



COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

February 5, 2015

The Honorable Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, NY 14202

RE: Authorization for Additional Planning Services from JMZ Architects & Planners, P.C.

Honorable Members:

Attached is a proposed resolution and accompanying memorandum from Erie Community College requesting authorization to enter into a contract extension with JMZ Architects & Planners, P.C. The ECC Board of Trustees, at its meeting of January 29, 2015 approved this contract extension. A copy of the approved Board of Trustees resolution is attached.

Thank you for your consideration of the attached. If your Honorable Body requires any further information, kindly contact William D. Reuter, Erie Community College Chief Administrative and Financial Officer, or our office, and we will be happy to accommodate your request.

Sincerely,

Mark C. Poloncarz
Erie County Executive

Attachment

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: William D. Reuter, Chief Administrative and Financial Officer – Erie Community College
Re: Authorization for JMZ Additional Planning Services at Erie Community College
Date: February 5, 2015

Summary

It is recommended that the Erie County Legislature authorize the extension of a contract with JMZ Architects & Planners, P.C. (JMZ) and Erie Community College, to assist the College with planning services related to the consolidation of the nursing program downtown.

Fiscal Implications

Contractor shall be paid an amount not to exceed \$42,000 to complete their planning services. ECC has adequate funds available in its 2014-2015 operating budget to fund this expense.

Reasons for Recommendation

The expected expense for the additional services to be provided by JMZ is \$42,000. Previous work in connection with this project totaled \$48,400. As the ECC Board of Trustees can only approve contracts up to \$50,000, request is being made to the Erie County Legislature for the remaining full value of the contract.

Background Information

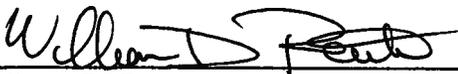
JMZ is currently under contract to assist the College with planning services related to the consolidation of the nursing program downtown. The work to date has led to exciting new ideas and opportunities with respect to the creation of a contiguous City Campus environment, through the possible renovation of 45 Oak Street, a re-engineering of the Old Post Office space and the potential utilization of privately held properties adjacent to the campus. JMZ will prepare master plan level cost estimates, a phasing plan, and a narrative detailing the potential pros and cons of various funding options.

Consequences of Negative Action

The additional services necessary to complete the due diligence in connection with the consolidation for the nursing program downtown will not be able to be completed.

Steps Following Approval

Certified copies of this resolution shall be forwarded to the County Executive, President of Erie Community College, and the Chair of the ECC Board of Trustees.



William D. Reuter
Chief Administrative and Financial Officer
Erie Community College

ERIE COUNTY LEGISLATURE – PROPOSED RESOLUTION

**Erie Community College Authorization for Additional Planning from
JMZ Architects & Planners, P.C.**

WHEREAS, JMZ is currently under contract to assist the College with planning services related to the consolidation of the nursing program downtown and that work has led to exciting new ideas and opportunities with respect to the creation of a contiguous City Campus environment downtown, through the possible renovation of 45 Oak Street, a re-engineering of the Old Post Office space and the potential utilization of privately held properties adjacent to the campus; and

WHEREAS, The Erie Community College Board of Trustees approved extending JMZ services for an additional 258 hours at their January 29, 2015 Board Meeting; and

WHEREAS, JMZ will prepare master plan level cost estimates, a phasing plan, and appropriate graphics for each option and a presentation to ECC and the Board. Work includes preparation for an interactive workshop with ECC leadership; and

WHEREAS, JMZ will prepare a narrative detailing the potential pros and cons of various funding options and provide a review of existing building systems at 45 Oak and prepare a narrative of cost estimates for each plan; and

WHEREAS, The architectural fees associated with this project are estimated to be \$42,000, and previous contracts with JMZ for Phase I (\$9,800), Phase II (\$22,600), and Phase III (\$16,000) totaled \$48,400; and

WHEREAS, The Erie County Legislature must approve contracts in excess of \$50,000 for the College; and

WHEREAS, ECC has adequate operating funds available to fund this expense.

NOW, THEREFORE, BE IT RESOLVED, that the Erie County Legislature hereby approves the contract extension between Erie Community College and JMZ Architects & Planners, P.C. at an amount not to exceed \$42,000; and be it further

RESOLVED, that copies of the resolution be forwarded to the Erie County Executive, the President of Erie Community College, and the Chairman of the ECC Board of Trustees.

Erie Community College Board of Trustees Resolution

Erie Community College Board of Trustees Resolution Regarding JMZ Additional Planning Services

Buffalo, NY January 29, 2015

- WHEREAS;** The Erie Community College Board of Trustees approved extending JMZ services for an additional 258 hours at their January 29, 2015 Board Meeting; and
- WHEREAS;** JMZ is to submit proposed space programs for review by ECC representatives; finalize space programs based on College feedback; resubmit for final approval by ECC leadership; and
- WHEREAS;** JMZ is currently under contract to assist the college with planning services related to the consolidation of the nursing program downtown and that work has led to exciting new ideas and opportunities with respect to the creation of a contiguous City Campus environment downtown, through the possible renovation of 45 Oak Street, a re-engineering of the Old Post Office space and the potential utilization of privately held properties adjacent to the campus; and
- WHEREAS;** JMZ will prepare master plan level cost estimates, a phasing plan, and appropriate graphics for each option and a presentation to ECC and the Board. Work includes preparation for an interactive workshop with ECC leadership; and
- WHEREAS;** JMZ will prepare a narrative detailing the potential pros and cons of various funding options and provide a review of existing building systems at 45 Oak and prepare a narrative of cost estimates for each plan; and
- WHEREAS;** the architectural fees associated with this project are estimated to be \$42,000, and previous contracts with JMZ for Phase I (\$9,800), Phase II (\$22,600) and Phase III (\$16,000) totaled \$48,400; and
- WHEREAS;** the Erie County Legislature must approve contracts in excess of \$50,000 for the College; and

WHEREAS; ECC has adequate funds available in its own 2014-2015 budget to fund this expense;

NOW, THEREFORE, BE IT

RESOLVED: that Erie Community College is authorized to pursue the Erie County Legislature's approval to award a contract for up to \$42,000 to JMZ Architecture and Planners, P.C.; and be it further,

RESOLVED; that the source of funds available to pay for this expense is available in ECC's accounts and has been authorized by ECC's Board of Trustees; and be it further

RESOLVED; that the College will work jointly with the JMZ Architects and Planners, P.C.

ATTEST



Stephen Boyd
Chair, Board of Trustees
Erie Community College