



COUNTY OF ERIE

CHRISTOPHER L. JACOBS

COUNTY CLERK

October 23, 2015

Honorable Erie County Legislature
92 Franklin Street
Buffalo, New York 14202

Re: Resolution to Approve 2nd Extension of Lease from Northtown Property Owner LLC as Landlord to County of Erie for Northtown Auto Bureau

Honorable Members:

The attached resolution requests authorization to extend the existing Lease with Northtown Property Owner LLC as Landlord for Northtown Auto Bureau located at 3095A Sheridan Drive, Amherst, New York 14226 on a month-to-month basis.

The Northtown Auto Bureau has operated at the Northtown Plaza location for the past five years and the current lease runs through December 2015. This plaza was sold earlier this year and we have secured a new location that is being renovated to meet our needs.

A month-to-month extension of the current lease is required to accommodate time needed to complete the renovations at the new location.

Thank you for your consideration on this matter. If your Honorable Body requires further information, kindly contact the Office of the Erie County Clerk.

Sincerely,

CHRISTOPHER L. JACOBS
Erie County Clerk

ACCOMPANYING MEMORANDUM

TO: Erie County Legislature
FROM: CHRISTOPHER L JACOBS, Erie County Clerk
DATE: October 23, 2015
RE: **Resolution to Approve 2nd Extension of Lease from Northtown Property Owner LLC as Landlord to County of Erie for Northtown Auto Bureau**

I. Summary of Recommended Action

The purpose of this resolution is to authorize the County Executive to execute an Extension (Amendment #2) of the existing Lease from Northtown Property Owner LLC, as Landlord, to continue operation of the Northtown Auto Bureau in the Northtown Plaza at 3095A Sheridan Drive, Amherst, New York 14226.

II. Fiscal Impact

Funds for the continued operation of an auto bureau in the north town areas were included in the 2016 County Budget. The Lease will continue at the existing rental rate of \$2,916.66 for the period of the extension.

III. Reason for Recommendation

The extension of the lease will allow the continued operation of an Auto Bureau in the Northtown Plaza to service the public who reside throughout Erie County, but primarily in the City of Tonawanda, Tonawanda, Amherst, and North Buffalo areas, while renovations at the new location are completed. The Northtown Auto Bureau offers and processes Drivers' Licenses and vehicle registrations, as well as other Motor Vehicle services, resulting in revenue for Erie County.

IV. Background

The Northtown Auto Bureau has operated at the Northtown Plaza location for the past five years and the current lease runs through December 2015. This plaza was sold earlier this year and we have secured a new location that is being renovated to meet our needs. A month-to-month extension of the current lease is required to accommodate time needed to complete the renovations at the new location.

By enacting the proposed resolution, the County will allow continued operation of the Northtown Auto Bureau, maintaining public access to services currently offered in this Auto Bureau Office, thereby ensuring capture of revenue for the County.

V. Consequence of Negative Action

The County will be deprived of potential revenue by the closing of this office and residents will be greatly inconvenienced or not properly or completely provided services offered by the Auto Bureau.

VI. Steps Following Approval of Measures

The amendment to the Lease will be executed.

RESOLUTION
Submitted by Erie County Clerk

Re: Resolution to Approve 2nd Extension of Lease from Northtown Property Owner LLC as Landlord to County of Erie for Northtown Auto Bureau

WHEREAS, the Erie County Clerk's Office, as part of its duties and responsibilities, is charged with the operation of local Auto Bureaus as an agent for the State of New York; and

WHEREAS, the Erie County Clerk's Office / County of Erie has operated the Northtown Auto Bureau at its current location since June 1, 2010; and

WHEREAS, the said Lease with Northtown Property Owner LLC ("Landlord") was amended earlier this year and expires December 31, 2015; and

WHEREAS, the property currently occupied for use as an Auto Bureau has been sold and a new location has been identified; and

WHEREAS, the County and Landlord desire to continue the landlord/tenant relationship on a month-to-month basis commencing on January 1, 2016 until such time as renovations are complete at the newly identified location; and

WHEREAS, the 2016 County Budget includes an appropriation for expenses associated with the operation of the Auto Bureaus in Erie County that includes necessary funding for rental payments.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to enter into and sign an Extension Agreement (2nd Amendment) with Northtown Property Owner LLC as landlord of the Northtown Auto Bureau extending the existing Lease at 3095A Sheridan Drive, Amherst, New York 14226 on a month-to-month basis; and be it further

RESOLVED, that necessary funds to cover monthly rental payments are available in the 2016 Budget; and be it further

RESOLVED, that certified copies of this resolution be sent to the County Executive, the County Clerk, the County Comptroller, and the County Attorney.