

SUSPENSION



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

May 23, 2016

Erie County Legislature
92 Franklin Street – 4th Floor
Buffalo, New York 14202

RE: Rath Building – AHU Intake Louver Repair

Dear Honorable Members:

This resolution is seeking authorization for the County Executive to enter into a construction contract with DV Brown and Associates for the Rath Building – AHU Intake Louver Repair project.

This project will repair the existing air handling intake louvers, frame, and damper motor/ actuator and assembly. The existing louver has been damaged and further damage may result in damages to the Air Handling Unit, substantially increasing repair or replacement costs if the repairs are not made now.

Should your Honorable Body require further information, I encourage you to contact Commissioner John C. Loffredo at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely,

Mark C. Poloncarz, Esq.
Erie County Executive

cc: John C. Loffredo, Department of Public Works

SUSPENSION

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Rath Building – AHU Intake Louver Repair
Date: May 23, 2016

MAY 23 2016 PM3:18

SUMMARY

This resolution is seeking authorization for the County Executive to enter into a construction contract with DV Brown and Associates on a time and material basis for the Rath Building – AHU Intake Louver Repair project.

This project will repair the existing air handling intake louvers, frame, and damper motor/ actuator and assembly. The existing louver has been damaged and further damage may result in damages to the Air Handling Unit, substantially increasing repair or replacement costs if the repairs are not made now.

FISCAL IMPLICATIONS

Funds for the project are available from the approved, as adopted, 2015 Capital Budget Projects: A.15003 – 2015 Countywide Code and Environmental Compliance and A.15005 – 2015 Countywide Mechanical, Electrical, and Plumbing Improvements.

REASON FOR RECOMMENDATION/ BACKGROUND INFORMATION

The existing intake louver and damper assembly will be repaired or replaced to regain full functionality of the system and prevent further, more costly damages to the air intake fans. D V Brown was selected because they were the original installer and can supply replacement parts for the equipment and repair the equipment in a timely manner. The work needs to be done prior to the summer weather when AC is being used so the building air can be properly conditioned.

The actuator arm failed, allowing the louvers to close while the air handling unit was in operation. This caused the intake louvers to bow in and cause the damages.

CONSEQUENCES OF NEGATIVE ACTION

If this project is not completed and further deterioration of the louver and components occur, additional costly damages may result. The Rath Building may have to be vacated.

STEPS FOLLOWING APPROVAL

Upon Legislative approval, the County Executive will enter into a contract with DV Brown and Associates on a time and material basis for the Rath Building – AHU Intake Louver Repair project.

SUSPENSION

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

GREGORY GACH
Deputy Comptroller
Comptroller's Office

File: (BG.4.11.16.Rath Bldg.AHU Louver)

SUSPENSION

A RESOLUTION SUBMITTED BY: DEPARTMENT OF PUBLIC WORKS

RE: Rath Building – AHU Intake Louver Repair

WHEREAS, the Department of Public Works has received a cost proposal from DV Brown and Associates for the Rath Building – AHU Intake Louver Repair project; and

WHEREAS, DV Brown and Associates is the original installer of the louver and is familiar with the work involved because some of the equipment was not prefabricated, but rather customized by DV Brown; and

WHEREAS, as temperatures rise outside, increased moisture exists inside the building; and

WHEREAS, increased moisture can cause poor air quality for employees and can also potentially cause other mechanical problems; and

WHEREAS, the warmer weather, the challenge of air quality, and the potential for other mechanical problems creates an increased urgency with fixing the AHU Intake Louver Repair; and

WHEREAS, the County Executive is seeking authorization to award a contract to DV Brown and Associates as they customized and installed the equipment and are best prepared to fix the problem.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to issue a contract to DV Brown and Associates so the work can proceed for a total contract, including construction contingency, not to exceed \$25,000.00; and be it further

RESOLVED, the Erie County Legislature hereby waives the procedures, as impractical, provided for in Section 19.08 of the Erie County Administrative Code for purposes of securing the services of DV Brown and Associates to be retained to provide services associated with the repair of air handling intake louvers, frame, and damper motor/ actuator and assembly at the Rath Building; and be it further

RESOLVED, that deduct change orders will result in these funds being returned to the Construction Contingency Fund; and be it further

RESOLVED, that the Comptroller's Office be authorized to make payment for all the above from SAP Project Accounts as follows:

A.15003 – 2015 Countywide Code and Environmental Compliance	\$ 9,000.00
<u>A.15005 – 2015 Countywide Mechanical, Electrical, and Plumbing Improvements</u>	<u>\$ 16,000.00</u>

SUSPENSION

Total Payments Not to Exceed

\$ 25,000.00

; and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the Office of the County Executive, the Division of Budget and Management, and the Office of the Comptroller.

SUSPENSION

TO: GREGORY GACH, COMPTROLLER'S OFFICE
PROPOSED RESOLUTIONS REQUIRING RULE 55
CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

<u>REQUESTING DEPARTMENT</u>	<u>COMPLETE ITEMS 1 THROUGH 5</u>
1. CONTRACTOR'S NAME	<u>DV Brown and Associates</u>
2. AMOUNT OF CONTRACT	<u>\$25,000.00</u>
3. PROJECT NUMBER	<u>A.15003 , A.15005</u>
4. PROJECT TITLE	<u>2015 Countywide Code and Environmental Compliance; 2015 Countywide Mechanical, Electrical, and Plumbing Improvements</u>
5. DEPARTMENT CONTACT	<u>Funding questions: Jeffrey P. Zack #8824 Letter pickup: Diane Bukowski at 8301</u>
<u>COMPTROLLER'S OFFICE</u>	<u>COMPLETE ITEMS 6 AND 7</u>
6. AVAILABILITY OF FUNDS	<u>A.15003 \$ 75,847.20 A.15005 *84,401.05</u>
7. PERFORMED BY	<u>Goyl R. Mitchell</u>

Date sent to Comptroller's Office: May 23, 2016

[55 compt_08]