



COUNTY OF ERIE

February 5, 2015

MARK C. POLONCARZ
COUNTY EXECUTIVE

The Honorable Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, NY 14202

**RE: Authorization for Design Services from Advanced Architecture & Planning, P.C. at
Erie Community College**

Honorable Members:

Attached is a proposed resolution and accompanying memorandum from Erie Community College requesting authorization to enter into a contract with Advanced Architecture & Planning, P.C. The ECC Board of Trustees, at its meeting of January 29, 2015 approved this agreement. A copy of the approved Board of Trustees resolution is attached.

Thank you for your consideration of the attached. If your Honorable Body requires any further information, kindly contact William D. Reuter, Erie Community College Chief Administrative and Financial Officer, or our office, and we will be happy to accommodate your request.

Sincerely,

A handwritten signature in dark ink, appearing to read "Mark C. Poloncarz", is written over a faint, larger version of the same signature.

Mark C. Poloncarz
Erie County Executive

Attachment

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: William D. Reuter, Chief Administrative and Financial Officer – Erie Community College
Re: Authorization for Design Services from Advanced Architecture & Planning, P.C. at Erie Community College
Date: February 5, 2015

Summary

It is recommended that the Erie County Legislature authorize the execution of a contract with Advanced Architecture & Planning, P.C. and Erie Community College, for the purpose of providing design services in connection with an approximate 8,000 sq. ft. addition to Bretschger Hall, wing 100 at North Campus for the new Nanotechnology Degree Program.

Fiscal Implications

Contractor shall be paid an amount not to exceed \$250,000 to provide the standard scope of Architectural & Engineering services related to the design and construction of an approximate 8,000 sq. ft. addition. One-hundred percent of funding for this project will be reimbursed to ECC as part of \$5,751,000 NYSUNY grant received.

Reasons for Recommendation

The expected expense for the architectural work associated with the project is estimated to be \$250,000. As the ECC Board of Trustees can only approve contracts up to \$50,000, request is being made to the Erie County Legislature for the full value of the contract. The contract is being entered into directly with ECC as opposed to normal capital projects, funded 50% by Erie County and 50% by the State, whereby Erie County Department of Public Works enters into Architectural & Engineering contracts.

Background Information

ECC has been working towards offering an AAS degree program in Nanotechnology for over two years. Faculty in the Electrical Engineering Technology Program has been undergoing training and identifying laboratory equipment needs over this time span. In order to better address the existing and planned workforce needs in the nanotechnology field, ECC pursued funding as part of NYSUNY 2020 Round III Challenge Grant and was successful in receiving \$5,751,000. Of this amount, \$2,578,000 will go towards equipment for the program and the remaining amount will fund an approximate 8,000 sq. ft. addition to B Building at North Campus.

Consequences of Negative Action

The planned 8,000 sq. ft. addition will not proceed in a timely fashion.

Steps Following Approval

Certified copies of this resolution shall be forwarded to the County Executive, President of Erie Community College, and the Chair of the ECC Board of Trustees.

A handwritten signature in black ink, appearing to read "William D. Reuter", is written over a horizontal line.

William D. Reuter
Chief Administrative and Financial Officer
Erie Community College

ERIE COUNTY LEGISLATURE – PROPOSED RESOLUTION

**Erie Community College Authorization for Design Services from
Advanced Architecture & Planning, P.C.**

- WHEREAS,** Erie Community College received a \$5,751,000 NYSUNY 2020 grant to offer an AAS degree program in Nanotechnology; and
- WHEREAS,** \$3,173,000 of this grant is to fund an addition to B Building at North Campus to offer classes in Nanotechnology; and
- WHEREAS,** it is expected the architectural fees associated with this project to be approximately \$250,000 for the design of the building expansion; and
- WHEREAS,** the Erie County Legislature must approve contracts in excess of \$50,000 for the College; and
- WHEREAS,** ECC has adequate grant funds available to fund this expense; and
- WHEREAS,** Advanced Architecture & Planning, P.C. an approved ECC architectural firm has been selected to provide design services.
- NOW, THEREFORE, BE IT RESOLVED,** that the Erie County Legislature hereby approves the contract between Erie Community College and Advanced Architecture & Planning, P.C. at an amount not to exceed \$250,000; and be it further
- RESOLVED,** that copies of the resolution be forwarded to the Erie County Executive, the President of Erie Community College, and the Chairman of the ECC Board of Trustees.

Erie Community College Board of Trustees Resolution

Erie Community College Board of Trustees Resolution Regarding Advanced Architecture and Planning, P.C. and design services for the Nanotechnology Degree

Buffalo, NY; January 29, 2015

- WHEREAS;** The Erie Community College Board of Trustees approved a list of acceptable architectural firms at their August 29, 2013 Board Meeting; and
- WHEREAS;** Advanced Architecture & Planning, P.C. was one of these firms approved for a maximum contract of \$50,000; and
- WHEREAS;** Advanced Architecture and Planning, P.C. began work on the Nanotechnology degree design with College and Erie County Department of Public works staff; and
- WHEREAS;** after much consultation with the College, County and the New York State Preservation Board on the design it was determined that the best alternative for the degree program is to expand the B100 wing of Bretscheger Technical Center; and
- WHEREAS;** this much larger project will require architectural services in excess of the \$50,000 the Board of Trustees has authority to approve and has already approved; and
- WHEREAS;** it is expected the architectural fees associated with this project is estimated to be approximately \$250,000 for the design of the new building expansion; and
- WHEREAS;** the Erie County Legislature must approve contracts in excess of \$50,000 for the College; and
- WHEREAS;** ECC has adequate grant funds available in its own 2014-2015 budget to fund this expense; and

NOW, THEREFORE, BE IT

RESOLVED: that Erie Community College is authorized to pursue the Erie County Legislature's approval to award a contract for up to \$250,000 to Advanced Architecture and Planning, P.C.; and be it further,

RESOLVED; that the source of funds available to pay for this expense is available in ECC's accounts from the \$5.8 million NYSUNY 2020 grant and has been authorized by ECC's Board of Trustees; and be it further

RESOLVED; that the College will work jointly with the Erie County Department of Public Works on this project requiring the use of Advanced Architecture and Planning, P.C.

ATTEST:



Stephen Boyd
Chair, Board of Trustees
Erie Community College