

**ERIE COUNTY LEGISLATURE**



92 Franklin Street - 4<sup>th</sup> Floor  
Buffalo, New York 14202

December 15, 2015

The Honorable Erie County Legislature  
Old County Hall – 4<sup>th</sup> Floor  
92 Franklin Street  
Buffalo, New York 14202

Re: Erie County Budget – 2016 Budget Accountability Notifications

Dear Honorable Members:

Attached for the public record are letters of notification concerning reporting requirements for departments and organizations as outlined in the Budget Resolutions passed in the 2016 Erie County Budget as Amended.

The following organizations and departments are included in this notification in accordance with the 2016 Erie County Budget Resolutions As Amended.

- Buffalo Niagara Convention and Visitors Bureau
- Buffalo Convention Center
- Buffalo Niagara Film Commission-WNED
- Cooperative Extension Service of Erie County
- Erie County Soil and Water District
- Department of Personnel
- Department of Budget and Management

Sincerely,

  
Karen M. McCarthy  
Clerk of the Legislature

Attachments

# ERIE COUNTY LEGISLATURE



92 Franklin Street - 4<sup>th</sup> Floor  
Buffalo, New York 14202

December 15, 2015

Mr. Timothy Clark  
Film Commissioner  
Buffalo Niagara Film Commission-WNED  
Horizons Plaza  
140 Lower Terrace  
Buffalo, New York 14202

Dear Mr. Clark,

The Erie County Legislature on December 1, 2015 allocated funds to the Buffalo Niagara Film Commission-WNED in the 2016 Erie County Budget as Amended.

The Legislature also passed Budget Resolution 71 that requires a list of all personnel, including titles, job descriptions and salary for each employee of the Buffalo Niagara Film Commission-WNED be submitted no later than **January 28, 2016** to the Clerk of the Erie County Legislature.

Also, pursuant to Budget Resolution 71 of the 2016 Erie County Budget as Amended the organization is to provide a budget showing how the funds allocated in the 2016 Budget will be spent and a strategic plan with measurable goals and outcomes for 2016 to the Clerk of the Erie County Legislature no later than **February 12, 2016**.

In addition Quarterly Reports and updates on the outcomes or results of each of measurable goals identified in the respective strategic plans are to be filed with the Clerk of the Erie County Legislature.

A copy of the Budget Resolution is enclosed for your reference.

The requested information can be sent to Clerk of the Erie County Legislature, Old County Hall - 4<sup>th</sup> Floor, 92 Franklin Street, Buffalo, New York 14202 or emailed to [karen.mccarthy@erie.gov](mailto:karen.mccarthy@erie.gov).

Sincerely,

  
Karen M. McCarthy  
Clerk of the Legislature

Enclosure

**ERIE COUNTY LEGISLATURE**



92 Franklin Street - 4<sup>th</sup> Floor  
Buffalo, New York 14202

December 15, 2015

Ms. Diane Held  
Executive Director  
Cornell Cooperative Extension Service of Erie County  
21 South Grove Street  
East Aurora, New York 14052

Dear Ms. Held,

The Erie County Legislature on December 1, 2015 allocated funds to the Cooperative Extension Service of Erie County in the 2016 Erie County Budget as Amended.

The Legislature also passed Budget Resolution 72 that requires a copy of your budget showing how the funds allocated will be spent to the Clerk of the Erie County Legislature by **February 12, 2016**. A copy of the Resolution is enclosed for your reference.

The requested information can be sent to Clerk of the Erie County Legislature, Old County Hall - 4<sup>th</sup> Floor, 92 Franklin Street, Buffalo, New York 14202 or emailed to [karen.mccarthy@erie.gov](mailto:karen.mccarthy@erie.gov).

Sincerely,

A handwritten signature in black ink that reads "Karen M. McCarthy".

Karen M. McCarthy  
Clerk of the Legislature

Enclosure

# ERIE COUNTY LEGISLATURE



92 Franklin Street - 4<sup>th</sup> Floor  
Buffalo, New York 14202

December 15, 2015

Mr. Patrick J. Kaler  
President and CEO  
Buffalo Niagara Convention and Visitors Bureau  
Buffalo Convention Center  
617 Main Street – Suite 200  
Buffalo, New York 14203

Dear Mr. Kaler,

The Erie County Legislature on December 1, 2015 allocated funds to the Buffalo Niagara Convention and Visitors Bureau and Buffalo Convention Center in the 2016 Erie County Budget as Amended.

The Legislature also passed Budget Resolution 71 that requires a list of all personnel, including titles, job descriptions and salary for each employee of the Buffalo Niagara Convention and Visitors Bureau and the Buffalo Convention Center be submitted no later than **January 28, 2016** to the Clerk of the Erie County Legislature.

Also, pursuant to Budget Resolution 71 of the 2016 Erie County Budget as Amended both organizations are to provide a budget showing how the funds allocated in the 2016 Budget will be spent and a strategic plan with measurable goals and outcomes for 2016 to the Clerk of the Erie County Legislature no later than **February 12, 2016**.

In addition Quarterly Reports and updates on the outcomes or results of each of measurable goals identified in the respective strategic plans are to be filed with the Clerk of the Erie County Legislature.

The requested information can be sent to Clerk of the Erie County Legislature, Old County Hall - 4<sup>th</sup> Floor, 92 Franklin Street, Buffalo, New York 14202 or emailed to [karen.mccarthy@erie.gov](mailto:karen.mccarthy@erie.gov).

Sincerely,

  
Karen M. McCarthy  
Clerk of the Legislature

**ERIE COUNTY LEGISLATURE**



92 Franklin Street - 4<sup>th</sup> Floor  
Buffalo, New York 14202

December 15, 2015

Mr. Mark Gaston  
District Field Manager  
Erie County Soil & Water Conservation District  
50 Commerce Way  
East Aurora, New York 14052

Dear Mr. Gaston,

The Erie County Legislature on December 1, 2015 allocated funds to Erie County Soil and Water District in the 2015 Erie County Budget as Amended.

The Legislature also passed Budget Resolution 72 that requires a copy of your budget showing how the funds allocated will be spent to the Clerk of the Erie County Legislature by **February 12, 2016**. A copy of the Resolution is enclosed for your reference.

The requested information can be sent to Clerk of the Erie County Legislature, Old County Hall - 4<sup>th</sup> Floor, 92 Franklin Street, Buffalo, New York 14202 or emailed to [karen.mccarthy@erie.gov](mailto:karen.mccarthy@erie.gov).

Sincerely,

A handwritten signature in black ink that reads "Karen M. McCarthy". The signature is written in a cursive style.

Karen M. McCarthy  
Clerk of the Legislature

Enclosures

# ERIE COUNTY LEGISLATURE



92 Franklin Street - 4<sup>th</sup> Floor  
Buffalo, New York 14202

December 15, 2015

Commissioner David A. Palmer  
Erie County Department of Personnel  
95 Franklin Street  
Buffalo, New York 14202

Dear Commissioner Palmer:

The Erie County Legislature on December 1, 2015 passed Budget Resolution 76 in the 2016 Erie County Budget as Amended.

The Resolution requests that Quarterly Reports identifying all vacant funded positions be filed with the Clerk of the Legislature. The reports are to include a Summary Page listing the date each vacancy was last filled, its associated salary, its source of funding and the County's share of the funding for each position. A copy of the Resolution is enclosed for your reference.

Please file the requested information at the Office of the Clerk of the Legislature, Old County Hall - 4<sup>th</sup> Floor, 92 Franklin Street, Buffalo, New York 14202 or emailed to [karen.mccarthy@erie.gov](mailto:karen.mccarthy@erie.gov).

Sincerely,

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Karen M. McCarthy  
Clerk of the Legislature

Enclosure

**ERIE COUNTY LEGISLATURE**



92 Franklin Street - 4<sup>th</sup> Floor  
Buffalo, New York 14202

December 15, 2015

Mr. Robert Keating  
Director of Budget and Management  
95 Franklin Street  
Buffalo, New York 14202

Dear Director Keating

The Erie County Legislature on December 1, 2015 passed Budget Resolution 76 in the 2016 Erie County Budget as Amended.

The Resolution requests that Quarterly Reports identifying all vacant funded positions be filed with the Clerk of the Legislature. The reports are to include a Summary Page listing the date each vacancy was last filled, its associated salary, its source of funding and the County's share of the funding for each position. A copy of the Resolution is enclosed for your reference.

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Sincerely,

A handwritten signature in black ink that reads "Karen M. McCarthy".

Karen M. McCarthy  
Clerk of the Legislature

Enclosure