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COUNTY OF ERIE
STEFAN I. MYCHAJLIW
COMPTROLLER

August 31, 2015

Albert E. Dirschberger
Erie County Department of Social Services
95 Franklin Street 8th Floor
Buffalo, New York 14202

Dear Commissioner Dirschberger:

The Erie County Comptroller's Office, Division of Audit and Control, will commence a review of the agreement by and between the Erie County Department of Social Services and Trinity Services, as amended, for the period October 1, 2014 through March 31, 2015. This agreement was originally initiated with Compass Group USA through Canteen Correctional Services Division for Food Service Management at the Youth Detention Facility.

We would like to hold an entrance conference with you and the Deputy Commissioner of Youth Services and other staff as you deem necessary. We will contact you shortly to confirm the time, place and location of the meeting. At this meeting we will be discussing the following:

- a. The scope and objectives of the review.
- b. Explanation of how findings will be handled.
- c. Documents needed.
- d. Communication of progress and problems.

We would also like to discuss working hours, access to records and determine contact personnel with whom we will be working.

Should you have any questions, please contact me at 858-8068.

Thank you.

David S. Kinda, Senior Auditor

for Scott W. Kroll
Deputy Comptroller – Audit

CC: Hon. Stefan I. Mychajliw, Comptroller
Hon. Mark C. Poloncarz, County Executive
Hon. Erie County Legislature ✓
Gary L. Damon Jr., Deputy Commissioner, Youth Services
Robert W. Keating, Director, Budget and Management
Erie County Fiscal Stability Authority