

A RESOLUTION TO BE SUBMITTED BY
LEGISLATOR MILLS

Re: Personnel Adjustment

WHEREAS, it is necessary for continued efficient operation of the Erie County Legislature that the Junior Administrative Assistant's position, Cost Center 1003030, Position No. 51011839 be adjusted; and

WHEREAS, the necessary changes will increase the step which the position is filled from a step zero (0) to a step five (5).

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the position of Junior Administrative Assistant, Cost Center 1003030, Position No. 51011839 to be filled a variable minimum step five (5); and be it further

RESOLVED, that said changes are effective as of October 19, 2015; and be it further

RESOLVED, that certified copies of this resolution be sent to the Commissioner of Personnel, the Erie County Comptroller, the Director of Budget and Management, and any other parties deemed necessary and proper.