

SUSPENSION



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

February 9, 2015

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: Supplemental Nutrition Assistance Program Process and Technology Improvement Grant

Dear Honorable Members:

The Department has been awarded an amount of \$41,609 in Supplemental Nutrition Assistance Program ("SNAP") Process and Technology Improvement Grant funds from the United States Department of Agriculture ("USDA"). This proposed resolution authorizes the Department to amend the 2015 Adopted Budget to accept this funding.

SNAP Process and Technology Improvement Grants are designed to improve the quality and efficiency of operations and processes within SNAP offices. Funds from the SNAP Process and Technology Improvement Grant will be used to buy equipment for a SNAP call center and for call center staff training. The SNAP call center will enable the department to respond immediately to customer inquiries and provide increased customer service.

Should your Honorable Body require further information, I encourage you to contact Carol Dankert-Maurer at the Department of Social Services. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Mark Poloncarz", is written over a horizontal line.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/bb
Enclosure

cc: Carol Dankert-Maurer, Department of Social Services

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MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Social Services
Re: Supplemental Nutrition Assistance Program Process and Technology Improvement Grant
Date: February 9, 2015

SUMMARY

This proposed resolution authorizes the Department to amend the 2015 Adopted Budget to accept \$41,609 in Supplemental Nutrition Assistance Program (“SNAP”) Process and Technology Improvement Grant funds.

FISCAL IMPLICATIONS

There is no fiscal impact to the 2015 Adopted Budget as a result of this resolution.

REASONS FOR RECOMMENDATION

The Department has been awarded \$41,609 from a SNAP Process and Technology Improvement Grant. Funds from the SNAP Process and Technology Improvement Grant will be used to buy equipment for a SNAP call center and for call center staff training. Developing a call center will allow the department to improve services to Erie County residents

BACKGROUND INFORMATION

The United States Department of Agriculture (“USDA”) awards SNAP Process and Technology Improvement Grants to agencies to improve the quality and efficiency of operations and processes within the SNAP office. Erie County applied for a grant and was one of 11 projects to be awarded funding.

CONSEQUENCES OF NEGATIVE ACTION

Erie County Department of Social Services would not be able to develop a SNAP call center and would not be able to improve its response to customer inquiries nor provide increased customer service.

STEPS FOLLOWING APPROVAL

Equipment for the SNAP call center will be purchased and staff will be trained.

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A RESOLUTION SUBMITTED BY: SOCIAL SERVICES

RE: Supplemental Nutrition Assistance Program Process and Technology Improvement Grant

WHEREAS; The United States Department of Agriculture (“USDA”) awards SNAP Process and Technology Improvement Grants to agencies to improve the quality and efficiency of operations and processes within the SNAP office; and

WHEREAS, the Department of Social Services applied for SNAP Process and Technology Improvement Grant with a proposal to develop a SNAP call center and was awarded \$41,609; and

WHEREAS, funds from the SNAP Process and Technology Improvement Grant will be used to buy equipment for a SNAP call center and for call center staff training.

NOW, THEREFORE, BE IT

RESOLVED, that the county Executive is hereby authorized to enter into contract with the United States Department of Agriculture in order to accept funding for the SNAP Process and Technology Improvement Grant, and be it further

RESOLVED, that the following budget amendments are hereby authorized in the 2015 Adopted Budget:

Fund Center 12070 - Social Services		
Revenue		Increase/(Decrease)
414010	Federal Aid Other	41,609
Expense		
501000	Overtime	3,944
505000	Office Supplies	943
980000	ID Billing DISS	<u>36,722</u>
	Total DSS Expense	41,609
Fund Center 105 - Department of Information and Support Services		
515000	Utilities	29,072
561410	Equipment	7,650
980000	ID Billing DISS	<u>(36,722)</u>
	Total DISS Expense	0

and be it further

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RESOLVED, that the Director of Budget and Management is hereby authorized to make any budgetary changes required in order to comply with final grantor approved funding levels, and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the Erie County Executive, the Commissioner of Social Services, the Erie County Comptroller, the Division of Information and Support Services, and the Director of the Division of Budget and Management.