDOL) Hazard Abatement Board (HAB) Grant for Non-Credit Safety and Health Training – Pg. 223

**For the Board’s Information:**

- 1. Commission on Dental Accreditation (CODA) August 11, 2015 letter regarding approval of Dental Laboratory Technology Program status change to “approval without reporting requirements” – Pg. 239
- 2. National Alliance of Concurrent Enrollment Partnerships (NACEP) June 22, 2015 letter regarding Advanced Studies Award of Continued Accreditation – Pg. 242

**II. Subcommittee: Budget, Finance & Contracts – Chair, Raymond F. Gallagher**

**For the Board’s Approval:**

- 1. Materials Disposition List #289 – Pg. 244
- 2. Contract with Jennifer L. Basile – Pg. 248
- 3. Pending ECC Legal Affairs Approval:
  - a. People Inc. Classroom Use Permit – Pg. 250
  - b. Southtowns Knights Baseball Permit Agreement – Pg. 255

**For the Board’s Information:**

- 1. Finance Dashboard – July 3, 2015 – Pg. 264
- 2. Fiscal Year 2014-15 Revenues & Expenditures – Key Item Report – July 31, 2015 – Pg. 266
- 3. Vendor Report as of June 8, 2015 – Pg. 274
- 4. Facilities Rentals – Waiver/Reduction of Fees – Pg. 280
- 5. ECFSA Report on ECC 2015-16 Budget – Pg. 289

**III. Subcommittee: Student Affairs – Chair, Todd P. Hobler**

**For the Board’s Approval:**

- 1. Bid to host NJCAA Hockey Tournament 2018, 2019, and 2020 – Pg. 295
- 2. Pending ECC Legal Affairs Approval:
  - a. Agreement between Niagara Scenic Tours, Inc. and ECC for Athletics Transportation – Pg. 303
  - b. Agreement between University Orthopaedic Services, Inc. and ECC for Athletics physician services – Pg. 319
  - c. Contract between NFT Metro-System and ECC for 2015-2018 – Pg. 337
  - d. Say Yes Budget Allocation for 2015-16 – Pg. 348

**For the Board’s Information:**

**IV. Subcommittee: Personnel – Chair, Susan M. Swarts**

**For the Board’s Approval:**

- 1. President’s Personnel Agenda – Pg. 354

**For the Board's Information:**

**V. Subcommittee: Buildings & Grounds – Chair, John Elmore**

**For the Board's Approval:**

1. STEM Building – Utilization of Capital Chargeback Account – Pg. 364

**For the Board's Information:**

1. STEM Building Project – Pg. 366
2. Monthly Project Status Report – Pg. 368

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**10:00 a.m. – Board of Trustees Meeting**

**I. Organizational Functions**

- A. Roll Call:  
Stephen Boyd, Chair  
Michelle Mazzone, Vice Chair  
Susan Swarts, Secretary  
Raymond F. Gallagher  
John V. Elmore  
Ernestine R. Green  
Kathleen M. Masiello  
Dennis P. Murphy  
April Chatmon, Student Trustee
- B. Call to Order
- C. Approval of Minutes:
  - June 25, 2015 – Pg. 370

**II. Report of the Chair**

- A. General Report/Updates
  - Approval of the Erie Community College Board of Trustees 2015-2016 Meeting Schedule – Pg. 377
  - Nominations Committee
- B. Ad Hoc Committee Reports
  - a. Planning & Assessment – Trustee Murphy
  - b. Marketing and Institutional Advancement – Trustee Masiello
  - c. Bylaws and BOT Policies – Trustee Masiello
  - d. Technology – Chair Boyd

**III. Report of the President**

- A. New Academic Building

- B. General Report/Updates
- C. ECC Foundation Updates
- D. Request for an Executive Session, if applicable

#### **IV. Student Trustee Report**

#### **V. Formal Approval of Action Items Discussed in Subcommittees**

##### **Section 1: Academic Affairs**

1. Fees for Service in August 2015 for ECC:
  - a. Workforce Development Community Education Training
  - b. Law Enforcement Training Academy (LETA)
2. Articulation Agreements between:
  - a. ECC Early Childhood Department and Child Care Resource Network (CCRN)
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4. Pending ECC Legal Affairs Approval:
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  - d. Agreement between ECC and Buffalo Promise Neighborhood (BPN) through Casey Foundation Funding in Buffalo’s Westminster Community – Renewal
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##### **Section 2: Budget, Finance & Contracts**

1. Materials Disposition List #289
2. Contract with Jennifer L. Basile
3. Pending ECC Legal Affairs Approval:

- a. People Inc. Classroom Use Permit
- b. Southtowns Knights Baseball Permit Agreement

**Section 3: Student Affairs**

1. Bid to host NJCAA Hockey Tournament 2018, 2019, and 2020
2. Pending ECC Legal Affairs Approval:
  - a. Agreement between Niagara Scenic Tours, Inc. and ECC for Athletics Transportation
  - b. Agreement between University Orthopaedic Services, Inc. and ECC for Athletics physician services
  - c. Contract between NFT Metro-System and ECC for 2015-2018
  - d. Say Yes Budget Allocation for 2015-16

**Section 4: Personnel**

1. President's Personnel Agenda

**Section 5: Buildings & Grounds**

1. STEM Building – Utilization of Capital Chargeback Account

**VI. Old Business**

**VII. New Business**

**VIII. Schedule of Next Month's Meeting**

The next meeting is scheduled for September 24, 2015 at ECC City Campus. Subcommittee meetings begin at 9:00 a.m., and the Regular Board Meeting begins at 10:00 a.m.

**IX. Adjournment**