



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

June 2, 2016

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: Proposed Project Design for Multi-Generational Exercise Recreation Area at Como Lake Park

Dear Honorable Members:

Enclosed is a proposed resolution and accompanying memorandum requesting authority to retain Joy Kuebler Landscape Architect, PC to design a multi-generational exercise recreation area at Como Lake Park, as well as write the project bid specifications.

Should your Honorable Body require further information, I encourage you to contact Daniel J. Rizzo, Commissioner, at the Department of Parks, Recreation and Forestry. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in black ink that reads "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/med
Enclosure

cc: Daniel J. Rizzo, Commissioner of Parks, Recreation and Forestry

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Parks, Recreation and Forestry
Re: Proposed Project Design for Multi-Generational Exercise Recreation Area at Como Lake Park
Date: June 3, 2016

SUMMARY

The Department of Parks, Recreation and Forestry is requesting authorization to retain Joy Kuebler Landscape Architect, PC to design a multi-generational exercise recreation area at Como Lake Park. Joy Kuebler Landscape Architect, PC would also write the project bid specifications.

FISCAL IMPLICATIONS

There is sufficient funding in capital project A.15012 to pay for the design phase. This phase is not to exceed \$15,000.

REASONS FOR RECOMMENDATION

Joy Kuebler Landscape Architect, PC is on the Department of Public Works approved vendor list. The company is also an approved minority vendor.

BACKGROUND INFORMATION

The Department of Parks, Recreation and Forestry is looking for a vendor to design a multi-generational exercise recreation area at Como Lake Park, as well as write the project bid specifications. The exercise area will have 5-7 exercise units, and can consider integrating play equipment units as well, focusing on an intergenerational whole-body fitness experience. The area shall include a looped "trail" to connect units, fall attenuation surfacing at the exercise features, a shade structure, adjacent site furnishings, and vegetation where suitable. The exercise recreation area shall also have a small parking area connecting to an existing adjacent park road.

CONSEQUENCES OF NEGATIVE ACTION

Without the necessary authorization in place, the Department of Parks, Recreation and Forestry will be unable to hire Joy Kuebler Landscape Architect, PC to design a multi-generational exercise recreation area at Como Lake Park, as well as write the project bid specifications.

STEPS FOLLOWING APPROVAL

The Department of Parks, Recreation and Forestry will utilize Joy Kuebler Landscape Architect, PC to design a multi-generational exercise recreation area at Como Lake Park, as well as write the project bid specifications.

COMPTROLLER'S OFFICE

The proposed item has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action requested.

Project: Proposed Project Design for Multi-Generational Exercise Recreation Area at Como Lake Park

Account: A.15012

Signed: _____

Date: _____

Name: _____

Title: _____

Gregory G. Gad
Deputy Comptroller

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PARKS, RECREATION AND FORESTRY

RE: Proposed Project Design for Multi-Generational Exercise Recreation Area at Como Lake Park

WHEREAS, the Department of Parks, Recreation and Forestry seeks authorization to retain and utilize Joy Kuebler Landscape Architect, PC to design a multi-generational exercise recreation area at Como Lake Park; and

WHEREAS, Joy Kuebler Landscape Architect, PC would also write the project bid specifications; and

WHEREAS, the project will not exceed \$15,000 in capital funding; and

WHEREAS, Joy Kuebler Landscape Architect, PC is on the Department of Public Works approved vendor list and is also an approved minority vendor.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Executive hereby waives the procedures, as impractical, provided for in Section 19.08 of the Erie County Administrative Code for purposes of securing the services of Joy Kuebler Landscape Architect, PC to be retained to provide design services associated with a multi-generational exercise recreation area at Como Lake Park, as well as write the project bid specifications; and be it further

RESOLVED, that the funding for the design phase of this project will not exceed \$15,000 and will be paid for out of Capital Project A.15012 – 2015 County-wide Parks Improvements, Fund 410, Business Area 164 and Account 516020 – Professional Services; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Office of the Erie County Executive, the Department of Parks, Recreation and Forestry, the Division of Budget & Management, and the Assistant County Attorney, Kristen Walder, of the Law Department.

TO: STEFAN MYCHAJLIW, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST

CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

1. CONSULTANT'S NAME Joy Kuebler Landscape Architect, PC
2. AMOUNT OF CONTRACT Not to Exceed \$15,000.00
3. PROJECT NUMBER A.15012
4. PROJECT TITLE Proposed Project Design for Multi-
Generational Exercise Recreational Area
Como Lake Park
Funding questions: Jeffrey P. Zack #8824
5. DEPARTMENT CONTACT Letter pickup: Michelle DePasquale @ 7037

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS \$ 668,342.45
7. PERFORMED BY Joseph R. Minibelli

Date sent to Comptroller's Office: May 26, 2016

[55 compt_08]

OFFICE OF THE COMPTROLLER REVIEW

DATE: 5/31/2016

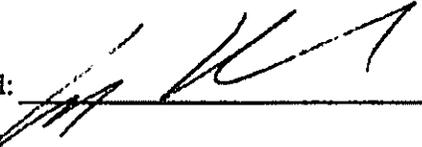
PROJECT TITLE: A.15012 2015 CTYWD PARKS IMPROVEMENTS

1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH THE PURPOSE OF THE PROJECT: YES X NO

2) PROJECT AVAILABLE APPROPRIATION

Total Project Revenues	\$ <u>1,200,000.00</u>
Total Project Appropriations	\$ <u>1,200,000.00</u>
Less: Total Expenditure To Date	\$ <u>122,080.59</u>
Total Commitments	\$ <u>409,576.96</u>
Available Appropriations As Of Date Of Request	\$ <u>668,342.45</u>
Less: Contract Amount	\$ <u>15,000.00</u>
Net Available Appropriations	\$ <u>653,342.45</u>

Comments: \$1,094,004.41 cash is available in the project.

Request Approved: 

Request Denied: _____

Date: 6/1/16