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# COUNTY OF ERIE

**MARK C. POLONCARZ**  
COUNTY EXECUTIVE

December 31, 2015

Erie County Legislature  
92 Franklin Street, 4<sup>th</sup> Floor  
Buffalo, New York 14202

**Re: Central Police Services – Position Add/Delete**

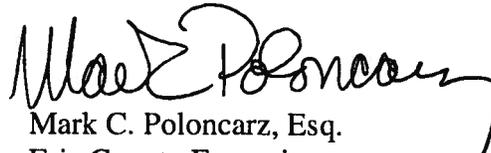
Dear Honorable Members:

The attached resolution requests authorization to add the position title of Firearms Examiner II to replace the previously held position of Firearms Examiner I.

The addition of Firearms II position will coincide with the employee's work experience qualifications for the upgraded new position title.

Should your Honorable Body require further information, I encourage you to contact the Commissioner John Glascott at the Department of Central Police Services. Thank you for your consideration on this matter.

Sincerely yours,

  
Mark C. Poloncarz, Esq.  
Erie County Executive

MCP/bs  
Enclosure

cc: John Glascott, Commissioner

## **MEMORANDUM**

**To:** Honorable Members of the Erie County Legislature  
**From:** Central Police Services  
**Re:** Central Police Services - Position Add/Delete  
**Date:** December 31, 2015

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### **SUMMARY**

The attached resolution requests authorization to add the position title of Firearms Examiner II and delete the Firearms Examiner I title.

### **FISCAL IMPLICATIONS**

The new position upgrade will increase the grant expense by \$1,700. The GIVE grant is 75% funded by New York State and 25% funded by County Share.

### **REASONS FOR RECOMMENDATION**

Central Police Services Firearms Examiner I employee has met the promotional requirements and work experience to be upgraded to a Firearms Examiner II.

### **BACKGROUND INFORMATION**

The Central Police Services 165GIVE1516 grant provides the position of Firearms Examiner II to be created with such experience and promotional requirements for upgrade, while the previous Firearms Examiner I position will be deleted in the same grant (B-100 #8462).

### **CONSEQUENCES OF NEGATIVE ACTION**

Failure to approve the request would restrict the Central Police Services Forensic Laboratory's firearms examiner's ability to properly perform firearms responsibilities qualified for in the job title of Firearms Examiner II. This will marginalize the performance capabilities of the position and prevent the Laboratory from meeting the goals of the GIVE Grant program.

### **STEPS FOLLOWING APPROVAL**

Central Police Services will work with the Division of Budget and Management and Personnel to implement this request.

**A RESOLUTION SUBMITTED BY:  
CENTRAL POLICE SERVICES**

**RE: Central Police Services - Position  
Add/Delete**

**WHEREAS, positions in the Department of Central Police Services forensic laboratory were developed in conjunction with New York State Civil Service to allow the laboratory to hire staff at an entry-level position and then promote to higher levels as they meet the years of work experience qualifications for upgrades ; and**

**WHEREAS, the employee in the entry-level position has met the work experience requirement for the upgrade.**

**NOW, THEREFORE, BE IT**

**RESOLVED, that authorization is hereby provided to create the position of Firearms Examiner II (Job Group 10) in the Department of Central Police Services 165GIVE1516 grant and delete the position of Firearms Examiner I (Job Group 9) in the same grant (B-100 #8462) with an effective date of 11/28/15; and be it further**

**RESOLVED, that certified copies of this resolution be forwarded to the Erie County Executive, the Division of Budget and Management, Division of Personnel and the Department of Central Police Services, attention: Brian Speers.**